



MEETING OF THE EAST BAY BUS RAPID TRANSIT POLICY STEERING COMMITTEE

Alameda-Contra Costa Transit District
General Offices
1600 Franklin Street
2nd Floor Board Room
Oakland, California 94612

Thursday, May 31, 2018
2:00 p.m.

Rules for Public Comment:

Speakers wishing to address the Committee should complete a Speaker's Form and submit it to the District Secretary. Speakers wishing to address subjects not listed on this agenda will be invited to speak under the "PUBLIC COMMENTS" section of the agenda. Speakers wishing to address a specific agenda item will be invited to address the Committee at the time the item is being considered. All speakers should limit their comments to two (2) minutes. Speakers using a translator will be allotted twice the allotted time.

Individuals who wish to present more detailed information are encouraged to submit comments in writing. Written comments are made part of the written record for meetings and, as such, are available for public inspection.

Availability of Agenda Related Materials: Written agenda related materials for all regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Committee.

Written materials presented at a meeting by staff or a member of the Committee will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District's website or by contacting the District Secretary.

Order of Agenda Items:

The Committee may discuss any item on the agenda and in any order.

Electronic Devices:

All electronic devices shall be placed on mute, vibrate or silent mode during the meeting (Dist. Ord. 12)

Scented Products: Please refrain from wearing scented products as there may be attendees susceptible to environmental illnesses.

Accessible Public Meetings:

Meetings of the Committee are accessible to individuals in wheelchairs. The Board room is equipped with assistive listening devices for individuals with a hearing impairment. Written materials in appropriate alternative formats or disability related modification/accommodation must be made three business days in advance of the meeting to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice.

Contact Information:

Please direct requests for disability-related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201.

Meeting of the East Bay Bus Rapid Transit Policy Steering Committee

AGENDA

Thursday, May 31, 2018

2:00 p.m.

2nd Floor Board Room

1600 Franklin Street

Oakland, California 94612

PSC Members:

AC Transit:

President Elsa Ortiz, Chair

Director Greg Harper

Director H. E. Christian Peeples

Alameda County (Ex Officio):

Supervisor Nate Miley

Metropolitan Transportation Commission/Caltrans:

District 4 Director James E. Davis

City of Oakland:

Council Member Rebecca Kaplan

Council Member Noel Gallo

City of San Leandro:

Mayor Pauline Cutter

Council Member Corina Lopez

1. Roll Call
2. Public Comment (*For items not on the agenda. Two minutes are allowed for each speaker.*)
3. Chair's Report on Pertinent Actions of the AC Transit Board of Directors.
4. BRT Project Updates:
 - a. Construction Progress.
 - b. Project Funding. (Requested by Councilmember Lopez)
 - c. Ticket Vending Machines. (Requested by Councilmember Kaplan 3/30/17)
 - d. Community Outreach.
 - e. Project Labor Agreement, Construction Careers Policy and Hiring.
 - f. Sponsorships and Naming Rights. (Requested by Director Harper)
5. Consider approving the BRT Policy Steering Committee minutes of October 5, 2017.
6. Consider approving the BRT Policy Steering Committee minutes of February 15, 2018.
7. Schedule Date and Time of Next Meeting.
8. Future Agenda Items/Review List of Pending Items.
9. Adjournment

Pending List of Future Agenda Items:

- Discussion regarding fare payment, including the expansion of Clipper card availability throughout the neighborhoods by adding more vendors and outreach to major employers along the corridor to participate in the EasyPass Program with the initiation of the service. [Requested by Council Member Kaplan – 9/3/15, 11/12/15, 3/10/16, 5/12/16]
- Discussion of the colors for the buses, suggesting that yellow and green (Oakland A's colors) be considered. [Requested by Councilmember Kaplan – 3/30/17]
- Discussion about making the service free for the first year. [Requested by Councilmember Kaplan – 3/30/17]
- Discussion of alternatives for a different northern route such as MLK or Adeline that would extend the BRT into Berkeley [Requested by Councilmember Kaplan – 6/29/17]
- Information on the process related to business impact fees, seeking clarification of the process at the local level as to where merchants should go for assistance. [Requested by Councilmember Lopez – 10/5/17]

East Bay Bus Rapid Transit Project Update



Policy Steering Committee Meeting

May 31, 2018



Agenda

- Construction Progress Update
- Project Funding Update
- Ticket Vending Machine Update
- Community Outreach Update
- Project Labor Agreement, Construction Careers Policy & Hiring Update
- Sponsorship & Naming Rights Update



Program Update

- Real Estate: 2 surface parking lots
\$981,608; 100% complete
- Vehicles: 27 – 60', 5 door buses
27 accepted
- Bid Package 1: Adv Utility Relocations
\$5,985,055; 100% - Complete
- Bid Package 2: Parking Lots and Intersection Improvements
\$4,492,442; 100% - Complete
- Bid Package 3 – Stations, Signals, Paving, Lighting, Fiber, Curb Ramps
\$108,112,200 (Overall ~30%)
Phase 1 Progress – 93%; Phase 2 Progress - 12%





Construction Progress Non – Civil Elements

- Signal & Lighting - 27.90%
- Communications – 10.10%
- Architecture – 20.50%
- Artistic Enhancements – 45.80%



Station Progress Update

City of
Oakland

1 Uptown
14th Street
City Center
Harrison
2 Madison
2nd Ave
3 5th Ave
10th Ave

4 14th Ave
5 20th Ave
24th Ave
6 28th Ave
31st Ave
7 Fruitvale
39th Ave

Total Project
30% Complete

Zone 8 (98%)
High Street
48th Ave

9 54th Ave
Seminary
63rd Ave

Zone 10 (100%)
67th Ave
73rd Ave

Zone 11 (4%)
77th Ave
82nd Ave



Zone 12 (88%)
86th Ave
90th Ave

Zone 13 (32%)
95th Ave
98th Ave
103rd Ave

Durant Ave
Georgia Way
Zone 14 (86%)
San Leandro Civic Center
Downtown San Leandro

State
Highway 185
(CalTrans)

Station Areas

-  Under Construction
-  Interim Condition Status
- (%) Work Areas Complete



East Bay Bus Rapid Transit

Downtown Oakland to San Leandro
International Blvd to East 14th St



Station Progress



High St. Station



48th Ave. Station



67th Ave. Station



Durant Ave. Station



Civic Center North
Bound Station



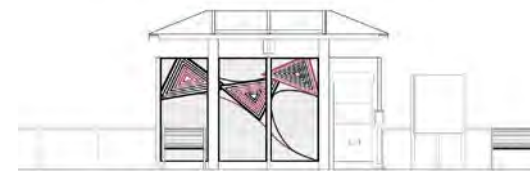
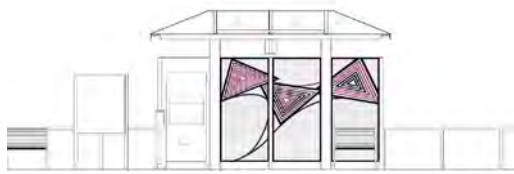
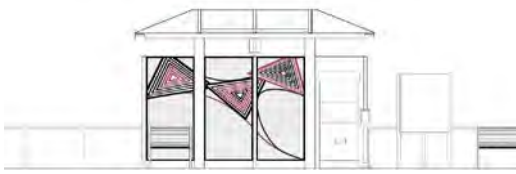
Georgia Way South
Bound Station

