



MEETING OF THE EAST BAY BUS RAPID TRANSIT POLICY STEERING COMMITTEE

Alameda-Contra Costa Transit District
General Offices
1600 Franklin Street
2nd Floor Board Room
Oakland, California 94612

Thursday, February 15, 2018
2:00 p.m.

Rules for Public Comment:

Speakers wishing to address the Committee should complete a Speaker's Form and submit it to the District Secretary. Speakers wishing to address subjects not listed on this agenda will be invited to speak under the "PUBLIC COMMENTS" section of the agenda. Speakers wishing to address a specific agenda item will be invited to address the Committee at the time the item is being considered. All speakers should limit their comments to two (2) minutes. Speakers using a translator will be allotted twice the allotted time.

Individuals who wish to present more detailed information are encouraged to submit comments in writing. Written comments are made part of the written record for meetings and, as such, are available for public inspection.

Availability of Agenda Related Materials: Written agenda related materials for all regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Committee.

Written materials presented at a meeting by staff or a member of the Committee will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District's website or by contacting the District Secretary.

Order of Agenda Items:

The Committee may discuss any item on the agenda and in any order.

Electronic Devices:

All electronic devices shall be placed on mute, vibrate or silent mode during the meeting (Dist. Ord. 12)

Scented Products: Please refrain from wearing scented products as there may be attendees susceptible to environmental illnesses.

Accessible Public Meetings:

Meetings of the Committee are accessible to individuals in wheelchairs. The Board room is equipped with assistive listening devices for individuals with a hearing impairment. Written materials in appropriate alternative formats or disability related modification/accommodation must be made three business days in advance of the meeting to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice.

Contact Information:

Please direct requests for disability-related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201.

Meeting of the East Bay Bus Rapid Transit Policy Steering Committee

AGENDA

Thursday, February 15, 2018

2:00 p.m.

2nd Floor Board Room

1600 Franklin Street

Oakland, California 94612

PSC Members:

AC Transit:

President Elsa Ortiz, Chair

Director Greg Harper

Director H. E. Christian Peeples

Alameda County (Ex Officio):

Supervisor Nate Miley

Metropolitan Transportation Commission/Caltrans:

District Director Bijan Sartipi

City of Oakland:

Council Member Rebecca Kaplan

Council Member Noel Gallo

City of San Leandro:

Mayor Pauline Cutter

Council Member Corina Lopez

1. Roll Call
2. Public Comment (*For items not on the agenda. Two minutes are allowed for each speaker.*)
3. Consider approving the BRT Policy Steering Committee Minutes of October 5, 2017.
4. Chair's Report on Pertinent Actions of the AC Transit Board of Directors.
5. BRT Project Updates:
 - a. Construction Progress Update.
 - b. Project Challenges, Issues, Mitigations.
 - c. Community Outreach Update.
 - d. Project Labor Agreement, Construction Careers Policy and Hiring Update.
6. Schedule Date and Time of Next Meeting.
7. Future Agenda Items/Review List of Pending Items.
8. Adjournment

Pending List of Future Agenda Items:

- Discussion regarding fare payment, including the expansion of Clipper card availability throughout the neighborhoods by adding more vendors and outreach to major employers along the corridor to participate in the EasyPass Program with the initiation of the service. [Requested by Council Member Kaplan – 9/3/15, 11/12/15, 3/10/16, 5/12/16]

- Discussion of the colors for the buses, suggesting that yellow and green (Oakland A's colors) be considered. [Requested by Councilmember Kaplan – 3/30/17]
- Discussion about the ticket vending machines and making the service free for the first year. [Requested by Councilmember Kaplan – 3/30/17]
- Discussion of alternatives for a different northern route such as MLK or Adeline that would extend the BRT into Berkeley [Requested by Councilmember Kaplan – 6/29/17]
- Information on the process related to business impact fees, seeking clarification of the process at the local level as to where merchants should go for assistance. [Requested by Councilmember Lopez – 10/5/17]

Special Meeting of the East Bay Bus Rapid Transit Policy Steering Committee

MINUTES

Thursday, October 5, 2017

2:00 p.m.

2nd Floor Board Room

1600 Franklin Street

Oakland, California 94612

PSC Members:

AC Transit:

President Elsa Ortiz, Chair

Director Greg Harper

Director H. E. Christian Peeples

Alameda County (Ex Officio):

Supervisor Nate Miley

Metropolitan Transportation Commission/Caltrans:

District Director Bijan Sartipi

City of Oakland:

Council Member Rebecca Kaplan

Council Member Noel Gallo

City of San Leandro:

Mayor Pauline Cutter

Council Member Corina Lopez

The East Bay Bus Rapid Transit Policy Steering Committee held a special meeting on Thursday, October 5, 2017. The meeting was called to order at 2:05 p.m. with Chair Ortiz presiding.

1. Roll Call

Committee Members Present:

President Elsa Ortiz, Chair

Director Mark Williams (alternate for Director Peeples)

Director Greg Harper

Councilmember Rebecca Kaplan

Councilmember Noel Gallo

Councilmember Corina Lopez

Committee Members Absent:

Director H. E. Christian Peeples

Mayor Pauline Cutter

Supervisor Nate Miley

Caltrans District Director Bijan Sartipi

AC Transit Staff Present:

General Manager Michael Hursh

General Counsel Denise Standridge

District Secretary Linda Nemeroff

Executive Director of Planning and Engineering Ramakrishna Pochiraju

2. **Public Comment** *(For items not on the agenda. Two minutes are allowed for each speaker.)*

There was no public comment offered.

3. **Consider Approving the BRT Policy Steering Committee Minutes of June 29, 2017.**

MOTION: KAPLAN/HARPER to approve the minutes as presented. The motion carried by the following vote:

AYES:5: Kaplan, Harper, Gallo, Lopez, Ortiz

ABSTAIN:1: Williams

ABSENT:3: Miley, Sartipi, Cutter

4. **Chair's Report on Pertinent Actions of the AC Transit Board of Directors.**

Chair Ortiz reported on the following:

- Significant advancement of construction in Segment A of the Project, including signal pole and street light upgrades in Zones 8, 10, and 12;
- First station platform shell under construction at 72nd Avenue in Oakland;
- Waterline relocation in Zone 14 in San Leandro completed in August with most outside area improvements and signal pole and street light upgrades completed;
- Two curbside station platform shells at Civic Center (Northbound) and in Downtown San Leandro nearing completion;
- Traffic control plans in the final stages of approval;
- The BRT Community Outreach Program's effectiveness in addressing construction impacts in collaboration with the City of Oakland's Technical Assistance teams to optimize the overall support to the community; and
- Efforts to improve hiring levels in order to meet required goals.

