
AC TRANSIT DISTRICT**Board of Directors**

Executive Summary

DS Memo No. 09-238

Meeting Date: October 14, 2009

Committees:Planning Committee External Affairs Committee Rider Complaint Committee **Board of Directors** Finance and Audit Committee Operations Committee Paratransit Committee **Financing Corporation**

SUBJECT: Travel Authorization**RECOMMENDED ACTION:** Information Only Briefing Item Recommended Motion

Authorize members of the Board of Directors to attend the Transportation Research Board (TRB) 89th Annual Meeting on January 10-14, 2010, in Washington, DC.

Fiscal Impact:

The total cost of the trip is \$2,719. Expenses are estimated below.

Background/Discussion:

The TRB Annual Meeting program covers all transportation modes, with more than 3,000 presentations in nearly 600 sessions addressing topics of interest to all attendees—policy makers, administrators, practitioners, researchers, and representatives of government, industry, and academic institutions. The spotlight theme for 2010 is “Investing in Our Transportation Future – BOLD Ideas to Meet BIG Challenges”.

Estimated costs:

Conference Fee	\$530
Airfare	\$450
Lodging (5 nights @ \$237/night)	\$1,175
Per diem (6 days @ \$64/day IRS rate)	\$384
Ground Transportation (6 days @ \$30/day)	<u>\$180</u>
Total	\$2,719

Prior Relevant Board Actions/Policies:

Board Policy 180a – Travel and Meeting Expense Reimbursements for Directors and Board Officers.

Attachments:

None

Approved by: Linda A. Nemeroff, District Secretary**Prepared by:** Kathleen Eichmeier, Assistant District Secretary**Date Prepared:** October 5, 2009