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**AC TRANSIT DISTRICT**  
**Board of Directors**  
Executive Summary

**GM Memo No. 03-015**

Meeting Date: January 9, 2003

**Committees:**

Executive Committee   
External Affairs Committee

Operations Committee   
Planning Committee

**Board of Directors**

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**SUBJECT:**

**Consider changes to the Policy Steering Committee for the Telegraph/International/E. 14<sup>th</sup> Bus Rapid Transit Project**

**RECOMMENDED ACTION:**  Information Only  Recommended Motion

**Add 2 non-voting, ex-officio positions to Bus Rapid Transit Policy Steering Committee**

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**Fiscal Impact:**

None.

**Background/Discussion:**

As the District begins the environmental clearance process for the Bus Rapid Transit (BRT) project, staff recommends that the Policy Steering Committee (PSC) be expanded to support the financial and technical requirements of the project. Staff is recommending that the PSC be expanded to include 2 non-voting, ex-officio positions, one from Caltrans and one from the Metropolitan Transportation Commission (MTC). Attachment 1 shows the structure and membership of the PSC during the Major Investment Study (MIS) and a proposed structure and membership for the committee.

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**BOARD ACTION:**      **Approved as Recommended** [ ]      **Other** [ ]  
                                 **Approved with Modification(s)** [ ]

[To be filled in by District Secretary after Board/Committee Meeting]

The above order was passed and adopted on \_\_\_\_\_, 2003.

Rose Martinez, District Secretary  
By \_\_\_\_\_

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Following the Notice of Intent /Notice of Preparation (NOI/NOP) in early 2003, staff and consultants will determine the appropriate level of involvement by other agencies (e.g. Caltrans, MTC, ACTIA, ACCMA, resource agencies, Cities, etc.). While the appropriate status of other agencies will be determined at that time, there is an immediate need to deepen the cooperation between the District and Caltrans and MTC. Staff is recommending that both agencies be permitted to assign a high level staff member to the PSC in an ex-officio capacity.

**Caltrans.** The corridor is situated on Caltrans right-of-way through the majority of the International Boulevard and E. 14<sup>th</sup> Street, and would require Caltrans approval to construct improvements and upgrade traffic signals. In addition, this phase of the BRT study will entail detailed engineering work requiring closer cooperation between the District and Caltrans. An appointed Caltrans ex-officio member could help elevate the project's profile within Caltrans, and offer the opportunity for Caltrans to see the political support for the project.

**Metropolitan Transportation Commission.** MTC has been a technical partner throughout the Phase 1 work and was helpful in getting the project into Track 1 of the RTP. Now that we are moving into a phase that will require careful coordination with MTC to determine cash flow opportunities, staff believes that having a high level MTC official on the PSC will also help MTC to better support the project.

## **Other Changes to PSC Membership**

The following actions have been or will be undertaken to fill vacant positions on the PSC. None of these actions would require any further changes to the membership structure of the PSC. The Board will be informed of any discussions held with elected officials.

**AC Transit Board of Directors.** Dolores Jaquez was appointed by Board President Peeples to replace retiring Director Alice Creason.

**City of Berkeley.** Mayor-elect Tom Bates will be invited to serve on the PSC, replacing former Mayor Shirley Dean.

**City of Oakland.** Currently, Oakland is represented by Councilmembers Henry Chang and Larry Reid. Mr. Chang, in his former capacity as vice mayor, was originally appointed to the PSC by Mayor Jerry Brown. He retains an at-large council position. Mr. Reid is a CMA board member and currently serves as vice-mayor. His council district includes the East Oakland portion of the corridor.

Oakland comprises two thirds of the BRT corridor and involvement by the city in the BRT project is crucial for its success. Similar to actions taken at the outset of Phase I, discussions should be initiated with the Mayor to determine the appropriate assignment for mayor or mayor's designate position for the second phase of the project.

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**CMA and Other Representatives.** Councilmember Kriss Worthington will continue to serve on the PSC in his capacity as the CMA board member representing Berkeley. Councilmember Garry Loeffler will continue to represent the City of San Leandro. Nate Miley will continue to represent the Alameda County Board of Supervisors.

**Metropolitan Transportation Commission.** The untimely death of MTC Commissioner Ralph Appezzato has left a vacancy for an MTC commissioner on the PSC. Mr. Appezzato represented Alameda County Cities and was also familiar with the corridor and local transportation issues. San Leandro Mayor Shelia Young currently represents Alameda County Cities but is already a long-time PSC member. Staff recommends that this position not be filled with another MTC commissioner at this point. Instead, discussions should be initiated with Mayor Young to determine if she is willing to represent the project as both Mayor of San Leandro and MTC Commissioner.

**Prior Relevant Board Actions/Policies:**

99-134(a) Berkeley-Oakland-San Leandro Major Investment Study Update

**Attachments:**

Attachment 1: Current and Proposed PSC Membership

**Approved by:** Rick Fernandez, General Manager  
Kathleen Kelly, DGM Service Development  
Tina Konvalinka, Long Range Planning Manager

**Prepared by:** Jim Cunradi, AICP Senior Transportation Planner

**Date Prepared:** December 24, 2002