5. **BRT Project Updates:**

[The PowerPoint presentation given at the meeting is incorporated into the file by reference.]

a. **Construction Progress Update.**

Director of BRT David Wilkins presented an overview of construction progress in San Leandro and Oakland. He also gave an update on the "30 in 31 Campaign" which proposed to complete work in 30 areas during the month of August, advising that 75% of the work had been completed with the remainder being finished in September.

In addition, Mr. Wilkins reported that 17% of the project had been completed to date, anticipating that permits would be approved for all remaining zones before the end of the year. He further advised that professional services agreements set to expire in April 2018 would be brought to the AC Transit Board for extension through the end of the Project. An overview of the timeline for schedule mitigations was given and assistance

was sought from the City of Oakland to expedite and streamline operations by allowing work on evenings and weekends as well as allowing work in adjacent zones. He further highlighted the enhanced community benefits of the project, including new storm drains, sidewalks, signals, etc.

Councilmember Kaplan asked about the issue of getting permission from the City of Oakland to extend the construction schedule, noting a willingness to facilitate city council action if necessary. Mr. Wilkins advised that staff was working with Public Works staff that, in turn, would work through the City Administrator to bring the matter to the council. General Manager Michael Hursh advised that the larger request was the ability to work in adjacent zones, noting that businesses along the corridor would like construction to move faster and AC Transit staff was working cooperatively with City staff to bring this issue to the council in the coming weeks. He added that he would need assurance from the contractor to ensure they could work at the pace necessary.

Councilmember Lopez offered that businesses were providing a mix of feedback. She urged the District to help free-up parking during periods when construction work was not taking place, and requested that parking be freed up if construction was not taking place for more than 48 hours. She added that a formal letter would be forthcoming to AC Transit about this issue.

President Ortiz asked for clarity on the start of revenue service and was advised that it was December 2019. She also pointed out that the extension of contracts would contribute to further project deficits. Mr. Hursh advised that the project had to conclude in December 2019, and it was in everyone's best interest to accelerate the progress.

Councilmember Gallo commented on the concerns raised over the timeline, seeking assurance that the project had remained unchanged.

Councilmember Kaplan agreed that it was essential not to block parking and not to start work and then leave it unfinished for weeks at a time.

b. Community Outreach Update.

External Affairs Representative Claudia Burgos gave an update on community outreach activities along the corridor, including complaint resolution and troubleshooting temporary construction impacts. She also went on to share the stories of two individuals, one of which had completed a training program and went on to become a staff member for Rising Sun Energy Center and another that had found employment with Van Guard Construction.

Director Harper and Councilmember Kaplan felt it would be better if staff focused on being an ombudsman for the businesses in helping to resolve issues encountered along the corridor. Director Harper requested that the next report concentrate on answering concerns raised by businesses in the area.

Councilmember Kaplan felt the immediate issue was to resolve the concerns being raised by businesses. Outreach about the launch of the service should occur down the road and include Ecopass, maps and other information about the service. She requested that the General Manager work with the team on work assignments at different phases of the project.

President Ortiz commented that while she agreed with outreach to businesses, the District was also under pressure from community groups to make sure hiring goals were fulfilled, especial with respect to local, minority, and disadvantaged workers.

Mr. Hursh pointed out that a lot of transit users were being inconvenienced by the project and it was important to promote its benefits as a transit improvement to riders. In addition, he advised that there were two staff members assigned to address the specific concerns raised by Director Harper.

Councilmember Lopez felt the immediate priority during construction was the concerns of the business owners who were just trying to survive. She added that one business in particular had sought the City of San Leandro's assistance with a claim for a \$25,000 loss.

Ms. Burgos responded that staff was in field daily talking with businesses and responding to concerns, adding that requests from businesses were brought to the contractor and the rest of the team to determine what accommodations could be made.

Director Williams echoed the concerns raised by President Ortiz with respect to providing employment opportunities to local, minority, and disadvantaged workers.

Councilmember Gallo asked if Ms. Burgos was working in direct coordination with other organizations providing outreach to businesses. Ms. Burgos advised that her team collaborated with the technical assistance teams, New America, and Mason-Tillman Associates, but did not manage them. Representatives from the various organizations also attend weekly construction progress meetings.

Councilmember Gallo further asked when action would need to be taken by the City of Oakland to help advance the construction schedule, adding that the project, once built, was needed in Oakland and would have a lasting impact. Mr. Hursh advised that if City of Oakland staff determines council approval is required to work concurrently in adjacent zones it would be brought to the City in the next quarter. He added there was financial pressure to finish the project on time, and to that end, AC Transit would hire a financial consultant and was prepared to assume up to \$20 million of debt. Anything that could be done by the cities to speed up the project would be helpful.

c. Project Labor Agreement, Construction Careers Policy and Hiring Update.

Contracts Compliance Administrator Phillip McCants presented an overview of progress achieved toward meeting workforce goals as well as the offsite local hire credit program

for contractors, hiring initiatives and planned activities for the fourth quarter. He also noted that the Project's Disadvantaged Business Enterprise goals were being exceeded.

Councilmember Kaplan expressed appreciation for staff's efforts in this area.

Director Harper requested that staff's next report detail what the unemployment rate was when the goals were set versus what they are now.

Councilmember Lopez was thankful for the progress made in San Leandro thus far and was encouraged to see more progress in the future.

Councilmember Kaplan advised that the African American unemployment rate was 2.5 times higher than the white unemployment rate. It was further suggested that perhaps AC Transit work with Cypress Mandela on a hiring program specific to bus operators or truck drivers.

6. Schedule Date and Time of Next Meeting.

The next meeting was tentatively scheduled for January 11, 2017, at 2:00 p.m. The District Secretary is to poll the members on the date and any alternative dates recommended by staff.

7. Future Agenda Items/Review List of Pending Items.

Councilmember Lopez requested information on the process related to business impact fees, seeking clarification of the process at the local level as to where merchants should go for assistance.

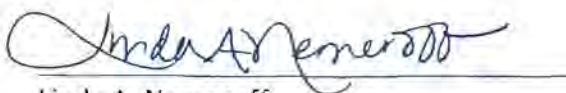
Councilmember Lopez invited staff to give an overall project update to the San Leandro City Council.

Councilmember Kaplan made an informal request for information on the dollar amount per year of sponsorship necessary to provide free rides on BRT.

