AC Transit Title VI Update 2007 to 2010

Table of Contents

1. Overview .......................................................................................................................... 3

2. General Reporting Requirements ................................................................................... 4
   2.1: Annual Title VI Certification and Assurance .......................................................... 4
   2.2: Title VI Complaint Procedures ............................................................................. 4
   2.3: List of Any Active Lawsuits or Complaints ........................................................... 4
   2.4: LEP Participation ................................................................................................. 4
   2.5: Notification Procedure ......................................................................................... 6

3. Program Specific Requirements ...................................................................................... 7
   3.1 Demographic and Service Profile Maps ................................................................. 7
      3.1.2: Distribution of Minority Population ............................................................... 7
      3.1.3: Population/ Racial Distribution Chart .............................................................. 7
   3.2 Service Standards and Policies .............................................................................. 9
      3.2.1 Transit System Vision and Goals .................................................................... 11
      3.2.2 Vehicle Load .................................................................................................. 11
      3.2.3 Vehicle Assignment ...................................................................................... 11
   3.3 Compliance Activities for Service and Fare Changes ........................................... 12
   3.5 Level of Service Compliance Assessment ............................................................ 14
   3.6 Quality of Service Compliance Assessment ......................................................... 17
   3.7 Transit Travel Pattern Analysis ............................................................................. 18
   3.8 Service Intensity Analysis ..................................................................................... 19

4. Appendices
   Appendix A: Resolution 2033
   Appendix B:
      B-1: Board Policy 551
      B-2: Board Policy 501
   Appendix C: Certifications and Assurances Signature Page
   Appendix D: Community Involvement Work Plan
   Appendix D-1: Languages spoken by English Learners

   Appendix E: Census Maps and Overlays
      E-1: City Maps with Routes
      E-2: Base Map
      E-3: Census ID
      E-4: White
      E-5: Black
      E-6: Asian
      E-7: Hispanic
   Appendix F: Population Distribution
   Appendix G: Service Policies
Appendix H:
  H-1 Board Policy 550—Service Standards
  H-2: Service Characteristics
  H-3: Preliminary Disparity Analysis on Policy 550 Revision

Appendix I:
  I-1: Title VI Analysis of May 2008 Fare Increase
  I-2: Title VI Analysis of March 2010 Revised Service Adjustment Plan
  I-3: Title VI Analysis of August 2010 Service Reductions

Appendix J: Level of Service Analysis for Minority
  J-1: Minority Weekday
  J-2: Minority Weekend

Appendix K: Level of Service Analysis for Non-Minority
  K-1: Non-Minority Weekday
  K-2: Non-Minority Weekend

Appendix L: Service Ratings

Appendix M: Origin/Destination Analysis
1. Overview

The Federal Transit Administration (FTA) is responsible for ensuring that its funding recipients fully comply with Title VI of the Civil Rights Act of 1964, in their planning and implementation processes. Pursuant to Title 49 U.S.C. Chapter 53, as amended, AC Transit is the designated recipient of funds under FTA sections 5307 and 5309.

As the designated federal funds recipient, AC Transit District’s Title VI Update Report has been prepared in accordance with FTA Circular dated May 13, 2007. This report serves as an update to the 2003 Title VI Alameda-Contra Costa Transit District Report with the purpose to assess compliance of the District, its subrecipients, and contractors with the Civil Rights Act of 1964. This Title VI Update Report covers the years 2007 to 2010.

Title VI of the Civil Rights Act of 1964, Section 601 states:

“No persons in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

It is AC Transit’s responsibility to ensure that all transit service, and access to its facilities, is equitably distributed and provided without regard to race, color, or national origin. It is also the goal of AC Transit to ensure equal opportunities to all persons without regard to race, color, or national origin to participate in all local, subregional and regional transit planning and decision-making processes under the District’s control.

Over the past years, the District has undertaken many steps to further its commitment to Environmental Justice principles. In 2000, the District adopted Resolution 2033: Affirming the Commitment of the Alameda Contra-Costa Transit District to Social and Environmental Justice, and to Involvement of the People of Alameda and Contra-Costa Counties in Making Decisions Pertaining to Transit Policy, Service Design, and Operations (see Appendix A for Resolution text).

