INDEX OF ATTACHMENTS

1. Minutes from November 12, 2019
2. Priority Seating Signage
3. Lift/Ramp Road Call Report

MEETING LOCATION

East Bay Paratransit Office
1750 Broadway
Oakland, CA  94612
1:00 P.M.

Transit to AAC Meeting

All AC Transit bus lines service downtown Oakland stops within walking distance of the meeting location. This site can also be reached via BART to the 19th Street Oakland station.

For additional information about the Accessibility Advisory Committee, contact Tammy Kyllo, Secretary to the Committee, at 510-891-7175.
AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
EAST BAY PARATRANSIT OFFICE
1750 BROADWAY, OAKLAND, CA  94612
1:00 P.M., TUESDAY, DECEMBER 10, 2019
REGULAR MEETING

AAC MEMBERS:
JANET ABELSON  ERIKA BRUHNS
CHONITA CHEW  MARY CLUTTS
PAMELA FADEM, CHAIR  JIM GONSALVES
SANDRA JOHNSON  DON QUEEN
JAMES ROBSON  WILL SCOTT
TANYA WASHINGTON  BARBARA WILLIAMS, VICE CHAIR
HALE ZUKAS

1. Roll Call and Introduction of Members and Guests
2. Order of Agenda
3. Approval of Minutes for November 12, 2019 [Attachment 1]
4. Discussion of New Legistar Format
5. BRT Update (Steven Jones)
6. Review of the Priority Seating Signage [Attachment 2]
7. Chair’s Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 3]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member/Staff Communications and Announcements
14. Future Agenda Items & Next Meeting Date
15. Adjournment
ATTACHMENTS:
Meeting Minutes: November 12, 2019 [Attachment 1]
Priority Seating Signage [Attachment 2]
Lift/Ramp Road Call Report [Attachment 3]

Staff to the Accessibility Advisory Committee:
Mallory Nestor-Brush, Accessible Services Manager (510) 891-7213
Kim Ridgeway, Accessible Services Specialist (510) 891-7261
Tammy Kyllo, Administrative Coordinator (510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Tammy Kyllo, Administrative Coordinator, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least five days prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.
The meeting was called to order at 1:04 p.m.

1. Roll Call and Introduction of Members and Guests

AAC members present:
- Erika Bruhns
- Mary Clutts
- Sandra Johnson
- James Robson
- Barbara Williams, Vice Chair
- Chonita Chew (arrived at 1:45)
- Pamela Fadem, Chair
- Don Queen
- Tanya Washington

AAC members absent:
- Janet Abelson
- Jim Gonsalves
- Will Scott

Staff:
- Tammy Kyllo, Administrative Coordinator
- Kimberly Ridgeway, Accessible Services Specialist
- Michael Eshelman, Manager of Service Planning
- Sean DiestLorgion, Senior Transportation Planner
- Linda Nemeroff, District Secretary
- Jelena Harada, Assistant District Secretary

Guests:
- Diane Shaw, Board of Directors
- Chris Mullin
- Shawn Fong, City of Fremont
- Stephen Tu, Silicon Valley Leadership Group

2. Order of Agenda
The order of agenda was approved.

3. Approval of Minutes
MOTION: Johnson/Bruhns approved the October 8, 2019 AAC meeting minutes. The motion carried by the following vote:
AYES – 6: Bruhns, Clutts, Johnson, Robson, Washington, Williams
ABSTENTIONS – 2: Fadem, Queen
ABSENT – 5: Abelson, Chew, Gonsalves, Scott, Zukas
4. Review of Legistar Format for AAC Meetings
Linda Nemeroff, District Secretary, reviewed the new Legistar format with the Committee. Agenda will be size 14 font and accessible on the web for viewing and audio. Changes to the current format includes:

- Names on first page
- Consent Heading
  - AAC Minutes
- Regular Updates
  - New agenda items
  - Lift/Ramp Road Call Report
- Standing Reports
  - Chair’s Report
  - Board Liaison Report
  - ACTC PAPCO Report (Hale Zukas)
  - Service Review Advisory Committee (SRAC) Report (Janet Abelson)
- Member/Staff Communications & Announcements

Linda concluded by explaining that the December AAC agenda will go onto Legistar in tandem with current postings, and she will return for the December meeting to get feedback. AAC Agendas will then go “live” on Legistar starting in January 2020.

5. Overview of Supplemental Service
Sean DiestLorgion, Senior Transportation Planner, gave an overview on Supplemental Service. Supplemental service is additional service to increase capacity during school bell times, in the form of extra trips on existing routes or different routes, typically identified by their 600 series number. The 600 “School Routes” do not run during the summer or school holidays and are open to everyone. There are 38 schools in total being serviced by 167 total trips: 65 am trips and 102 pm trips. Forty percent (40%) of these trips are in the Oakland Unified School District area.