8. Adjournment

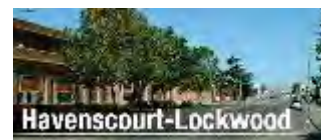
There being no further business to come before the Committee, the meeting adjourned at 3:14 p.m.

Respectfully submitted,



Linda A. Nemeroff
District Secretary

East Bay Bus Rapid Transit Project Update



Policy Steering Committee Meeting

February 15, 2018



Agenda

- Program Summary and Construction Progress Update
- Northern Layover, San Leandro Transit Center Update
- Community Benefits Constructed
- Project Schedule and Budget
- Project Challenges, Issues
- Mitigations
- Community Outreach Update
- PLA / CCP
- Hiring Update

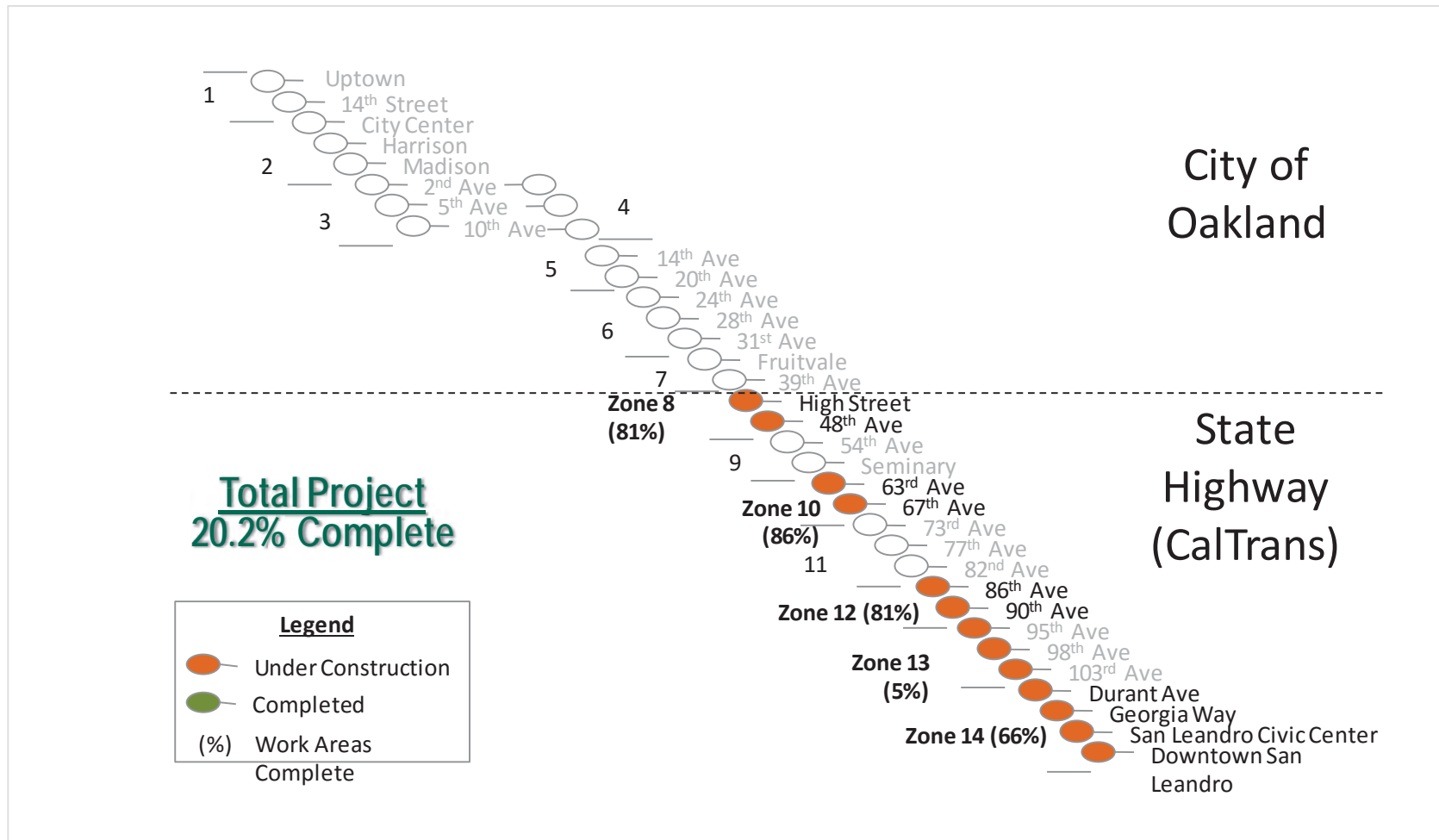
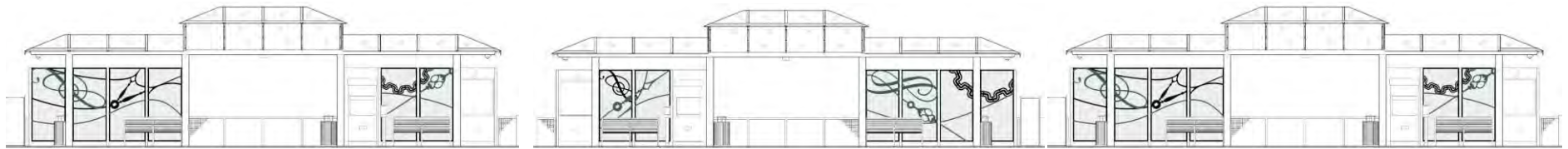


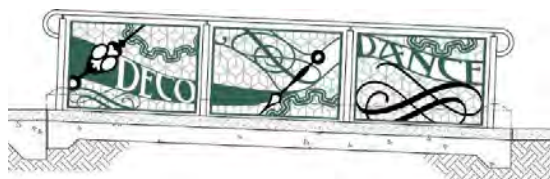


Program Summary

- Real Estate: 2 surface parking lots & Corner triangle
 - \$981,608
 - 100% complete
- Vehicles: 27 – 60', 5 door buses
 - 13 vehicles delivered; 2 vehicles accepted
- Bid Package 1: Advanced Utility Relocations for platforms
 - \$5,985,055
 - 100% - Complete
- Bid Package 2: Parking Lots and Intersection Improvements
 - \$4,492,442
 - 100% - Complete
- Bid Package 3 – Stations, Signals, Paving, Lighting, Fiber, Curb Ramps
 - \$108,112,200 (Overall 20.2%)
 - Phase 1 Progress – 75%
 - Zone 8: 81%; Zone 10: 86%; Zone 12: 81%; Zone 14: 66%
 - Phase 2 Progress
 - Zone 13: 5%