Also, in order to ensure that future service policy decisions would not discriminate against any one community, all of the existing service policies – both formal and informal – underwent a comprehensive review. Additionally, the Board adopted Policy 551, which lays out the steps to assess the impacts that service or fare changes may have on minority, low-income and disabled communities. Consequently, whenever service changes are being planned, Environmental Justice issues are analyzed and considered. Policy 551 is contained in Appendix B-1.
The District also adopted Board Policy 501 that outlines the Title VI Complaint Policy for users of AC Transit’s system. The policy defines the rider notification method, investigation procedures and tracking mechanisms to ensure that AC Transit riders are both informed of their rights and are kept informed of the progress of their concern. Text for Policy 501 is also included in Appendix B-2.

2. General Reporting Requirements

All federal funding recipients are required to maintain and provide information regarding any active lawsuits. Documentation includes: annual certification and assurances, active complaints or lawsuits, and ways to communicate with our Limited English Populations (LEP).

2.1 Annual Certification and Assurance
The FTA Civil Right Assurance is incorporated into the annual Certifications and Assurances submitted annually to FTA through the Transportation Electronic Award and Management System (TEAM) but is also attached as Appendix C.

2.2 Title VI Complaint Procedures
As noted, Board Policy 501 provides direction to the District on the procedures to notify users of their rights under Title VI, as well as the methods for investigating, tracking and communicating with complainants about their Title VI concern. Board Policy 501 is attached as Appendix B-2.

2.3 List of Any Active Lawsuits or Complaints
There are no pending cases or complaints of alleged discrimination based on race, ethnicity and/or mental disability.

2.4 LEP Participation
Citizen participation is an integral part of the administration and operation of all transit service provided in the AC Transit service area. Information dissemination is an essential element of the citizen participation process. Communication with existing and potential transit users is achieved in a variety of ways including public meetings and forums. Minority groups are always given particular attention in the information dissemination process.

AC Transit provides a variety of multilingual opportunities for information dissemination assisting non-English speaking individuals who wish to employ its service. Because the AC Transit service area serves a significant Hispanic and Asian population, the system map contains panels that give instructions on how to ride the bus in Spanish and Chinese. Telephone assistance is also provided in Spanish and Chinese. All materials are also provided on audiotape and Braille as requested for the visually impaired.

Public outreach materials (brochures, newspaper ads, signs, and information materials) used in the service planning process are also produced in three
languages: English, Spanish, and Chinese. Additionally, the on-board rider profile, conducted in 2008-2009, surveyed bus riders in these three languages and was available in Braille and audiotape as requested.

Public Outreach in the planning process also includes coordination and consultation with local civic and community groups that have a greater access to minority populations than AC Transit can access themselves. This includes groups such as the East Bay Asian Development Corporation, Spanish Speaking Unity Council, United Seniors of Oakland and others. AC Transit routinely consults with groups such as these in the early planning stages to identify issues that impact their constituencies.

In 2000, the District adopted Resolution 2033: *Affirming the commitment of the Alameda Contra-Costa Transit District to social and environmental justice*. The resolution compels the District to involve the people of Alameda and Contra-Costa counties in making decisions pertaining to transit policy, service design, and operations (see Appendix A for Resolution text).

Additionally, in 2001, the District developed a community involvement work plan, which detailed initiatives and development plans to improve upon its existing outreach strategies. The work plan (see Appendix D) identifies all strategies on a detailed time line.

Table 1, on the next page, provides an overview of what media the District uses to communicate with LEP populations and the method used to ensure that LEP populations are considered. It was developed using information from the local schools to ensure that households with Limited English Proficiency would have meaningful access to the information and services that we provide. (Appendix D-1)
Table 1: LEP Communication Methods