Construction Progress – Northern Layover Facility

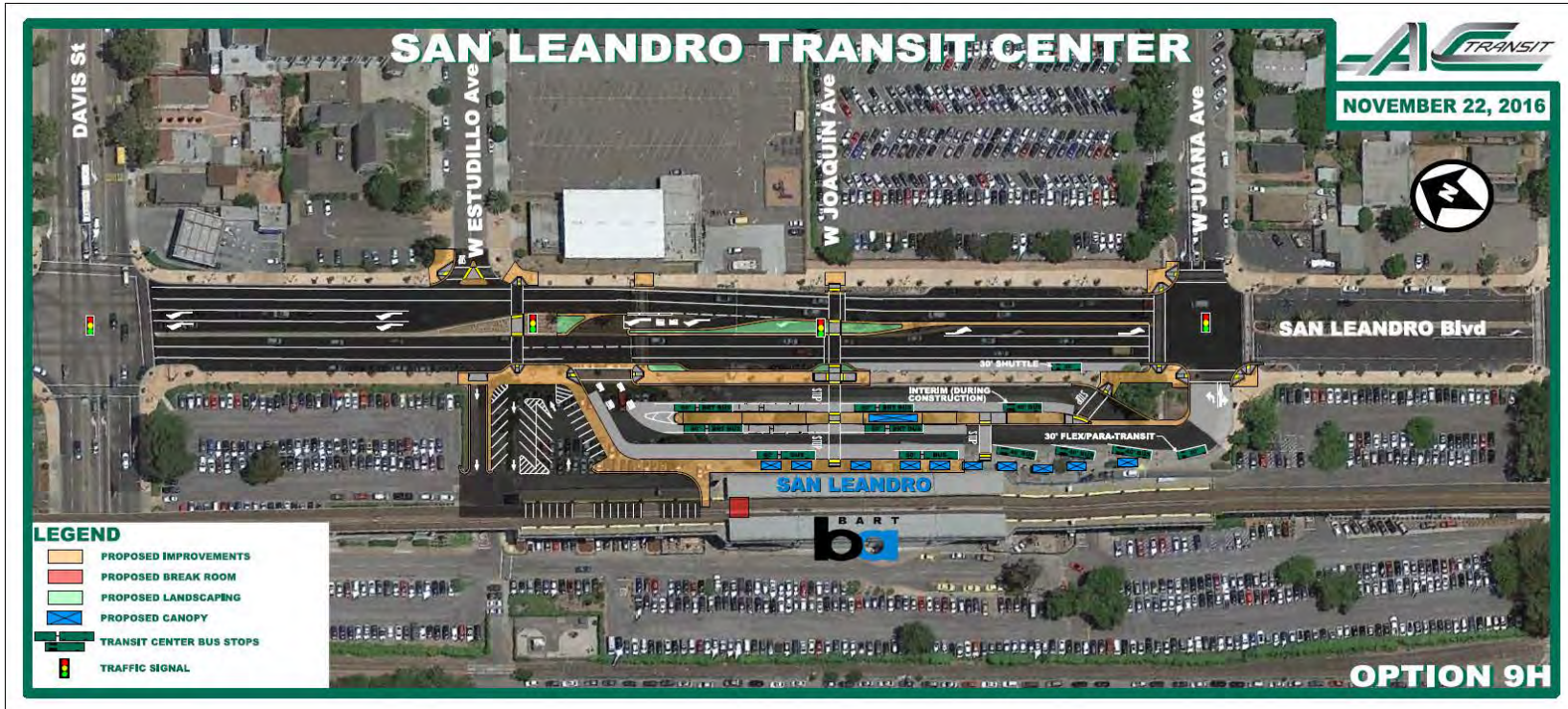
BRT Northern Layover Alternative- San Pablo Ave. between W. Grand and 20th Street



City and AC Transit staff have agreed on basic concept, which includes the following: layover space for three buses; a protected bike lane; a lane reduction, minor signal modification. Design Team preparing plans to start construction late August 2018



Construction Progress – San Leandro Transit Center

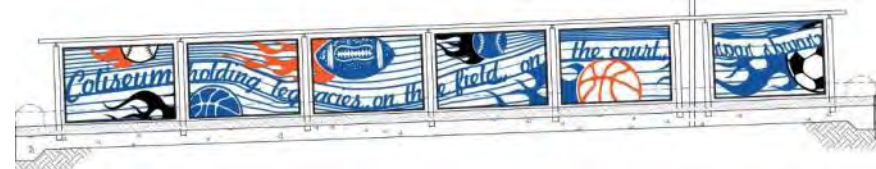


This current design is undergoing a value engineering analysis.