Artistic Enhancement Progress

Oakland

- Handrail art pieces fabricated as of Jan 19, 2018 = 82 / 209; 39%
- No. of Windscreens fabricated as of Jan 19, 2017 = 7 / 44; 16%

San Leandro

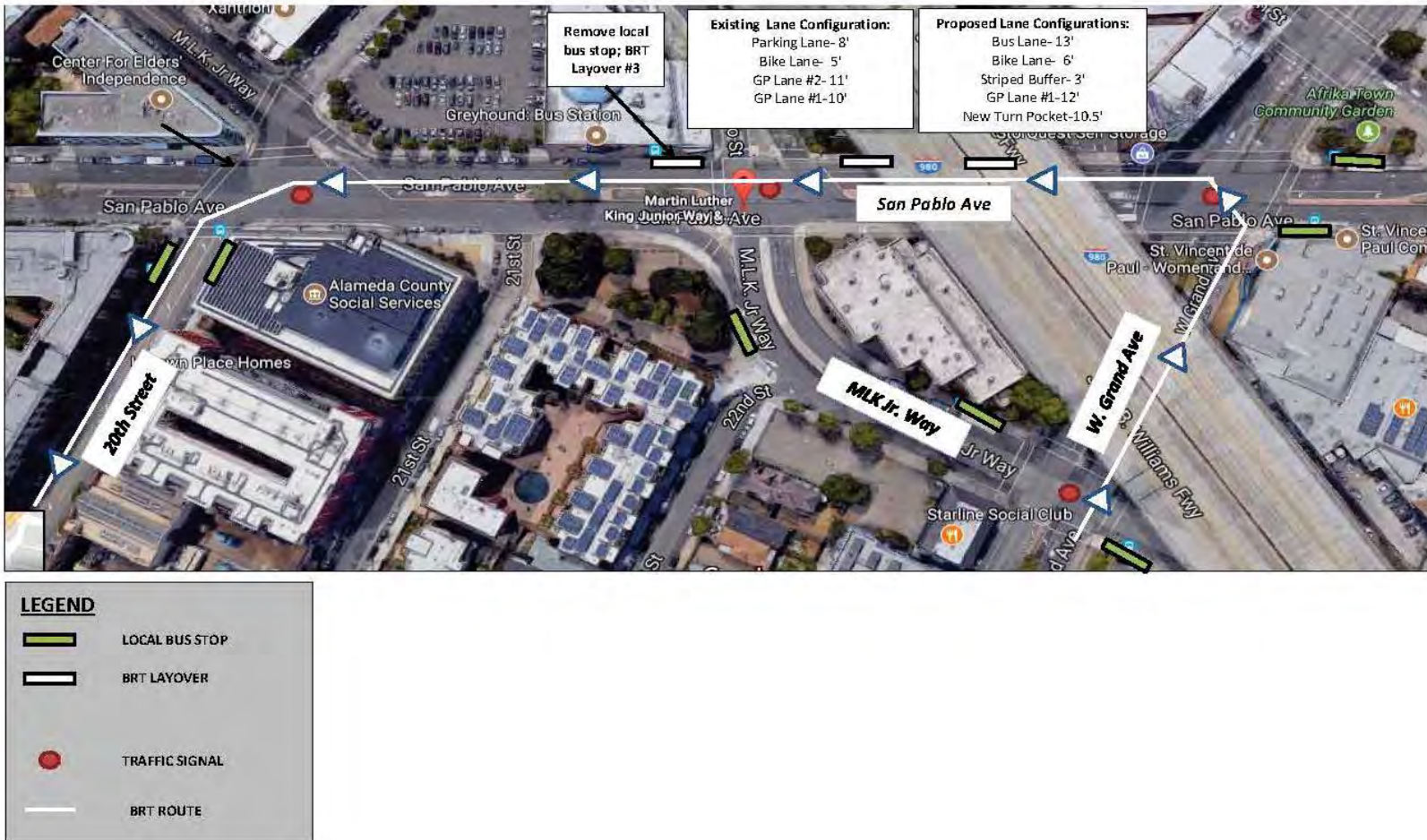
- Handrail art pieces fabricated as of Jan 19, 2018 = 36 / 47; 77%
- Windscreens fabricated as of Jan 19, 2017 = 5 / 16; 31%

Station Canopy Fabrication

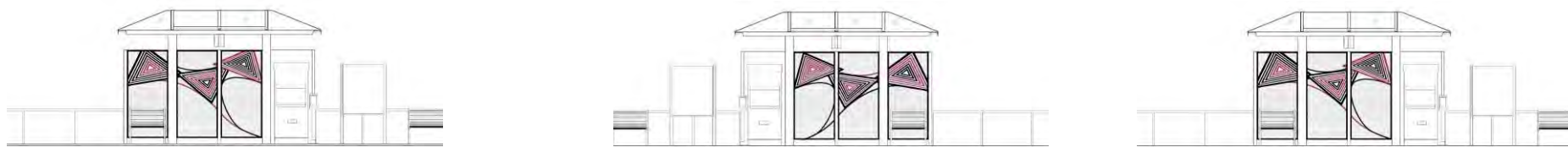
- All windscreen supports will be delivered in March / April
- Approximately 30% +/- progress to date
- Anticipate delivery of first canopy (a 16') in April / May 2018