<table>
<thead>
<tr>
<th>Medium</th>
<th>Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brochures for major service &amp; fare change proposals and implementation</td>
<td>Translated into Spanish and Chinese. Produced as printed material, Web site posting, Braille and voice recording.</td>
</tr>
<tr>
<td>Community events/ Public Hearings</td>
<td>Staff with Spanish or Chinese language skills assists at events in areas where large non-English-speaking attendance is expected. Sign-language interpreters are also provided upon request.</td>
</tr>
<tr>
<td>Display advertising</td>
<td>Placement of ads for service changes and public meetings in non-English newspapers as appropriate.</td>
</tr>
<tr>
<td>Legal notices</td>
<td>Translated into Spanish and Chinese for placement in appropriate newspapers.</td>
</tr>
<tr>
<td>On-board car cards</td>
<td>Occasionally fully or partially translated.</td>
</tr>
<tr>
<td>Point-of-travel signage</td>
<td>Fare and holiday service information translated into 12 languages. One or more language (as appropriate for the area) is used on pole, bus shelter, and transit center displays as space permits.</td>
</tr>
<tr>
<td>Press releases</td>
<td>English version sent to non-English media for translation at their discretion.</td>
</tr>
<tr>
<td>System maps</td>
<td>General rider and fare information translated into Spanish and Chinese.</td>
</tr>
<tr>
<td>Telephone Information Center</td>
<td>Bilingual skills not required of clerks, but assistance in Spanish, Cantonese, and Mandarin is sometimes available.</td>
</tr>
<tr>
<td>Ticket Offices</td>
<td>Bilingual skills not required of clerks, but assistance in Spanish, Cantonese, and Korean is sometimes available. Selected printed forms and signage are translated into Spanish and Chinese.</td>
</tr>
<tr>
<td>Voice recordings</td>
<td>Comment lines are established for input on fare and service change proposals in Spanish and Chinese.</td>
</tr>
<tr>
<td>Web site</td>
<td>General rider information page is translated into Spanish, Chinese, and Vietnamese.</td>
</tr>
</tbody>
</table>

2.5 Notification Procedure

Board Policy 501 provides direction to the District on the procedures to notify users of their rights under Title VI, as well as the methods for investigating, tracking and communicating with complainants about their Title VI concern. Board Policy 501 is attached as Appendix B-2, as previously noted.

Notification is currently placed on-board buses and on the District website at [www.actransit.org/customer/contactus.wu](http://www.actransit.org/customer/contactus.wu) per Policy 501. Because the District does not have fixed guideway stations, this is the most effective way to communicate with AC Transit customers. As the District develops stations associated with planned Bus Rapid Transit implementation, this notification will also be posted at BRT stations.
3. Program Specific Requirements

3.1 Demographic and Service Profile Maps, Overlays and Charts

Included with this Title VI update are updated Service Maps reflecting the 2000 Census (as Appendices E-1 to E-7). They identify major streets, highways, fixed transit facilities, major activity centers and all system routes. Appendix E-2 further identifies all transit routes used in the District and Appendix E-3 identifies all census tracts by number in the service area.

3.1.2 Distribution of Minority Population

In addition to the information presented in the base maps, Appendices E-4 White, E-5 Black, E-6 Asian, and E-7 Hispanic also reflect the 2000 Census and adhere to FTA requirements by identifying minority population percentages of total by census tract in the District’s service area.

3.1.3 Population/ Racial Distribution Chart

A population distribution chart is presented as Appendix F and displays the District’s total population, percentages by minority groups, and total minority population for each census tract within the service area. Tables 2 and 3 summarize these statistics.
Table 2: Minority percentages of total population for the service area (Alameda and Contra Costa Counties).

<table>
<thead>
<tr>
<th>Total Pop.</th>
<th>White Total</th>
<th>White %</th>
<th>African Am. Total</th>
<th>African Am. %</th>
<th>American Indian Total</th>
<th>American Indian %</th>
<th>Asian Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,538,850</td>
<td>643,735</td>
<td>41.8%</td>
<td>259,195</td>
<td>17.10%</td>
<td>9,536</td>
<td>0.60%</td>
<td>370,994</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minority Total</th>
<th>% Minority</th>
</tr>
</thead>
<tbody>
<tr>
<td>895,115</td>
<td>58.20%</td>
</tr>
</tbody>
</table>

*Data from Census 2000*

![Total Population Percentage](chart1)