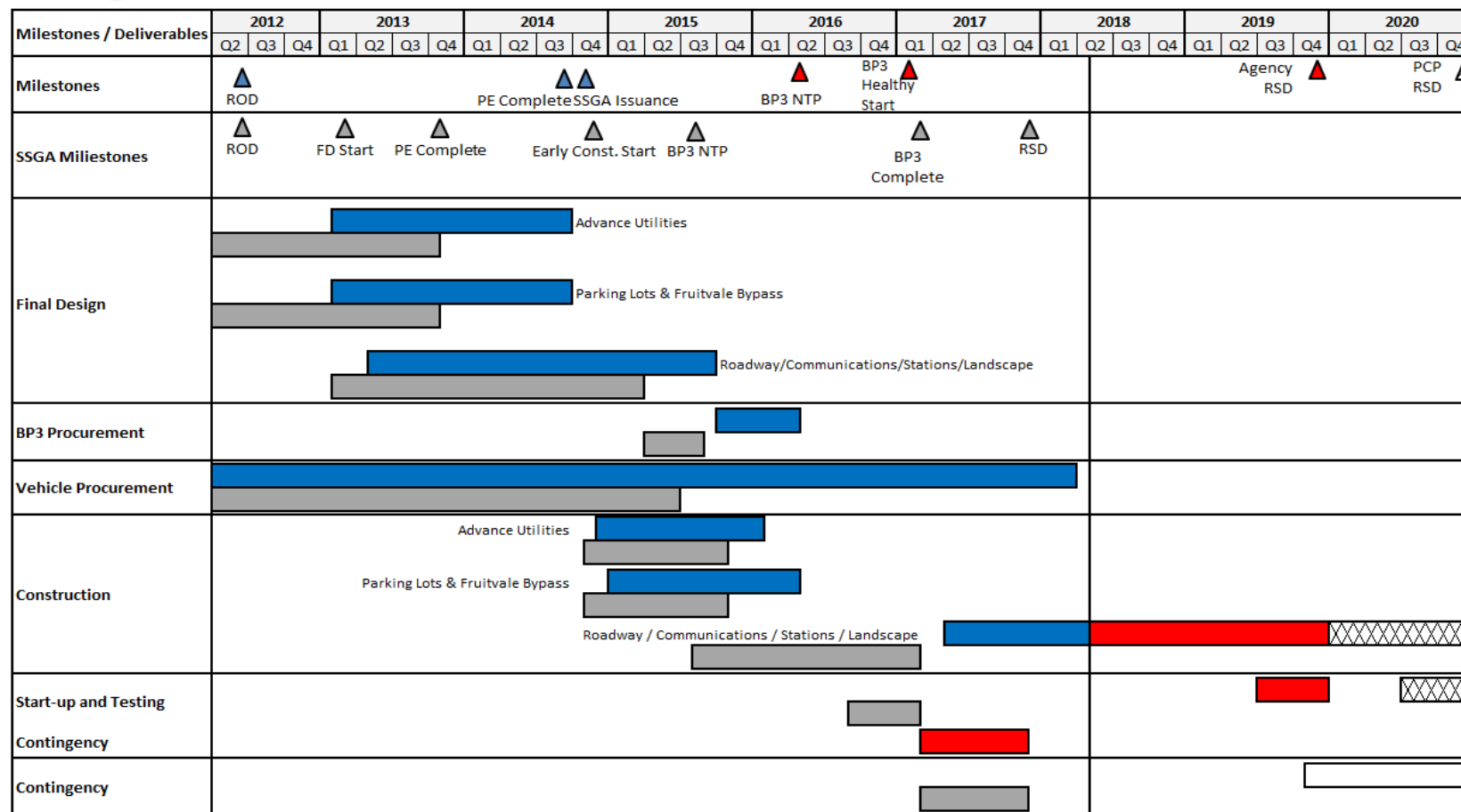


Community Benefits Constructed to Date

IMPROVEMENTS	OAKLAND	SAN LEANDRO
New Curb Ramps	95/412	48/57
New/Modified Signals	123/250	17/24
New Street Lights	18/75	0/2
Station Platforms	7/35	5/7



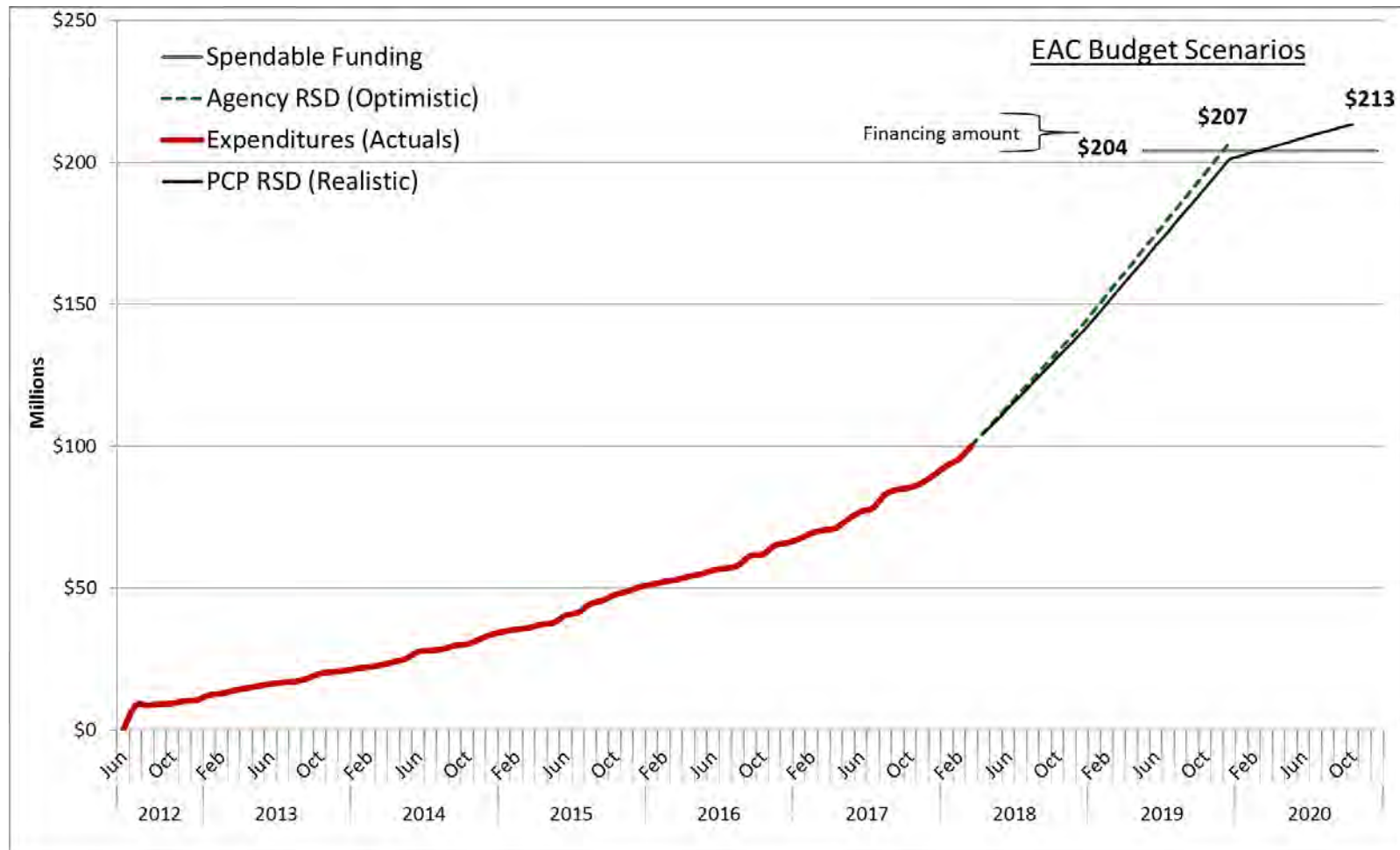
Program Schedule



Critical Path
SSGA Baseline



Project Funding Update





Project Management and Construction Budgets

Service Type	Vendor	Contract Value	Paid to Date	Remaining
Construction Contractor	O.C. JONES & SONS, INC.	\$108,112,000	\$32,233,037	\$75,878,963
Design Services During Construction	PARSONS TRANSPORTATION GROUP	\$4,600,000	\$4,131,600	\$468,400
Construction Project Management	CH2M HILL INC	\$6,750,000	\$4,802,615	\$1,947,385
Public Outreach Services	L. LUSTER & ASSOCIATES, INC.	\$1,247,785	\$1,099,144	\$148,641

- Construction contractor budget through project completion
- Current professional services contracts extended through Aug 2018
- Design contract extended to Dec 2019
- At FTA's request, Outreach and CM services contracts were resolicited



Ticket Vending Machine Update

Hosted vendor demonstrations (10/18 to 3/19) for new specifications:

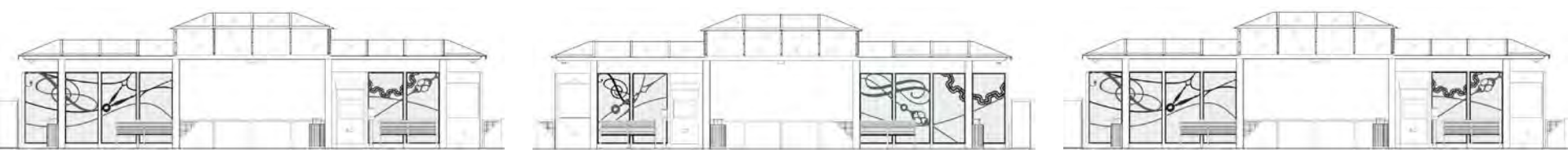
✓ Retains Basic Functionality:

- Dispense Single Ride/Day Pass Ticket for each fare type (Adult, Youth, Senior/RTC)
- ADA and Title VI Compliant - Accepts Bills/Coins, Credit, Debit, Can Purchase Multiple Tickets
- Provides Maintenance Alerts