Construction Progress – Northern Layover Facility

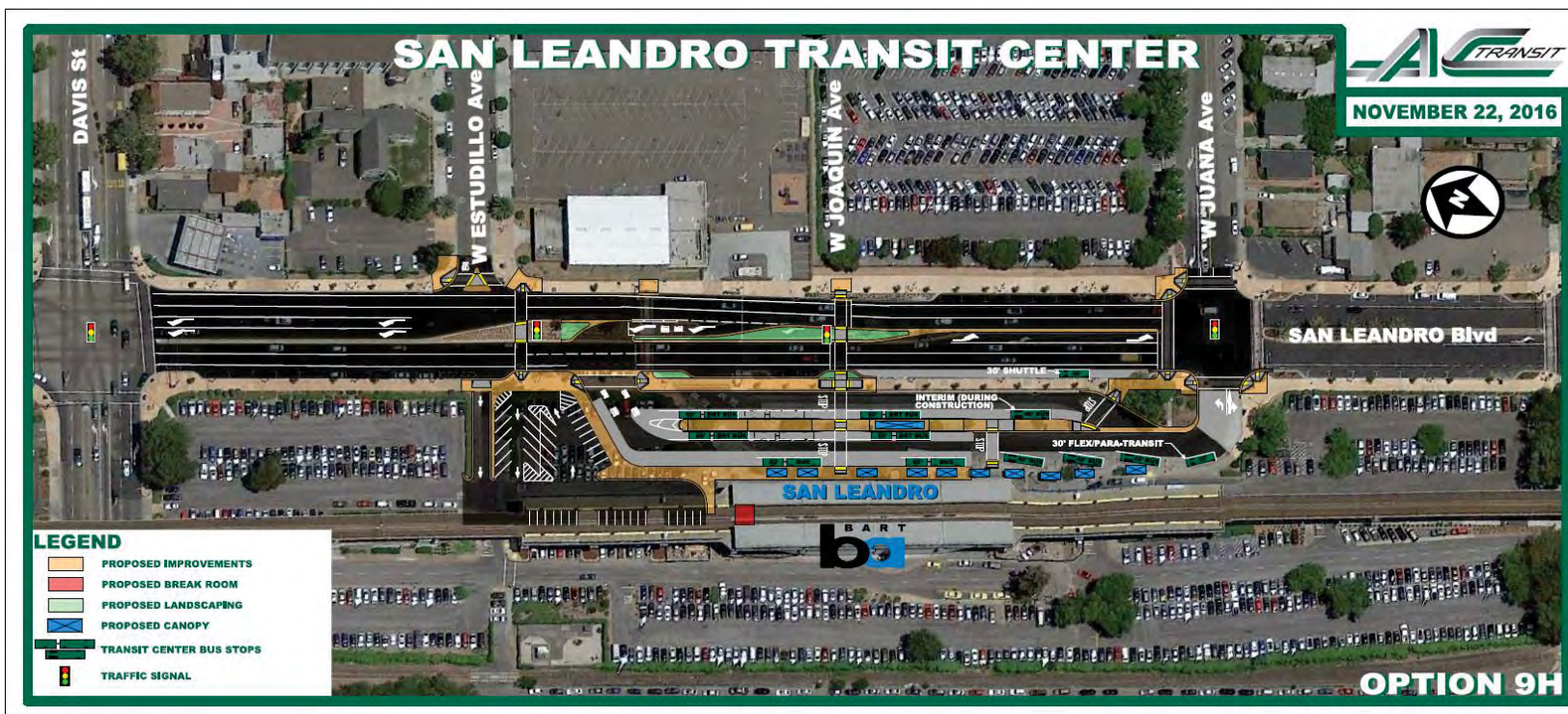
BRT Northern Layover Alternative- San Pablo Ave between W. Grand and 20th Street



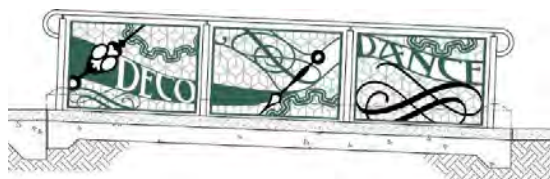
Preferred Option: San Pablo Ave. Between W. Grand and 20th St. Pending approval from City of Oakland DOT.



Construction Progress – San Leandro Transit Center



This current design is undergoing a value engineering analysis to determine how best to reconfigure the bus transit center within the San Leandro BART station to better accommodate the East Bay Bus Rapid Transit Project (BRT) terminus, and improve operations and passenger amenities within the existing project budget. The multi-modal project will support the City of San Leandro's Transit Oriented Development Strategy.



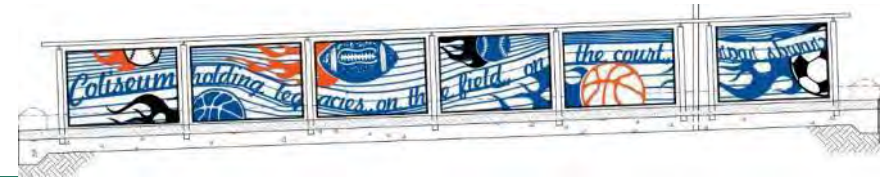
Community Benefits Constructed in Oakland to Date

- New Curb Ramps/Sidewalks – 95/412
- New/Modified Signals – 100/250
- New Street Lights – 13/75
- Station Platforms – 5/35