![Total Race By Percent](chart2)
Table 3: Percent Ethnicity by City

<table>
<thead>
<tr>
<th>Ethnicity % by City</th>
<th>Total Population</th>
<th>% White</th>
<th>% Black</th>
<th>% Asian</th>
<th>% Latino</th>
<th>% Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alameda</td>
<td>73,400</td>
<td>56.9</td>
<td>6.2</td>
<td>26.7</td>
<td>9.3</td>
<td>3.4</td>
</tr>
<tr>
<td>Albany</td>
<td>18,000</td>
<td>61.3</td>
<td>4.1</td>
<td>25.6</td>
<td>8</td>
<td>3.2</td>
</tr>
<tr>
<td>Ashland</td>
<td>19,600</td>
<td>39.0</td>
<td>20.1</td>
<td>16</td>
<td>32.5</td>
<td>16.1</td>
</tr>
<tr>
<td>Berkeley</td>
<td>109,000</td>
<td>59.2</td>
<td>13.6</td>
<td>16.5</td>
<td>9.7</td>
<td>4.6</td>
</tr>
<tr>
<td>Castro Valley</td>
<td>58,200</td>
<td>70.8</td>
<td>5.1</td>
<td>13.9</td>
<td>12.2</td>
<td>4.1</td>
</tr>
<tr>
<td>Cherryland/Fairview</td>
<td>24,100</td>
<td>52.9</td>
<td>9.8</td>
<td>9.5</td>
<td>41.7</td>
<td>20.1</td>
</tr>
<tr>
<td>El Cerrito</td>
<td>30,200</td>
<td>57.8</td>
<td>8.5</td>
<td>24.7</td>
<td>7.9</td>
<td>3.1</td>
</tr>
<tr>
<td>Emeryville</td>
<td>7,500</td>
<td>45.0</td>
<td>19.5</td>
<td>25.8</td>
<td>9</td>
<td>4.2</td>
</tr>
<tr>
<td>Fremont</td>
<td>209,200</td>
<td>47.7</td>
<td>3.1</td>
<td>37.4</td>
<td>13.5</td>
<td>5.5</td>
</tr>
<tr>
<td>Hayward</td>
<td>131,700</td>
<td>43.0</td>
<td>11</td>
<td>20.9</td>
<td>34.2</td>
<td>16.8</td>
</tr>
<tr>
<td>Newark</td>
<td>43,600</td>
<td>52.2</td>
<td>4</td>
<td>22.3</td>
<td>28.6</td>
<td>13.7</td>
</tr>
<tr>
<td>Oakland</td>
<td>405,300</td>
<td>31.3</td>
<td>35.7</td>
<td>15.7</td>
<td>21.9</td>
<td>11.7</td>
</tr>
<tr>
<td>Piedmont</td>
<td>11,700</td>
<td>78.6</td>
<td>1.2</td>
<td>16</td>
<td>3</td>
<td>0.6</td>
</tr>
<tr>
<td>Richmond</td>
<td>111,000</td>
<td>31.4</td>
<td>36.1</td>
<td>12.8</td>
<td>26.5</td>
<td>13.9</td>
</tr>
<tr>
<td>San Leandro</td>
<td>76,400</td>
<td>51.3</td>
<td>9.9</td>
<td>23.9</td>
<td>20.1</td>
<td>8.5</td>
</tr>
<tr>
<td>San Lorenzo</td>
<td>21,400</td>
<td>63.3</td>
<td>2.8</td>
<td>20</td>
<td>24.7</td>
<td>10.8</td>
</tr>
<tr>
<td>San Pablo</td>
<td>30,400</td>
<td>31.6</td>
<td>18.3</td>
<td>16.9</td>
<td>44.6</td>
<td>25.4</td>
</tr>
</tbody>
</table>

*Data from Census 2000

3.2 Service Standards and Policies

Service standards and goals (Appendix G) represent desired levels of transit service that relate to the following components of a transit system:

- Frequency – minimum acceptable headway.
- Passenger loads – acceptable maximum number of passengers as a percent of vehicle capacity.
- Route layout/spacing – minimum acceptable distances between routes, depending upon population of employment densities.
- Transfers – as they relate to coordination of routes and convenience of passenger travel.
- Hours of operation – goals for weekday, weekend and holiday service.
- Passenger stops – minimum and maximum distances between passenger stops and placement of bus bays.
- Bus stop treatments – minimum treatments at stops inclusive of signs, shelters, and trash receptacles.

In FY 2000, the District established Service Deployment Policies that provided guidance to the District when developing or contracting bus services to meet budget constraints. In 2005, the District revised Board Policy 550, which lays out specific metrics related to frequency, service span and route spacing. The FY 2000 Policy 550 is contained in Appendix H-1 and H-2.
In developing these Service policies and the subsequent Board Policy, great care was taken to ensure that the District’s low-income and minority populations would be well served by any proposed changes.