6. Review December Service Changes
Michael Eshleman, Service Planning Manager, reported on the service changes to be implemented on December 15, 2019. The December sign-up is generally reserved for making minor adjustments to service based on feedback received after the August sign-up. The changes included in this sign-up were developed based on discussions with numerous departments and stakeholders, including Transportation, the Driver’s Committee, the BRT Team, Management and Budget, Marketing & Communications, and Supervision. The following changes will take place in the December sign-up:

- Changes to Line 1 runtimes and routing.
- Routing changes to Lines 14, 47, 96, and several supplementary routes due to new BRT street configuration.
• Line 71 routing change in Parchester Village in Richmond based on feedback heard in September Public Hearing and approval by the Board.
• Extension of Line 217 to Milpitas BART as approved by the Board.
• Added frequency on Line 60 between CSUEB and Chabot College as approved by the Board.
• Elimination of several BART Early Bird Express lines per BART’s request due to low ridership.
• Adjustments to multiple lines to improve running times and reliability.

Michael shared with the committee that if they have any additional questions or concerns, they can email Planning@actransit.org.

7. Overview of Ferry Connections
Michael Eshelman, Manager of Service Planning, gave an overview on ferry connections. AC Transit services the Harbor Bay Terminal with Line 21 and the Richmond Marina Ferry with Line 74. AC Transit does not serve Alameda Main Street Ferry. AC Transit will serve the new Seaplane Ferry Terminal in Alameda. Most ferry service is provided during peak hours and is funded by RM3 funds.

8. Chair’s Report
None.

9. Board Liaison Report
None.

10. Review of Lift/Ramp Road Call Report
The Committee reviewed the Road Call report for September 29 – November 2, 2019. There were a total of ten (10) road calls, six (6) being chargeable.

11. Service Review Advisory Committee (SRAC) Report
None.

12. Alameda County Transportation Commission (ACTC) PAPCO Report
None.

13. Public Comments
Stephen Tu, Silicon Valley Leadership Group, informed the committee about FASTER Bay Area. FASTER Bay Area is a November 2020 ballot measure proposed by a coalition of business lobbying groups to raise up to $100 billion over forty (40) years for transportation projects in the San Francisco Bay Area. Mr. Tu asked the committee to go to the website fasterbayarea.org for more information and to take the survey. He concluded by stating that if the Committee had any questions, to contact him via email at
stu@svlg.org or phone 408-501-7870. Mary Clutts requested that this item be agendized for a future AAC Meeting so that members can learn more about the FASTER ballot measure.

Shawn Fong, Program Manager, Ride on Tri-City Program, thanked AC Transit Staff and Director Shaw for adding a much-needed Flex Shuttle stop at a senior housing facility in Fremont.

14. Member Communications and Announcements
Erika Bruhns reported that there is an article in SF Gate that talks about riders thanking bus drivers and she encouraged the Committee to read it.

Chonita Chew reported that the United Seniors of Oakland and Alameda County (USOAC) is hosting a round table on November 20th at 2:30 pm at the USOAC, located at the Eastmont Mall in Oakland.

Mary Clutts asked if there were any projects or programs the AAC could be involved in to help promote and increase senior ridership. Mary asked if this item could be agendized for a future AAC meeting.

Sandra Jonson reported that:
- The Advisory Committee for In Home Health Services (IHHS) is seeking new members.
- The West Oakland Senior Center is hosting a Holiday Celebration on December 14th from 3 – 7 pm. Tickets are $25.00. For more information call (510) 238-7016.

15. Staff Communications and Announcements
None.

16. Future Agenda Items & Next Meeting Date
The next AAC Meeting will be held Tuesday, December 10, 2019 at East Bay Paratransit, 1750 Broadway, Oakland, in the Community Room.

Future Agenda Items:
- BRT Update
- FASTER Bay Area
- Review of No Shows/Missed Trips
- AAC Programs/Projects to increase Senior Ridership

17. Adjournment
The meeting adjourned at 2:27 p.m.
ATTACHMENT 2
Priority Seating Signage

Not actual size
### ATTACHMENT 3
Lift/Ramp Road Call Report
November 3, 2019 – November 30, 2019