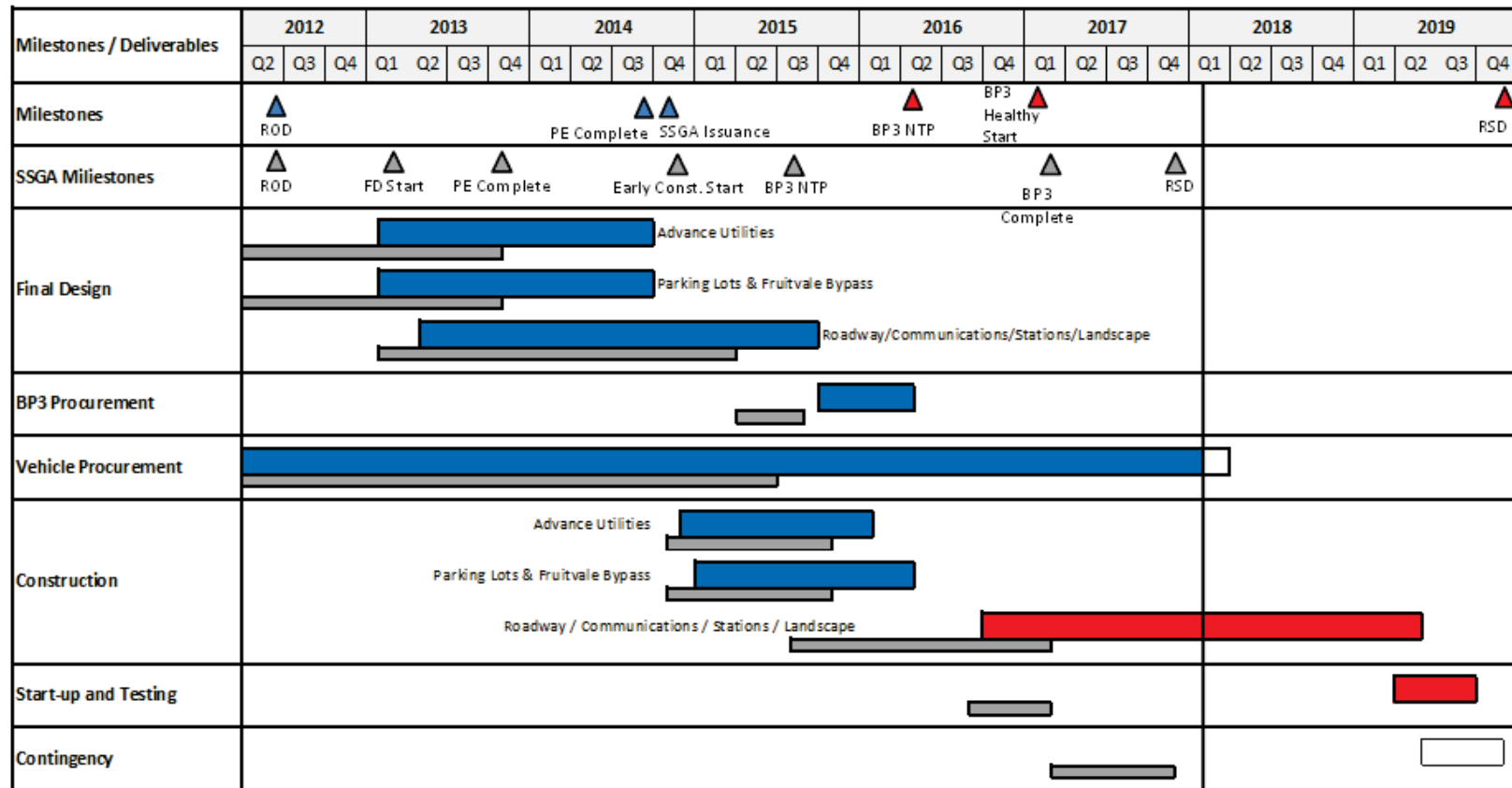


Community Benefits Constructed in San Leandro to Date

- New Curb Ramps/Sidewalks – 43/57
- New/Modified Traffic Signals – 16/24
- New Street Lights – 0/2
- Station Platforms – 3/7



Program Schedule



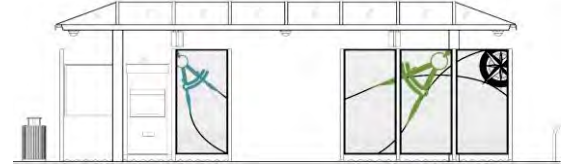
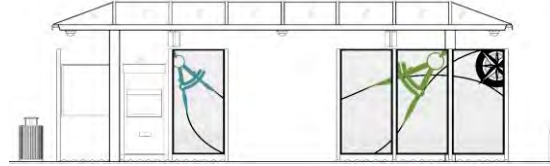
Critical Path

SSGA Baseline



East Bay Bus Rapid Transit

Downtown Oakland to San Leandro
International Blvd to East 14th St



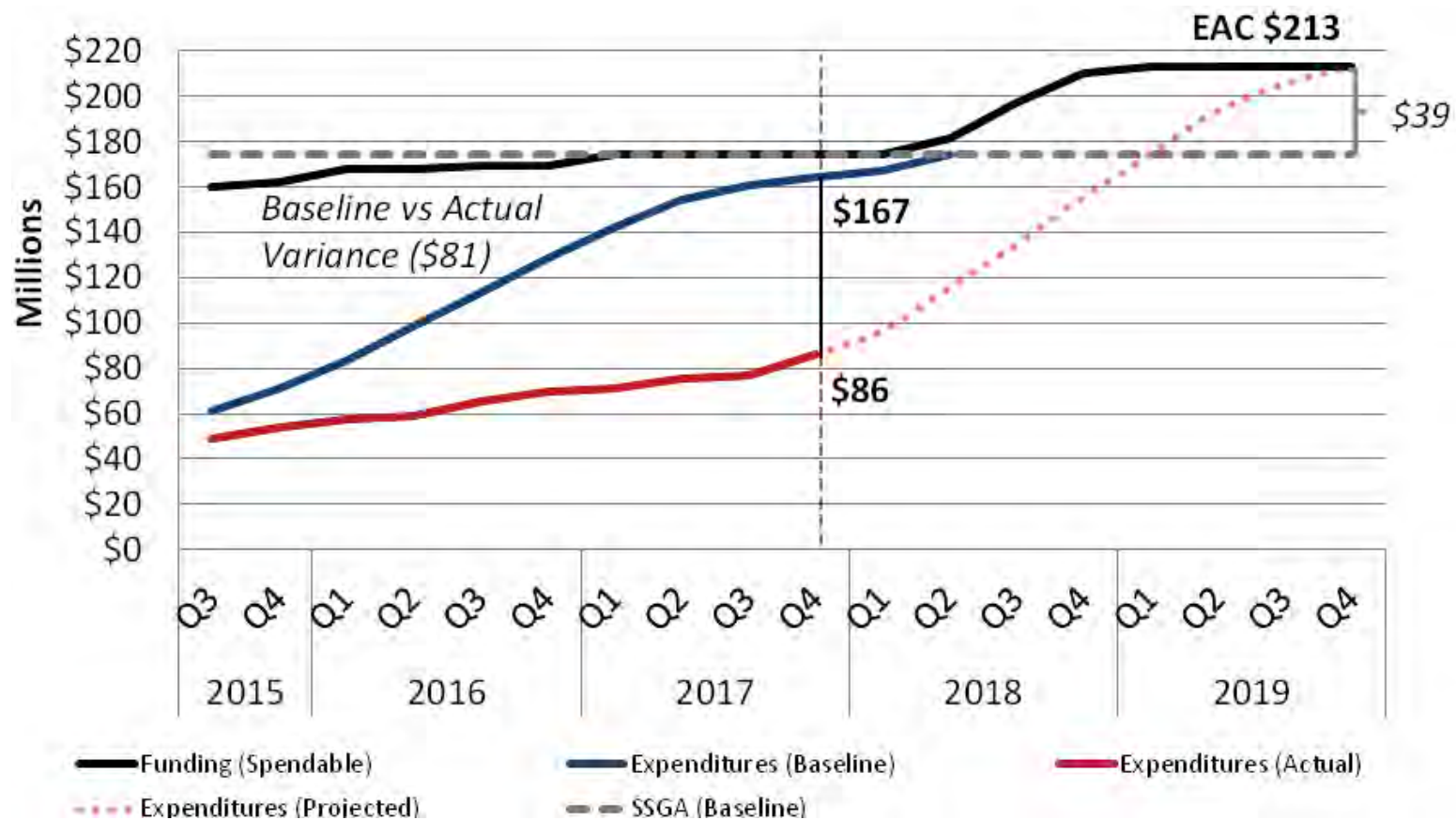
Project Management and Construction Budgets