As part of the service policy process, the District’s Board of Directors reviewed analyses that supported the commitment to social equity issues. Maps that depicted low-income and/or auto-less households (often a surrogate to poverty or disability) were compared to recommended routing or frequency changes to determine general and/or specific impacts to those populations. In most cases, recommended improvements to the network directly and positively impacted those neighborhoods with the highest concentrations of both low-income and minority households.

The service policy recommendations reflect the understanding that the routes recommended for the most significant operating and capital improvements transect areas of the District that currently have high proportions of low-income and minority residents. Improving transit service in the urban core and on trunk lines contributes to social equity and environmental justice by improving the mobility of lower income residents.

The most productive corridors in AC Transit’s system – those with the highest level of use and proportionately least reliance on external “subsidies” – tend to be located in areas with higher population density and higher degree of transit dependence due to income. Thus, service design policies that place a somewhat greater emphasis on productivity also have the effect of “rewarding” higher densities of urban development, and also have economically progressive impacts.

Under Board Policy 550, the areas with lower productivity and a corresponding lower density do not have concentrations of individuals who are low-income or minority households that chose to take transit.

In 2007, the Board of Directors began a review of Board Policy 550, in an attempt to integrate Level of Service Standards presented in the TCRP Manual: Transit Capacity and Quality of Service Manual. Once recommended changes were being made to the policy, staff conducted a preliminary Disparity Analysis on the new standards to ensure that the policy changes would not result in disparate treatment. The analysis is presented in Appendix H-3.

As a result of the preliminary disparity analysis, it was determined that the new standards would result in disparate impacts if the policy were to be implemented. As a result, the revised version of Board Policy 550 was put on hold until a new revision of the policy could be undertaken. Staff has been directed to use the older version of Policy 550 for service design, monitoring and allocation.
3.2.1 Transit System Vision and Goals

AC Transit’s Vision, Mission Statement and Goals aim to convey the District’s prime focus on moving people around the East Bay. They emphasize the local responsibility of the District, while providing a broader vision of its position in the region through improving quality of life and improving congestion.

AC Transit’s vision is to be the mobility manager for the East Bay; allowing anyone to go anywhere they want safely, quickly and efficiently. The District has begun internally, by developing Critical Business Outcomes and emphasizing working together to solve problems. The District will develop coalitions that build a Regional perspective for an effective and innovative transportation system. By improving the quality of life, easing congestion and stimulating economic development in the East Bay, the District will become an integral part of the region’s future. The AC Transit Mission is to provide Safe, Convenient, Courteous and Reliable Transit Service.

3.2.2 Vehicle Load

Fixed route service has a vehicle load standard of 125% for local and trunk routes and 100% for Transbay service as indicated in Board Policy 550. Overcrowding on buses is monitored by data collection efforts to routinely provide on-board passenger information, including Automatic Passenger Counters and manual ride checks.

Whenever load standards are exceeded, data collectors’ reports are reviewed by the Service Planning Manager to determine the appropriate mitigating action and can either assign one of the Districts articulated buses or add a relief tripper based upon the availability of equipment and severity of overcrowding.

3.2.3 Vehicle Assignment

With the adoption of the 2001 Short Range Transit Plan, the District adopted a policy aimed at ensuring that neighborhoods would have the most appropriate vehicle for the service in operation, including smaller vehicles for low-density or flexible services, as well as articulated vehicles for high ridership trunk corridors. To make that determination, an assessment of the service area includes: land uses, topography and street configuration, acceptable noise levels, bus ridership and load factors, vehicle durability and maintenance needs, service characteristics and Title VI and Environmental Justice considerations. The mix of fleet also takes into consideration temporal changes in both service and neighborhood activity to assess the most efficient and neighborhood appropriate vehicle for the anticipated services.

Within the District, there is an active fleet of 574 wheelchair accessible buses. The fleet consists of a variety of vehicle model years and types, from year 2005.
Van Hool Fuel Cell buses to vehicles that are 14 years old. The average age of the fleet is 7.4 years (see table 4).