✓ More Affordable, Built for Urban Conditions, 10-12 week Production Time

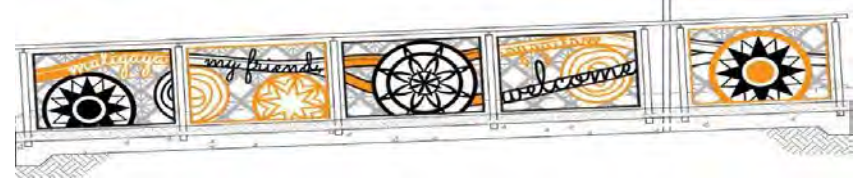
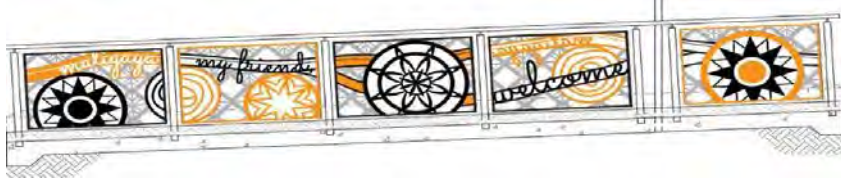
Next Steps

- August 2018 – Approve OC Jones' vendor selection
- June 2019 – Vendor completes fabrication and installation of TVMs
- August 2019 – TVM testing, commissioning and activation complete



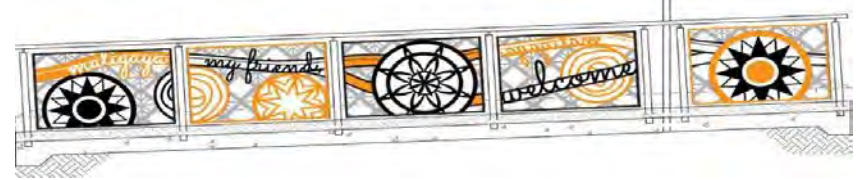
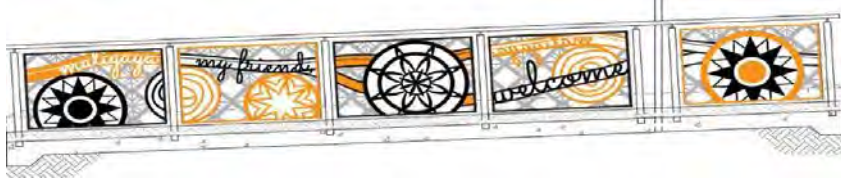
Outreach Teams' Focus

- Inform Businesses of Upcoming Work & Projected Timeline
- Once work begins, regular check-ins and updates
- Coordination between stakeholders and project team to help minimize disruptions
- Daily Troubleshooting
 - Parking Business Access
 - Driveways Modifications
- Electronic Updates
 - Social Media, eNews, Outside Newsletters, Website
- Biggest Concerns:
 - Parking Impacts
 - Community wants project done faster



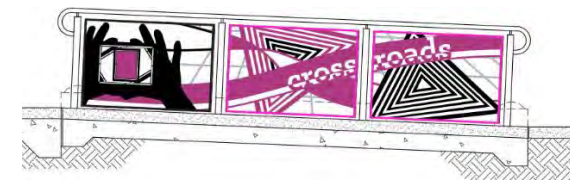
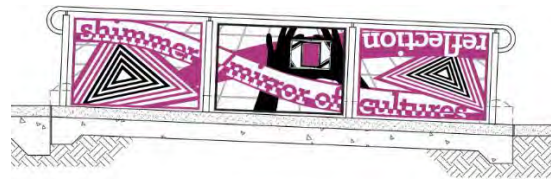
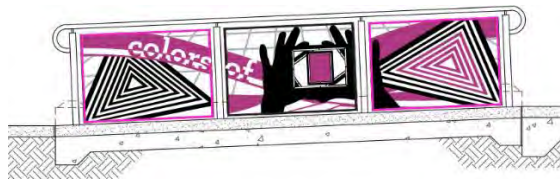
Outreach (Con't) (January – April 2018)

January 3 – Acting FTA Administrator Jane Williams Tour and BRT Information Center visit	February 21 – Oakland Sustainable Neighborhood Initiative (OSNI)
January 9 – Allen Temple Arms Residents Council	February 22 – Neighborhood Crime Prevention Council Beat 27Y
January 17 – Carlton Senior Living Management	February 26 – Eastlake Merchants
January 17 – Oakland Sustainable Neighborhood Initiative (OSNI)	February 27 – Poor Magazine/Decolonize Academy
January 31 – Allen Temple Arms I & II Senior Living Facility Coffee Hour	February 28 – Latino Business Network
February 1 – SPUR Panel, Better BRT in the East Bay	March 8 – Beat 30X Neighborhood Crime Prevention Council
February 7 – San Leandro Facilities and Transportation Committee	March 13 – Allen Temple Arms I & II Senior Living Residents Council
February 13 – Allen Temple Arms Residents Council	March 14 – Oakland Chamber of Commerce Economic Development Forum



Outreach (Con't) (January – April 2018)

March 15 – Beat 26X & 26Y Neighborhood Crime Prevention Council (NCPC)	April 13 – Rising Sun Networking Breakfast
March 20 – Allen Temple	April 18 – Oakland Youth Job Fair
March 21 – Beat 33 Neighborhood Crime Prevention Council Meeting (NCPC)	April 19 – San Leandro Chamber of Commerce Board Meeting
Neighborhood Crime Prevention Council Beat 27Y	April 19 – Neighborhood Crime Prevention Council (NCPC)
March 26 – San Leandro State of the City Event	April 23 – Mason Tillman Chinatown Merchant Meeting
April 04 – 35X Neighborhood Crime Prevention Council (NCPC)	April 24 – UCSF Future Designs & Builders Program
April 10 – Allen Temple Arms I & II Residents Council Meeting	
April 12 – Oakland Rotary	



Outreach (con't)

San Leandro State of the City



UCSF Future Designers & Builders Program



Rising Sun Graduation with Labor Partners



UCSF Future Designers & Builders Program



Resilient Fruitvale Launch

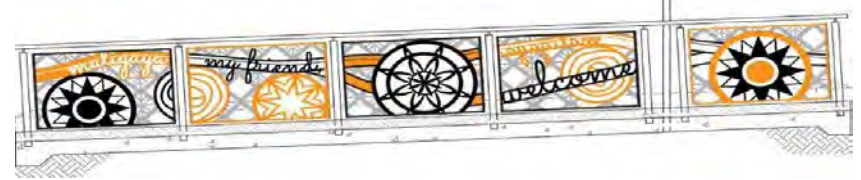
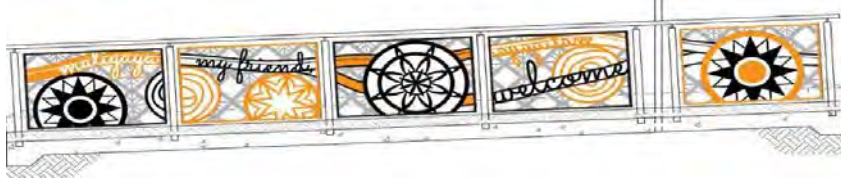