Service Type	Vendor	Contract Value	Paid to Date	Remaining
Construction Contractor	O.C. JONES & SONS, INC.	\$108,105,670	\$21,099,946	\$87,012,053
Design Services During Construction	PARSONS TRANSPORTATION GROUP	\$4,000,000	\$3,444,800	\$555,199
Construction Project Management	CH2M HILL INC	\$6,750,000	\$4,153,864	\$2,596,135
Public Outreach Services	L. LUSTER & ASSOCIATES, INC.	\$1,247,785	\$920,329	\$327,455

- Construction Contractor budget through project completion.
- Professional services budgets for contract period through April 2018
- Professional services contracts were extended to Dec 2019 at January 24th Board meeting



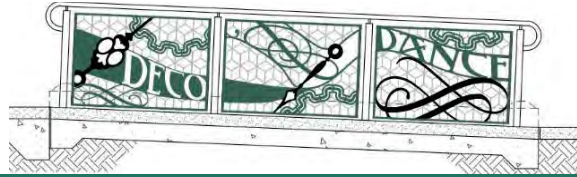
Expenditure Curve





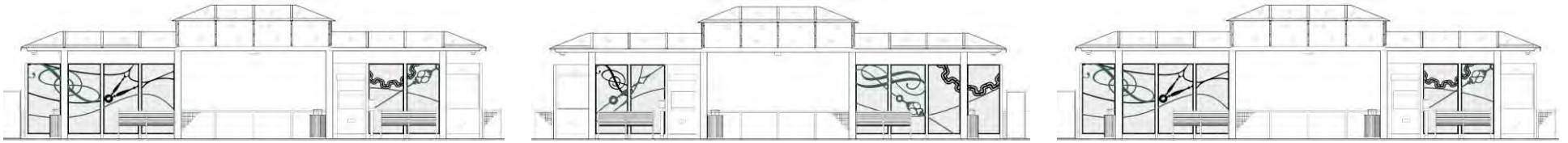
Project Challenges and Issues

- Pace of Construction is steady but slow. Community would love to see Project finished.



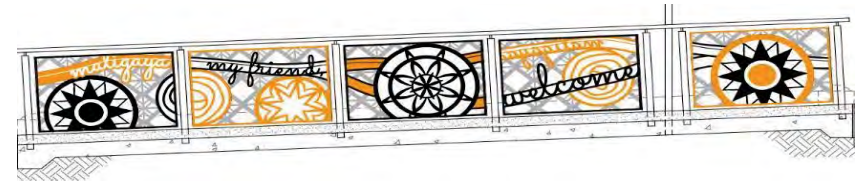
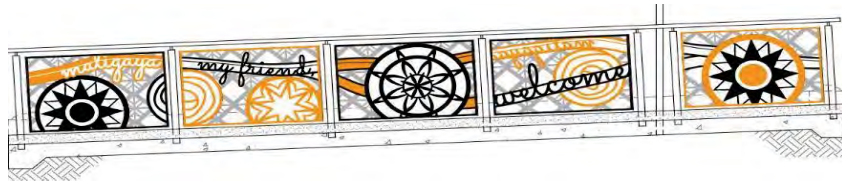
Revised Construction Implementation Plan

- Work concurrently in Segment A and B
- Extend all BRT related permits through Dec 2019 rather than incrementally
- Maximize parking through better lane management
- Require utility companies to increase project commitments in the name of minimizing business impacts
- Normalize traffic control plan requirements
- Allow 4 corners of an intersection to be built as a package



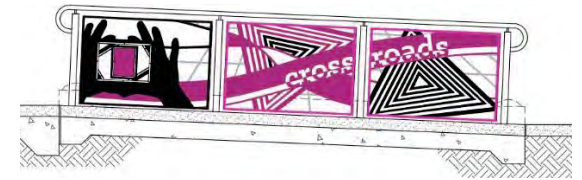
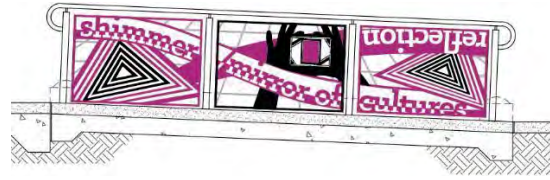
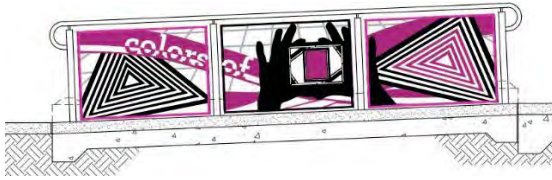
Outreach Teams' Focus

- Inform Businesses of Upcoming Work & Projected Timeline
- Once work begins, regular check-ins and updates
- Coordination between stakeholders and project team to help minimize disruptions
- Daily Troubleshooting
 - Parking Business Access
 - Driveways Modifications
- Electronic Updates
 - Social Media, Enews, Outside Newsletters, Website
- Biggest Concerns:
 - Parking Impacts
 - Community wants project done faster



Outreach (Con't) (October – December 2017)

October 1 - San Leandro Sausage & Suds Festival	November 2 - Allen Temple Gardens
October 5 - Cypress Mandela Training Center Pre-Apprentice Graduation	November 14 - Allen Temple Arms I & II Residents Council Meeting
October 7 - Oakland Black Cowboy Parade	November 29 – Latino Business Network Fruitvale
October 10 - Allen Temple Arms I & II Residents Council Meeting	December 1 – City of San Leandro, It's a Wonderful Night
October 15 - Allen Temple Gardens Health Education Workshop	December 1 – Acts Cyrene Affordable Housing Opening
October 18 - One-Stop Career Center at Berkeley Adult School	December 14 – Neighborhood Crime Prevention Mtg, Patten
October 25 - Alameda County Probation Department, Careers Expo	December 15 – Broadmoor Senior Plaza
October 27 - Allen Temple Arms I & II Town Hall Meeting	December 19 – SFMTA Van Ness BRT
October 29 - Día De Los Muertos	December 27 – Allen Temple Gardens Senior Housing



Outreach (con't)

City of San Leandro Newsletter

AC Transit's Bus Rapid Transit (BRT) Project Is Underway in San Leandro



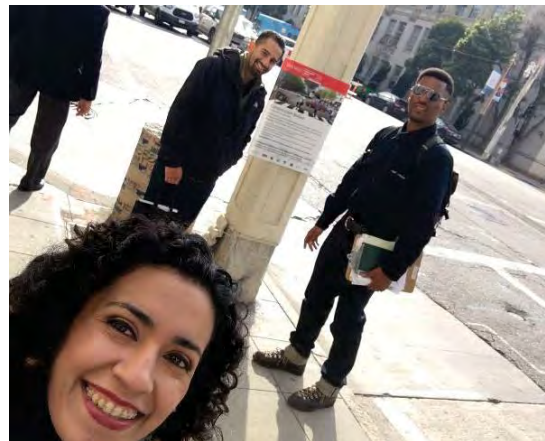
AC Transit is building the East Bay's first Bus Rapid Transit (BRT) Project which will improve bus service in San Leandro. Thousands of riders will soon experience improved transit to jobs, shopping, healthcare services, and schools. With 5 stations in San Leandro, BRT will run along the 9.5-mile corridor between San Leandro BART and downtown Oakland, primarily along E. 14th Street in San Leandro and International Boulevard in Oakland.