The District’s ongoing Revenue Vehicle Replacement Program prescribes the replacement of buses and small transit vehicles that have exceeded their useful lives. The program establishes an acceptable life of 12 years for a bus, 16 years for over-the-road coaches and seven years for a small transit vehicle, in line with those established by the Federal Transit Administration and in the Bay Area Region. However, due to regional and local funding availability, the District is not always able to replace all vehicles at the end of their useful life.

Table 4: Bus Fleet Summary

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Year</th>
<th>Make</th>
<th>Size</th>
<th>Seats</th>
<th>Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>1996</td>
<td>NFLY60</td>
<td>60</td>
<td>63</td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>1998</td>
<td>NABI40</td>
<td>40</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>68</td>
<td>1998/2000</td>
<td>NABI40</td>
<td>40</td>
<td>35/37</td>
<td></td>
</tr>
<tr>
<td>77</td>
<td>2000/2003</td>
<td>MCI</td>
<td>45</td>
<td>57</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>2002</td>
<td>GIL40</td>
<td>40</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>2003/2008</td>
<td>VH40</td>
<td>40</td>
<td>32</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>2003</td>
<td>VH40R</td>
<td>40</td>
<td>32</td>
<td></td>
</tr>
<tr>
<td>56</td>
<td>2003</td>
<td>VH60</td>
<td>60</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>2003</td>
<td>GIL40</td>
<td>40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>91</td>
<td>2006/2008</td>
<td>VH30</td>
<td>30</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>2008</td>
<td>VH60SB</td>
<td>60</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>2009</td>
<td>VH60R</td>
<td>60</td>
<td>47</td>
<td></td>
</tr>
</tbody>
</table>

Vehicles are replaced according to their age. However, replacement schedules also include moving some buses to different operating divisions to ensure that the average fleet age is similar in each operating division.

3.3 Compliance Activities for Service and Fare Changes

Board Policy 551 lays out the steps to assess the impacts that service or fare changes may have on minority, low-income and disabled communities. Consequently, whenever service changes are being planned, Environmental Justice issues are reviewed.

Since the last Title VI update, there have been several service and fare changes that required Title VI review:

- May 2008 Fare Increase
- March 2010 Revised Service Adjustment Plan
- August 2010 Service Reductions
Fare Change:
In March, 2008, directed staff to solicit public input on a variety of fare proposals intended to raise revenue in order to meet projected budget shortfalls. Part of the decision-making process included a Title VI analysis to assess how each proposal would affect different rider populations, as well as to determine if any of the fare proposals resulted in a disproportionately high and adverse effect on minority populations and low-income populations within the District.

The Title VI Analysis of the fare proposals was presented to the AC Transit Board of Directors prior to the adoption of the fare changes. Based on a variety of inputs, including the Title VI evaluation, the Board of Directors adopted the fare proposal that the Title VI analysis showed would distribute fare increases across various constituents most evenly. This Title VI analysis was provided to FTA district office in June 2008, and is included in Appendix I-1.

Service Changes:
Since the last Title VI update, the District has undertaken two major service reductions, aimed at helping close projected multi-year deficits.

In January 2009, the AC Transit Board of Directors received a report outlining an 18 month financial projection that indicated a $57 Million deficit by the end of June 2010. Subsequently, the Board adopted Resolution No. 09-037 declaring a Fiscal Emergency for the 2009-2010 fiscal year.

In response to this financial crisis, District staff developed the 2009 Draft Service Adjustments Plan (SAP) presented before the Board on June 24, 2009. The SAP proposed service reductions, adjustments and re-alignments resulting in the elimination of 15% of the District’s Platform hours. A final set of proposals was presented to the Board on August 26, 2009, that included three (3) minor revisions to the original SAP. During the development of the SAP, planning staff took great care to consider social equity issues when proposing service elimination, route consolidation or frequency adjustments.

In September 2009, while conducting the public comments process of the SAP, District management began the process to divert funds from a capital project to assist with minimizing the service cut impacts of the SAP. The Board affirmed its support for the diversion of $35 Million of Congestion Mitigation/Air Quality (CMAQ) funding to operating expenses on October 28, 2009.