Eastlake Merchants



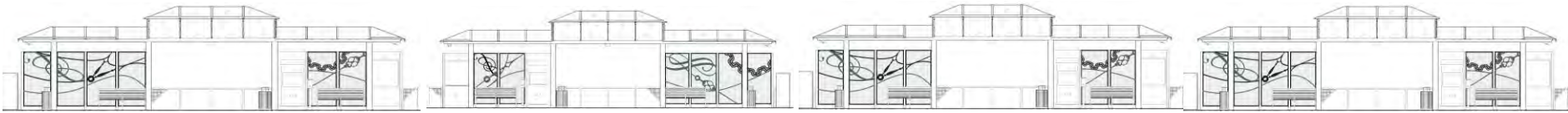
SPUR BRT Panel



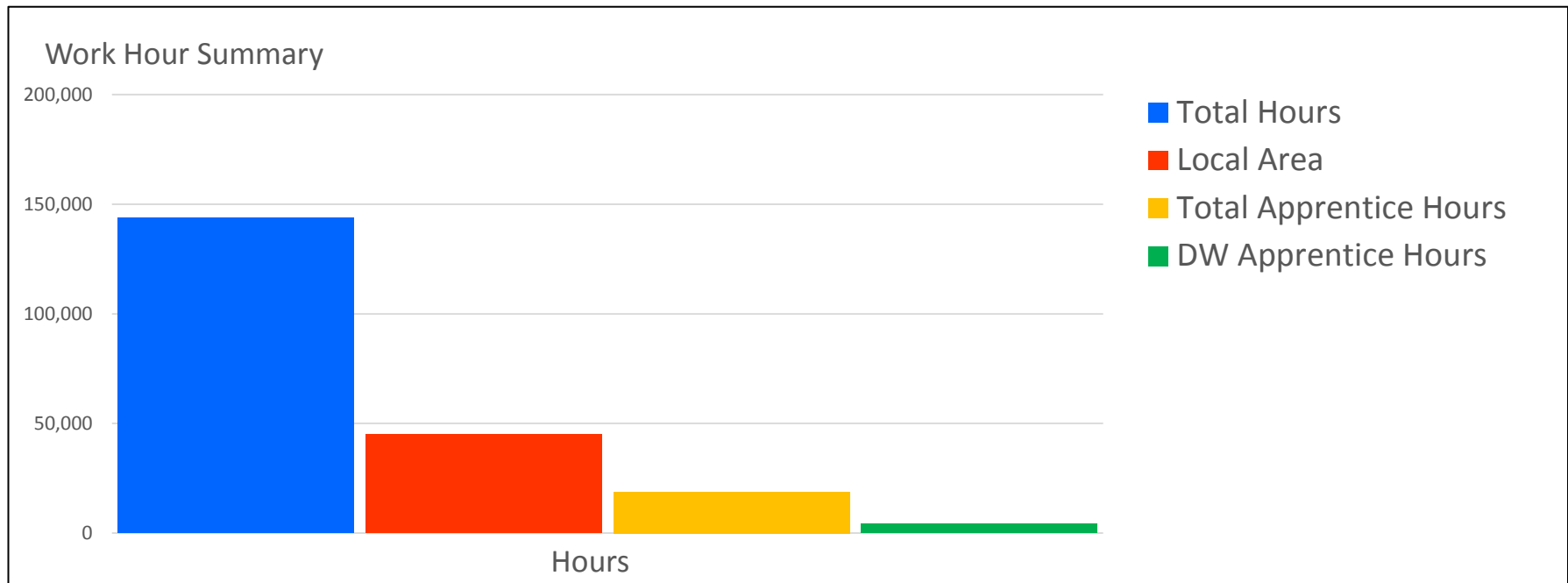


Construction Careers Outreach (January – April 2018)

February 1 - Bay Area Business Roundtable	March 29 - San Leandro High School Career Day
February 1 – Meeting with Alameda County Probation re-entry program	April 5 - Rising Sun Interviews with Building Trades Council
February 7 – Meeting with San Leandro Career workforce coordinator	April 13 - Rising Sun Women Building the Bay Graduation
February 12 - EBASE Oakland Campaign Director	April 17 - Rudsdale High School Construction Careers Presentation
March 1 - Cypress Mandela Pre-Apprentice Training Center Graduation	April 18 - Oakland Youth Job Fair
March 7 - Construction Careers Presentation for Rising Sun Energy Center all-female cohort	April 24 - San Leandro High School Construction Careers Presentation
March 7 - Berkeley Job Fair	April 24 - UCSF Future Designers and Builders Program
March 8 - Sojourner Truth & Rudsdale Spring 2018 Career Symposium	



Project Labor Agreement / Construction Careers Policy (PLA/CCP) Workforce Utilization Thru 03-31-18

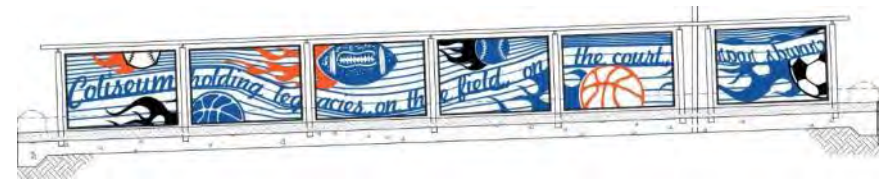
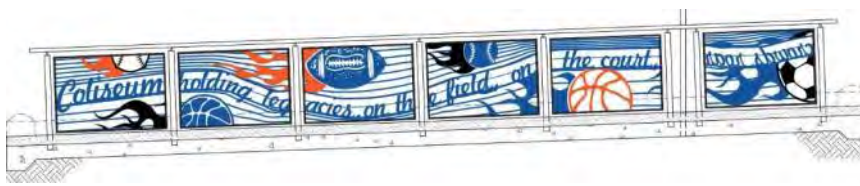


Total Project Hours: 143,856

Total Local Hire Work Hours: 45,841 (31%)

Total Apprentice Hours: 18,842 (13%)

Total Disadvantaged Worker Hours: 4,328 (23% of Apprentice Hours)



Oakland – San Leandro Residents' Hours

JURISDICTION	No. Of Workers	WORK HOURS	PERCENTAGE OF LOCAL	Wages Earned
Oakland	81	39,447	87%	\$1,252,377
San Leandro	13	6,034	13%	\$180,841

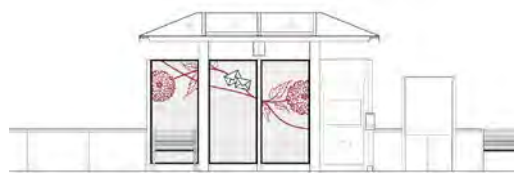
BRT Bid Package III DBE Utilization

DBE Payments	DBE Payment Percentage	Project DBE Goal	Number of DBE Subcontractors
\$2,125,938	7.13%	8%	13



Sponsorship and Naming Rights Update

- Development of Sponsorship / Naming Rights Sales Materials
- Development of Sponsorship Valuation
- Securement of Project Sponsorship / Naming Rights Clients



Recap and Adjourn



Final Thoughts?

Date for Next Policy Steering Committee Meeting

Special Meeting of the East Bay Bus Rapid Transit Policy Steering Committee

MINUTES

Thursday, October 5, 2017

2:00 p.m.

2nd Floor Board Room

1600 Franklin Street

Oakland, California 94612

PSC Members:

AC Transit:

President Elsa Ortiz, Chair

Director Greg Harper

Director H. E. Christian Peeples

Alameda County (Ex Officio):

Supervisor Nate Miley

Metropolitan Transportation Commission/Caltrans:

District Director Bijan Sartipi

City of Oakland:

Council Member Rebecca Kaplan

Council Member Noel Gallo

City of San Leandro:

Mayor Pauline Cutter

Council Member Corina Lopez

The East Bay Bus Rapid Transit Policy Steering Committee held a special meeting on Thursday, October 5, 2017. The meeting was called to order at 2:05 p.m. with Chair Ortiz presiding.