<table>
<thead>
<tr>
<th>Coach Series</th>
<th>Type</th>
<th>Date</th>
<th>Coach #</th>
<th>Line #</th>
<th>Operator Length of Service</th>
<th>Problem Reported</th>
<th>Problem Found</th>
<th>Pax Received Ride?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/13/19</td>
<td>1024</td>
<td>60</td>
<td>60+ mos.</td>
<td>Ramp won't deploy</td>
<td>Cleared lift lock.</td>
<td>1024</td>
</tr>
<tr>
<td>1000 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/12/19</td>
<td>1080</td>
<td>72R</td>
<td>25-60 mos.</td>
<td>Drawer Switch broken</td>
<td>RPR Drawer Switch*</td>
<td>1303</td>
</tr>
<tr>
<td>1000 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/12/19</td>
<td>1080</td>
<td>72R</td>
<td>25-60 mos.</td>
<td>Ramp won't lay straight</td>
<td>adjusted ramp*</td>
<td>1080</td>
</tr>
<tr>
<td>1200 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/26/19</td>
<td>1220</td>
<td>93</td>
<td>60+ mos.</td>
<td>Problem with Ramp</td>
<td>Replace rear W/c solenoid and adjust sensitive edges*</td>
<td>1360</td>
</tr>
<tr>
<td>1300 (Lift U)</td>
<td>Ramp</td>
<td>11/27/19</td>
<td>1319</td>
<td>73</td>
<td>60+ mos.</td>
<td>Ramp won't stow</td>
<td>Replaced lift flooring *</td>
<td>1320</td>
</tr>
<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>11/13/19</td>
<td>1408</td>
<td>97</td>
<td>60+ mos.</td>
<td>Ramp stuck</td>
<td>AAA battery stucked preventing the ramp to deploy, cleared.</td>
<td>1402</td>
</tr>
<tr>
<td>2100 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/20/19</td>
<td>2198</td>
<td>57</td>
<td>60+ mos.</td>
<td>Kneeler not working</td>
<td>adjust kneeler*</td>
<td>2192</td>
</tr>
<tr>
<td>2200 (New Flyer)</td>
<td>Ramp</td>
<td>11/18/19</td>
<td>2221</td>
<td>NL</td>
<td>25-60 mos.</td>
<td>Ramp door not closing</td>
<td>Replaced roll pin*</td>
<td>2199</td>
</tr>
<tr>
<td>5000 (VH-Ricon)</td>
<td>Ramp</td>
<td>11/18/19</td>
<td>5033</td>
<td>40</td>
<td>25-60 mos.</td>
<td>Kneeler not working correctly</td>
<td>Adjust R/Rear leveling valve*</td>
<td>5027</td>
</tr>
</tbody>
</table>

**Operator Length of Service Totals:**

- 0-6 Mos: 0 Operator; 7-12 Mos: 0 Operators; 13-24 Mos: 0 Operators; 25-60 Mos: 4 Operators; 60+ Mos: 5 Operators

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AC TRANSIT
<table>
<thead>
<tr>
<th>Series</th>
<th>Year Added</th>
<th>Type</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>2003</td>
<td>True Low Floor Standard (40 ft.)</td>
<td>91</td>
</tr>
<tr>
<td>1200</td>
<td>2008</td>
<td>True Low Floor Standard (40 ft.) &lt;Van Hool&gt;</td>
<td>27</td>
</tr>
<tr>
<td>1300</td>
<td>2012</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>65</td>
</tr>
<tr>
<td>1400</td>
<td>2014</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>68</td>
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<tr>
<td>1500</td>
<td>2016-2017</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>82</td>
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<tr>
<td>2000</td>
<td>2003</td>
<td>True Low Floor Articulated</td>
<td>28</td>
</tr>
<tr>
<td>2100</td>
<td>2006-2009</td>
<td>Suburban Articulated</td>
<td>33</td>
</tr>
<tr>
<td>2200</td>
<td>2013</td>
<td>Standard Low Floor (60 ft.) &lt;New Flyer&gt;</td>
<td>23</td>
</tr>
<tr>
<td>3500</td>
<td>2015</td>
<td>Eldorado Small Transit Vehicle</td>
<td>10</td>
</tr>
<tr>
<td>5000</td>
<td>2006</td>
<td>Low Floor Standard (30 ft.)</td>
<td>51</td>
</tr>
<tr>
<td>5100</td>
<td>2009</td>
<td>Low Floor Standard (30 ft.)</td>
<td>39</td>
</tr>
<tr>
<td>6000</td>
<td>2000-2003</td>
<td>Commuter Coaches &lt;MCI&gt;</td>
<td>36</td>
</tr>
<tr>
<td>6100</td>
<td>2013</td>
<td>Commuter Coaches (40 ft.) &lt;Gillig&gt;</td>
<td>54</td>
</tr>
<tr>
<td>6200</td>
<td>2018</td>
<td>Low Floor Double Deckers (42.5 ft.)</td>
<td>15</td>
</tr>
<tr>
<td>FC</td>
<td>2010</td>
<td>Fuel Cell Standard (40 ft.)</td>
<td>13</td>
</tr>
</tbody>
</table>

**Total** 635