On November 18, 2009, a Revised Service Adjustments Plan (RevSAP) was presented before the Board. The RevSAP is based on the assumption of receipt of these revenues, resulting in only a net 8% service reduction. Generally, the RevSAP calls for the implementation of a new service design, along with all trunk-line service levels at original frequencies and span. Additionally, the span for several lines has been restored, and service to a key regional destination previously proposed for discontinuation has been restored.
Adopted by the Board on December 16 2009, Resolution No. 09-053 approved the Revised Service Adjustments Plan, effective March 2010, pending the receipt of a Title VI Disparate Impacts Study. Part of the decision making process included a Title VI analysis to assess how the RevSAP would affect minority rider populations, as well as to determine if any of the service changes would result in disproportionately high and adverse effects on minority populations within the District. It is a testament to careful planning that the RevSAP did not generate any disparate impacts between minority and non-minority areas, nor between low income and non-low income groups. As such, no changes or mitigations to the RevSAP are required. This analysis is included in Appendix I-2.

In March 2010, AC Transit implemented a District-wide comprehensive service restructuring that was estimated to provide annualized savings of $10.34 Million. At that time, service was reduced by approximately 162,000 annual platform hours, which represented a 7.7% reduction in service from prior levels. Unfortunately, the District’s financial situation has not yet improved, which required staff to assess of an additional round of service reductions. As a part of other cost-reductions measures currently underway, the District Finance Department estimates a $56 Million shortfall, of which, $11.44 Million must come from service reductions. As a result, staff proposed to reduce the annualized service reductions to approximately 137,000 hours, representing a 7.2% service reduction.

On June 2, 2010, the Board passed Resolution 10-030, approving the August 2010 Service Reductions Plan for Special Transit Service Districts One and Two, effective August 2010, pending receipt of a Title VI Disparate Impacts Study. Part of the decision making process includes a Title VI analysis to assess how the August 2010 Service Reductions Plan will affect minority and/or low income rider populations, as well as to determine if any of the service changes result in disproportionately high and adverse effects on minority and/or low income populations within the District.

The August 2010 Service Reductions Plan did not generate any disparate impacts between minority and non-minority areas, nor between low income and non-low income groups. As such, no changes or mitigations to the August 2010 Service Reductions Plan are required. This analysis is contained in Appendix I-3.

3.5 Level of Service Compliance Assessment

AC Transit’s fixed-route service is planned and provided without regard to race, color, ethnicity, or national origin. Instead, services and facilities are assigned or placed according to service demand and availability funding. The procedure for examining level of service is described in Circular 4702.1a. It involves comparing service standards and policies for the system as a whole to individual
performances of minority bus routes. AC Transit defines “minority bus route” as those having one-third or more of its mileage operating within minority zones.

Service Profile

During the review period, AC Transit’s 110 bus lines included fixed route service provided on 66 East Bay local routes, 29 Transbay routes, and 6 “All-Nighter” (or Owl) routes that operate in the 13 cities within the AC Transit service district. AC Transit currently carries 197,000 daily weekday passengers or 62 million annually.

Based on the 2000 census, the population of Alameda and Contra Costa Counties was 2,450,867. The AC Transit service area encompasses the densely populated western areas of both counties and does not include eastern Alameda county areas. Over 60% of the population of Alameda and Contra Costa Counties reside within the District’s fixed-route service area.

The following population information provides specific ethnic and/or racial representation for the fixed-route bus service area and both counties.

Table 5: Minority Representation in the Service Area

<table>
<thead>
<tr>
<th>Ethnicity/ Race</th>
<th>AC Service Area %</th>
<th>Alameda/ Contra Costa Counties %</th>
</tr>
</thead>
<tbody>
<tr>
<td>African American</td>
<td>17.10%</td>
<td>11.90%</td>
</tr>
<tr>
<td>Asian</td>
<td>20.00%</td>
<td>16.00%</td>
</tr>
<tr>
<td>Latino/Hispanic</td>
<td>19.70%</td>
<td>17.80%</td>
</tr>
<tr>
<td>Native American</td>
<td>0.60%</td>
<td>0.60%</td>
</tr>
<tr>
<td>Hawaiian/Pacific Is.</td>
<td>0.62%</td>
<td>0.51%</td>
</tr>
<tr>
<td>Other</td>
<td>0.32%</td>
<td>0.20%</td>
</tr>
<tr>
<td><strong>Total Minority</strong></td>
<td><strong>58.20%</strong></td>
<td><strong>47.73%</strong></td>
</tr>
</tbody>
</table>

In the fall of 2008, AC Transit conducted an on-board survey to gather information on demographics and travel characteristics of its riders. Results from this survey update the information from the last on-board survey that was conducted in 2002. San Francisco State University’s Public Research Institute (PRI) was contracted to conduct the study. The purpose of the on-board survey was to provide an accurate portrait of AC Transit riders at the system-wide level, by service type, by time of day/time of week, by planning area, and by route type. The 2008 on-board rider profile provided a great deal of information regarding trip making characteristics and passenger satisfaction. The data provided the District with the ability to assess service use while providing an essential tool for Title VI monitoring.
Race/ Ethnicity
Using the 2008 rider profile survey, passenger’s race/ethnicity information is summarized below.