1. Roll Call

Committee Members Present:

President Elsa Ortiz, Chair

Director Mark Williams (alternate for Director Peeples)

Director Greg Harper

Councilmember Rebecca Kaplan

Councilmember Noel Gallo

Councilmember Corina Lopez

Committee Members Absent:

Director H. E. Christian Peeples

Mayor Pauline Cutter

Supervisor Nate Miley

Caltrans District Director Bijan Sartipi

AC Transit Staff Present:

General Manager Michael Hursh

General Counsel Denise Standridge

District Secretary Linda Nemeroff

Executive Director of Planning and Engineering Ramakrishna Pochiraju

2. **Public Comment** *(For items not on the agenda. Two minutes are allowed for each speaker.)*

There was no public comment offered.

3. **Consider Approving the BRT Policy Steering Committee Minutes of June 29, 2017.**

MOTION: KAPLAN/HARPER to approve the minutes as presented. The motion carried by the following vote:

AYES:5: Kaplan, Harper, Gallo, Lopez, Ortiz

ABSTAIN:1: Williams

ABSENT:3: Miley, Sartipi, Cutter

4. **Chair's Report on Pertinent Actions of the AC Transit Board of Directors.**

Chair Ortiz reported on the following:

- Significant advancement of construction in Segment A of the Project, including signal pole and street light upgrades in Zones 8, 10, and 12;
- First station platform shell under construction at 72nd Avenue in Oakland;
- Waterline relocation in Zone 14 in San Leandro completed in August with most outside area improvements and signal pole and street light upgrades completed;
- Two curbside station platform shells at Civic Center (Northbound) and in Downtown San Leandro nearing completion;
- Traffic control plans in the final stages of approval;
- The BRT Community Outreach Program's effectiveness in addressing construction impacts in collaboration with the City of Oakland's Technical Assistance teams to optimize the overall support to the community; and
- Efforts to improve hiring levels in order to meet required goals.

5. **BRT Project Updates:**

[The PowerPoint presentation given at the meeting is incorporated into the file by reference.]

a. **Construction Progress Update.**

Director of BRT David Wilkins presented an overview of construction progress in San Leandro and Oakland. He also gave an update on the "30 in 31 Campaign" which proposed to complete work in 30 areas during the month of August, advising that 75% of the work had been completed with the remainder being finished in September.

In addition, Mr. Wilkins reported that 17% of the project had been completed to date, anticipating that permits would be approved for all remaining zones before the end of the year. He further advised that professional services agreements set to expire in April 2018 would be brought to the AC Transit Board for extension through the end of the Project. An overview of the timeline for schedule mitigations was given and assistance

was sought from the City of Oakland to expedite and streamline operations by allowing work on evenings and weekends as well as allowing work in adjacent zones. He further highlighted the enhanced community benefits of the project, including new storm drains, sidewalks, signals, etc.

Councilmember Kaplan asked about the issue of getting permission from the City of Oakland to extend the construction schedule, noting a willingness to facilitate city council action if necessary. Mr. Wilkins advised that staff was working with Public Works staff that, in turn, would work through the City Administrator to bring the matter to the council. General Manager Michael Hursh advised that the larger request was the ability to work in adjacent zones, noting that businesses along the corridor would like construction to move faster and AC Transit staff was working cooperatively with City staff to bring this issue to the council in the coming weeks. He added that he would need assurance from the contractor to ensure they could work at the pace necessary.

Councilmember Lopez offered that businesses were providing a mix of feedback. She urged the District to help free-up parking during periods when construction work was not taking place, and requested that parking be freed up if construction was not taking place for more than 48 hours. She added that a formal letter would be forthcoming to AC Transit about this issue.

President Ortiz asked for clarity on the start of revenue service and was advised that it was December 2019. She also pointed out that the extension of contracts would contribute to further project deficits. Mr. Hursh advised that the project had to conclude in December 2019, and it was in everyone's best interest to accelerate the progress.

Councilmember Gallo commented on the concerns raised over the timeline, seeking assurance that the project had remained unchanged.

Councilmember Kaplan agreed that it was essential not to block parking and not to start work and then leave it unfinished for weeks at a time.

b. Community Outreach Update.

External Affairs Representative Claudia Burgos gave an update on community outreach activities along the corridor, including complaint resolution and troubleshooting temporary construction impacts. She also went on to share the stories of two individuals, one of which had completed a training program and went on to become a staff member for Rising Sun Energy Center and another that had found employment with Van Guard Construction.

Director Harper and Councilmember Kaplan felt it would be better if staff focused on being an ombudsman for the businesses in helping to resolve issues encountered along the corridor. Director Harper requested that the next report concentrate on answering concerns raised by businesses in the area.

Councilmember Kaplan felt the immediate issue was to resolve the concerns being raised by businesses. Outreach about the launch of the service should occur down the road and include Ecopass, maps and other information about the service. She requested that the General Manager work with the team on work assignments at different phases of the project.

President Ortiz commented that while she agreed with outreach to businesses, the District was also under pressure from community groups to make sure hiring goals were fulfilled, especial with respect to local, minority, and disadvantaged workers.

Mr. Hursh pointed out that a lot of transit users were being inconvenienced by the project and it was important to promote its benefits as a transit improvement to riders. In addition, he advised that there were two staff members assigned to address the specific concerns raised by Director Harper.

Councilmember Lopez felt the immediate priority during construction was the concerns of the business owners who were just trying to survive. She added that one business in particular had sought the City of San Leandro's assistance with a claim for a \$25,000 loss.

Ms. Burgos responded that staff was in field daily talking with businesses and responding to concerns, adding that requests from businesses were brought to the contractor and the rest of the team to determine what accommodations could be made.

Director Williams echoed the concerns raised by President Ortiz with respect to providing employment opportunities to local, minority, and disadvantaged workers.

Councilmember Gallo asked if Ms. Burgos was working in direct coordination with other organizations providing outreach to businesses. Ms. Burgos advised that her team collaborated with the technical assistance teams, New America, and Mason-Tillman Associates, but did not manage them. Representatives from the various organizations also attend weekly construction progress meetings.

Councilmember Gallo further asked when action would need to be taken by the City of Oakland to help advance the construction schedule, adding that the project, once built, was needed in Oakland and would have a lasting impact. Mr. Hursh advised that if City of Oakland staff determines council approval is required to work concurrently in adjacent zones it would be brought to the City in the next quarter. He added there was financial pressure to finish the project on time, and to that end, AC Transit would hire a financial consultant and was prepared to assume up to \$20 million of debt. Anything that could be done by the cities to speed up the project would be helpful.

c. Project Labor Agreement, Construction Careers Policy and Hiring Update.

Contracts Compliance Administrator Phillip McCants presented an overview of progress achieved toward meeting workforce goals as well as the offsite local hire credit program

for contractors, hiring initiatives and planned activities for the fourth quarter. He also noted that the Project's Disadvantaged Business Enterprise goals were being exceeded.

Councilmember Kaplan expressed appreciation for staff's efforts in this area.

Director Harper requested that staff's next report detail what the unemployment rate was when the goals were set versus what they are now.

Councilmember Lopez was thankful for the progress made in San Leandro thus far and was encouraged to see more progress in the future.

