**MEMORANDUM**

TO: All Employees

FROM: David Armijo

 General Manager

SUBJECT: 2015 Holidays

The following list of Holidays for the year 2015 will be observed in accordance with District policy, the Collective Bargaining Agreements, and State Law.

**2015 Holidays** **Date** **Day Observed**

New Year’s Day January 1 Thursday, January 1, 2015

M.L. King Jr. Day January 19 Monday, January 19, 2015

President’s Day February 16 Monday, February 16, 2015

Memorial Day May 25 Monday, May 25, 2015

Fourth of July July 4th Saturday, July 4, 2015

Labor Day September 7 Monday, September 7, 2015

Thanksgiving November 26 Thursday, November 26, 2015

Christmas Day December 25 Friday, December 25, 2015

Notes: 1. The AFSME CBA provides for additional half-day holiday periods for the General Office staff scheduled to work both Christmas Eve and New Year’s Eve.

 2. The ATU CBA provides for half-days off with no loss of pay for clerical employees on the days before Christmas and New Year’s Days. This provision will apply only to those ATU clerical employees normally scheduled to work Thursday, December 24th and/or Thursday, December 31, 2015.