Geoffrey Johnson
Community Construction Relations Manager
(510) 681-3962
brtgjohnson@actransit.org

BRT Information Center
(510) 891-5478
brt.actransit.org



East Bay Bus Rapid Transit

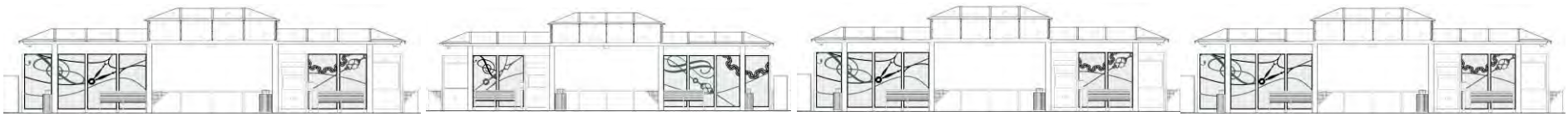


Council President Larry Reid's Newsletter

City's Announcements

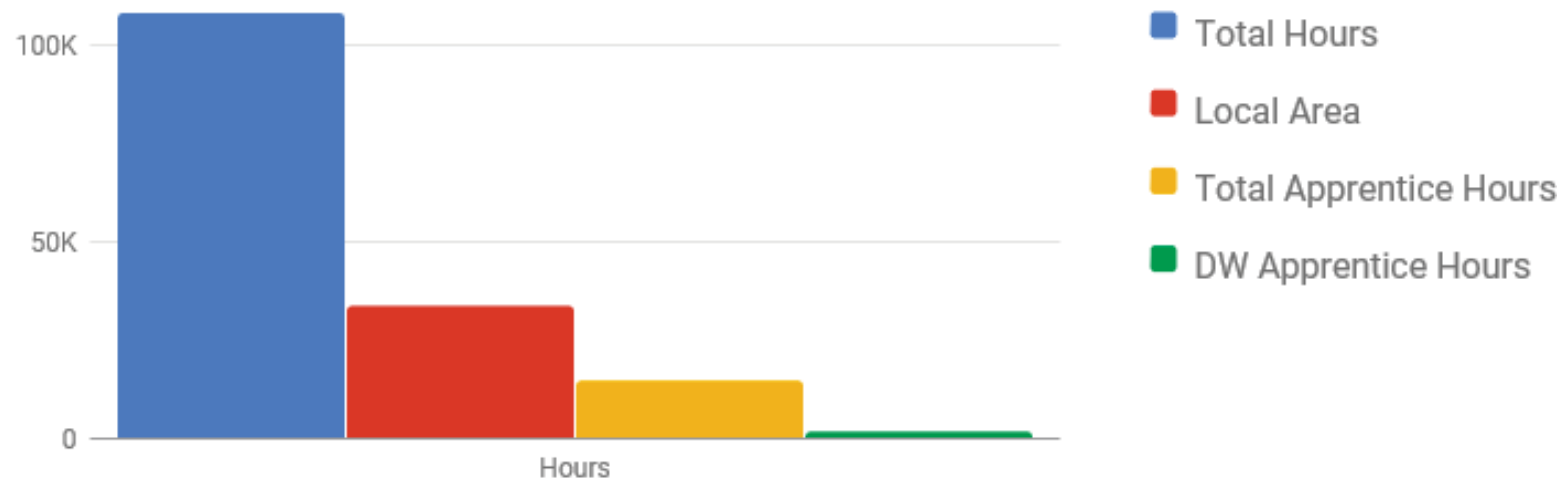


**Downtown Oakland to San Leandro
International Blvd to East 14th St**



Project Labor Agreement / Construction Careers Policy (PLA/CCP) Workforce Utilization Thru 12-31-17

Work Hour Summary

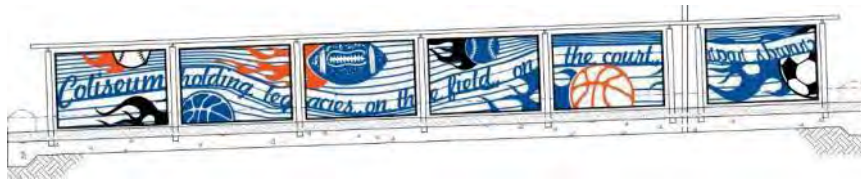


Total Project Hours:: 108,000

Total Local Hire Work Hours: 34,000 (31%)

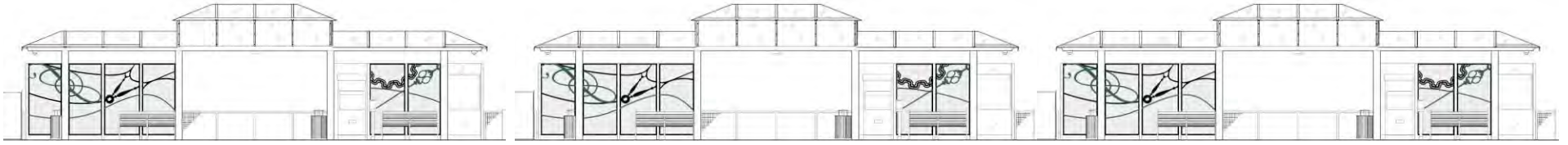
Total Apprentice Hours: 15,000 (14%)

Total Disadvantaged Worker Hours: 2,100 (14% of Apprentice Hours)



Oakland – San Leandro Residents' Hours

JURISDICTION	No. Of Workers	WORK HOURS	PERCENTAGE OF LOCAL	Wages Earned
Oakland	53	29,271	86%	\$1,019,773
San Leandro	10	4,480	14%	\$158,871.84



BRT Bid Package III DBE Utilization

DBE Payments	DBE Payment Percentage	Project DBE Goal	Number of DBE Subcontractors
\$1,623,441.57	7.8%	8%	12



Recap and Adjourn



Final Thoughts?

Date for Next Policy Steering Committee Meeting