Councilmember Kaplan advised that the African American unemployment rate was 2.5 times higher than the white unemployment rate. It was further suggested that perhaps AC Transit work with Cypress Mandela on a hiring program specific to bus operators or truck drivers.

6. Schedule Date and Time of Next Meeting.

The next meeting was tentatively scheduled for January 11, 2017, at 2:00 p.m. The District Secretary is to poll the members on the date and any alternative dates recommended by staff.

7. Future Agenda Items/Review List of Pending Items.

Councilmember Lopez requested information on the process related to business impact fees, seeking clarification of the process at the local level as to where merchants should go for assistance.

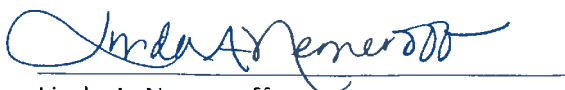
Councilmember Lopez invited staff to give an overall project update to the San Leandro City Council.

Councilmember Kaplan made an informal request for information on the dollar amount per year of sponsorship necessary to provide free rides on BRT.

8. Adjournment

There being no further business to come before the Committee, the meeting adjourned at 3:14 p.m.

Respectfully submitted,



Linda A. Nemeroff
District Secretary

Meeting of the East Bay Bus Rapid Transit Policy Steering Committee

MINUTES

Thursday, February 15, 2018

2:00 p.m.

2nd Floor Board Room

1600 Franklin Street

Oakland, California 94612

PSC Members:

AC Transit:

President Elsa Ortiz, Chair

Director Greg Harper

Director H. E. Christian Peeples

Alameda County (Ex Officio):

Supervisor Nate Miley

Metropolitan Transportation Commission/Caltrans:

District Director Bijan Sartipi

City of Oakland:

Council Member Rebecca Kaplan

Council Member Noel Gallo

City of San Leandro:

Mayor Pauline Cutter

Council Member Corina Lopez

The East Bay Bus Rapid Transit Policy Steering Committee met on Thursday, February 15, 2018. The meeting was called to order at 2:06 p.m. with Chair Ortiz presiding.

1. Roll Call

Committee Members Present:

President Elsa Ortiz, Chair

Director H. E. Christian Peeples

Director Greg Harper

Councilmember Rebecca Kaplan (arrived at 2:14 p.m.)

Councilmember Noel Gallo

Mayor Pauline Cutter

Councilmember Corina Lopez

Committee Members Absent:

Supervisor Nate Miley

Caltrans District Director Bijan Sartipi

AC Transit Staff Present:

General Manager Michael Hursh

General Counsel Denise Standridge

District Secretary Linda Nemeroff

Executive Director of Planning and Engineering Ramakrishna Pochiraju

2. Public Comment *(For items not on the agenda. Two minutes are allowed for each speaker.)*

There was no public comment offered.

3. Consider Approving the BRT Policy Steering Committee Minutes of October 5, 2017.

The minutes were not acted on because there were not enough Committee members present (at the time the minutes were considered) who had also attended the last meeting. The minutes will be placed on the agenda for the next Committee meeting.

4. Chair's Report on Pertinent Actions of the AC Transit Board of Directors.

Chair Ortiz reported on the following:

- Completion of construction in the southern part of the corridor in East Oakland and San Leandro (Segment A);
- Completion of outside area improvements and signal pole and street light installations in Zones 8, 10, and 12 in Oakland;
- Eight BRT station platforms are in interim condition status or under construction; five in Oakland and three in San Leandro with work on another five platforms to start in the next few weeks;
- Endorsement by the City of Oakland of the District's new construction implementation plan which, would allow the contractor to perform work in more areas in order to complete the project sooner;
- Preconstruction surveying, potholing, exploratory investigations and utility relocations and adjustments under way in the remainder of the BRT corridor with major roadway work expected to begin in the summer; and
- Work by the BRT community outreach team to address construction impacts on local businesses and stakeholders along the corridor.

5. BRT Project Updates:

[The PowerPoint presentation given at the meeting is incorporated into the file by reference.]

- a. Construction Progress Update.**
- b. Project Challenges, Issues, Mitigations.**

Director of BRT David Wilkins gave an overview of construction progress to date, the project schedule and budget, and project challenges and mitigations. He also displayed a sample of the station artistic enhancement for members of the Committee and the public to view. In addition, the District's proposed plan for the northern layover facility was accepted by the City of Oakland in-concept and the value-engineering exercise for the San Leandro Transit Center was complete and would soon go out for bid. With regard to the program schedule and budget, Mr. Wilkins advised that staff was striving

for an earlier than projected revenue service date. He also reviewed highlights of the Revised Construction Implementation Plan before taking questions from the Committee.

With respect to costs, President Ortiz sought clarification on the areas where utility relocations were occurring (streets or platforms). Mr. Wilkins responded that utility relocations occurred on streets. Executive Director of Planning and Engineering Ramakrishna Pochiraju added that all utility relocations around curb lines and traffic signals were being completed as part of Bid Package 3, noting that the work being done in Segment A would not cost the District very much money because franchise rights from Caltrans had been secured in this area. However, costs associated with utility relocations in Segment B within the City of Oakland would be far greater because the District did not have franchise rights in this area. General Manager Michael Hursh added that as the BRT project progressed further into Oakland, the District would face more risk with respect to the cost of utility relocations.

Director Harper raised concern with the early delivery of the BRT buses and the expiration of vehicle warranties before the service even began. Mr. Hursh reported on staff's efforts to work with NewFlyer to delay the delivery of the vehicles and extend vehicle warranties by eight or nine months provided the vehicles were driven 10 miles a week. Director Harper was also concerned about the warranty related to the doors of the bus, which open and close frequently and were likely to have problems. Mr. Hursh advised that the buses were already being used for training and were similar to an articulated bus the District already operated. He added that the timing of the CAD/AVL, the vehicles, and the construction project were fairly well aligned.

President Ortiz expressed concern that the project was not progressing at a pace that would allow service to start by the end of 2019. Mr. Hursh advised that the City of Oakland had granted approval to move ahead with traffic signal replacement, advanced potholing for utility relocations, re-sequencing of the work, and was allowing work to occur in larger zones. He solicited help from the City of Oakland and further complimented their staff for their efforts to speed up the progress of the project.

Councilmember Kaplan advised that she had offered to have the Oakland City Council take action to authorize some of the changes at the last PSC meeting, but had been deferred. Mr. Hursh advised that staff was still working together to make progress and requested that the representatives from Oakland on the Committee continue to encourage staff to work with the District.

Councilmember Gallo commented that sales tax generation on International Boulevard had decreased significantly, and asked when the service would be operational. Mr. Hursh advised that the published date of completion was December of 2019, but could be completed sooner with cooperation from the weather and City staff. He added that President Ortiz's concerns about the cost of utility relocations were justified due to the lack of documentation on the location of underground utilities, which posed a significant risk to the project. Mr. Hursh solicited help from the City of Oakland with

regard to franchise rights and President Ortiz asked Councilmembers Kaplan and Gallo for their assistance in securing these rights. Councilmember Kaplan advised that due to the City of Oakland's charter, councilmembers were prohibited from directing staff; however, if there was something that could be done to make the project go faster, Oakland representatives on the Committee could introduce an action to go before the City Council. Mr. Hursh advised that Public Works staff had helped to restructure the work to make it go faster.

Director Peeples advised that he raised the issue of franchise rights at a recent breakfast sponsored by EBMUD and received a lot of push back. He added that EBMUD did not want AC Transit to have franchise rights because EBMUD would then be responsible to make repairs or upgrades to underground utilities.

With regard to the station art, President Ortiz asked if there would be protection from graffiti. Mr. Wilkins advised that the paint being used would be graffiti resistant.

Mayor Cutter asked about plans for signage at the San Leandro Transit Center and what BART could possibly do to help enhance signage, commenting that multiple buses would stop there as well as the Links shuttle. Mr. Wilkins advised that staff would research the question and follow-up with Mayor Cutter after the meeting. Director Peeples reported that BART is working on wayfinding at a number of stations, but was unsure if San Leandro was one of them.

With regard to the budget, Mr. Hursh advised that \$23 million was still needed to complete the project, but the total contingency deficit was at \$39 million. Director of Management and Budget Chris Andrichak advised that of the \$39 million, approximately \$25 million had been set aside. In addition, SB1 monies had been requested from the state.

Councilmember Lopez requested that the Committee receive an explanation of the funding for the project in Excel format for review at the next meeting.

Director Harper commented that instead of discussing "challenges and issues", staff should provide information to the Committee on "challenges and risks", noting it was important to know what risks lie ahead.

No action was taken. The item was presented for information/discussion purposes.

c. Community Outreach Update.

External Affairs Representative Claudia Burgos gave an update on community outreach activities along the corridor, including door-to-door outreach in the active construction zones, advanced outreach in the upcoming zones, and complaint resolution and troubleshooting construction impacts. She added that the two main themes staff hears from business owners are parking impacts and the need for quicker completion of the

project. She further commented on outreach communications to stakeholders and participation in community events.

President Ortiz asked if BRT information was available on each city's website. Ms. Burgos advised that the City of Oakland had a link to the District's website and that she would follow up with the City of San Leandro. She also reported on the recent flooding of the BRT Information Office.

No action was taken. The item was presented for information/discussion purposes.

d. Project Labor Agreement, Construction Careers Policy and Hiring Update.

Contracts Compliance Administrator Phillip McCants presented an overview of the progress achieved toward meeting workforce utilization goals and Disadvantaged Business Enterprise (DBE) utilization goals.

Councilmember Lopez asked why the number of hours worked by San Leandro residents was so low. Mr. McCants explained that the project goal was 50% and this percentage was a combination of both Oakland and San Leandro. Any combination of the two that reaches 50% meets the goal. It was also a reflection of who gets dispatched onto the project through the unions and the availability of workers. He added that Oakland had a larger pool of workers. President Ortiz asked what percentage of the project was in Oakland versus San Leandro. Mr. Wilkins responded that 85% of the project was in Oakland and the remainder was in San Leandro.

Councilmember Lopez also asked if the 63 workers listed in the report was the total number of workers on the project or if there were other workers employed that were not included in the total that were coming from cities other than Oakland and San Leandro. Mr. McCants advised that the 63 workers were local residents. There were also other workers on the project outside of this number, but he would need to get back to the Committee on the head count. Councilmember Lopez requested that information be provided on the actual percentage of the workforce that is local. Mr. McCants recounted that 31% of the workers were actually local as indicated on Slide #18.

President Ortiz asked if DBE figures presented included women. Mr. McCants advised that a DBE firm could be a woman-owned firm, but the main criteria was whether the firm was socially and economically disadvantaged.

No action was taken. The item was presented for information/discussion purposes.

With regard to general matters, members of the Committee inquired about the following:

Councilmember Kaplan asked what was being done to increase the availability of Clipper Cards. Mr. Hursh advised that the Metropolitan Transportation Commission does not

have the ability to add more vendors under the existing card program and continues to defer to Clipper 2. He advised that AC Transit will likely have to do its own Clipper card distribution. Councilmember Kaplan suggested that the various community meetings attended by staff provide an opportunity to sell Clipper cards for \$20. Staff advised that free Clipper cards were already being given away at community events. Councilmember Kaplan urged that cards with \$20 loaded onto them be sold at events.

Councilmember Lopez suggested that transit centers have a kiosk to purchase Clipper cards, which would be more convenient for transit users. Mr. Hursh explained the limitations of the existing Clipper card and gave an overview of the modernized features of Clipper 2.

Councilmember Gallo confirmed the **revenue** start date of December 2019, that the project was now 20% complete, and the need for approximately \$20 million to complete the project. Mr. Hursh advised that the District had acquired the services of three financial consultants to help find the funds necessary to complete the project.

Mayor Cutter advised that she wanted cooperation from Caltrans to re-pave an area of the roadway near the BRT Project since they would have to repave it anyway. She felt it might be prudent to meet with elected officials in Sacramento in order to motivate Caltrans to do the work.

6. Schedule Date and Time of Next Meeting.

The next meeting was scheduled for Thursday, May 31, 2018 at 2:00 p.m.

7. Future Agenda Items/Review List of Pending Items.


Director Harper requested an update on the status of sponsorships and naming rights at the next meeting.

Councilmember Lopez requested that the Committee receive an explanation of the funding for the project in Excel format for review at the next meeting.

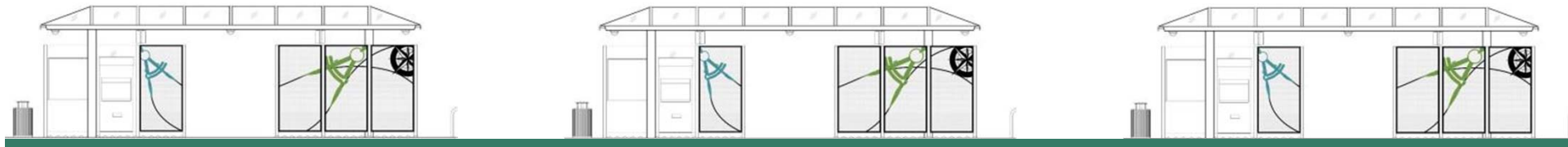
8. Adjournment

There being no further business to come before the Committee, the meeting adjourned at 3:07 p.m.

Respectfully submitted,



Linda A. Nemeroff
District Secretary



Funding Plan

Fund Type	Amount
FTA Small Starts	\$74,999,999
FTA/FHWA CMAQ (portion pending award by FTA)	\$12,542,305
State	\$36,660,848
Local	\$80,496,895
Subtotal Grants	\$204,700,047
Financing – Optimistic Scenario	\$2,213,301
Total Optimistic Scenario	\$206,913,348
Financing – Realistic Scenario	\$11,556,923
Total Realistic Scenario	\$216,256,970

Standard Cost Category Build Sheet Summary

SCC Codes	SCC Description	PCP Budget	Costs Incurred	Budget Remaining
10	Guideway	\$5,198,723	\$501,472	\$4,697,251
20	Stations	\$13,191,220	\$1,471,830	\$11,719,390
40	Site work & Special Conditions	\$54,284,781	\$30,101,758	\$24,183,023
50	Systems	\$45,875,156	\$9,407,058	\$36,468,098
60	ROW, Land, Existing Improvements	\$978,258	\$978,258	\$0
70	Vehicles	\$671,000	\$37,486	\$633,514
80	Professional Services	\$59,625,828	\$57,625,828	\$2,000,000
90	Unallocated Contingency	\$33,932,004	\$0	\$33,932,004
100	Finance Charges	\$2,500,000	\$0	\$2,500,000
		\$216,256,970	\$100,123,690	\$116,133,280