Table 6: Passenger Race

<table>
<thead>
<tr>
<th>Race/ Ethnicity of Passengers</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian/ Pacific Islander</td>
<td>18.3%</td>
</tr>
<tr>
<td>African American</td>
<td>36.3%</td>
</tr>
<tr>
<td>Native American</td>
<td>0.7%</td>
</tr>
<tr>
<td>White</td>
<td>18.9%</td>
</tr>
<tr>
<td>Latino/ Hispanic</td>
<td>18.8%</td>
</tr>
<tr>
<td>Multi-racial/Other</td>
<td>7.0%</td>
</tr>
</tbody>
</table>

Total 100%

Level of Service Components
Using 2000 census data, the level of transit service was measured in every minority and non-minority census tract in the service area. The level of service analysis included the following service indicators:

- Number of available local routes
- Peak Frequency
- Off-peak frequency
- Number of daily trips
- Average age of vehicle

Appendices J-1, J-2 and K-1, K-2 provide the details of the analysis. The results from the level of service assessment are summarized below:

Table 7: Level of Service Assessment for Weekday Service (updated 2010)

<table>
<thead>
<tr>
<th></th>
<th>Minority Census Tracts</th>
<th>Non-Minority Census Tracts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Census Tracts</td>
<td>159</td>
<td>172</td>
</tr>
<tr>
<td>Average # available routes (local only)</td>
<td>5.55</td>
<td>3.95</td>
</tr>
<tr>
<td>Peak frequency (local only) minutes</td>
<td>28.70</td>
<td>35.25</td>
</tr>
<tr>
<td>Off-peak frequency (local only) minutes</td>
<td>34.91</td>
<td>39.49</td>
</tr>
<tr>
<td>Average # of daily trips (local only)</td>
<td>372.31</td>
<td>234.85</td>
</tr>
<tr>
<td>Average age of vehicle (years)</td>
<td>7.4</td>
<td>7.4</td>
</tr>
</tbody>
</table>

This data confirms that the level of service provided is actually better in minority census tracts than in non-minority tracts for every service category. Average age of vehicle is the same for both minority and non-minority tracts.
3.6 Quality of Service Compliance Assessment

Passenger Service Ratings

The 2008 on-board survey provided an accurate portrait of service characteristics and demographics. Riders were asked to rate AC Transit service on a variety of measures including punctuality, scheduling, driver courtesy, safety, cleanliness, fares, and overall service satisfaction. The following reflects those findings, which are broken down by classified minority status. (See Appendix L, for service ratings by minorities and non-minorities; transit dependency by ethnicity; and service ratings by transit dependency).

Overall, all riders gave an overall rating of 3.19, which signifies as a “good” rating on a one through five scale. Minority riders gave a slightly lower overall service rating (3.12) than non-minority riders (3.44). However, there were a few qualitative anomalies by ethnicity that may be explained by issues related to frequency of use.

In general, minority riders are more likely to be transit dependent than non-minority groups. Those that use the service often, and rely upon it for the majority of their trip making, see all aspects of the system on a daily basis. Consequently, those riders are more apt to be critical of the system than those who do not use the system as often. When viewing the service ratings by transit dependency, which includes non-minority riders, ratings are also lower than for discretionary riders. (See Appendix L referenced above)

Number of Buses Used to Make Trip by Service Type

One measure of service quality is to examine the number of buses passengers use to make a one-way trip. The following is an analysis from the onboard survey measuring trip characteristics.

<table>
<thead>
<tr>
<th>Q1. How many buses will it take to complete your one way trip today?</th>
<th>Ethnicity</th>
<th>White</th>
<th>Black</th>
<th>Hispanic/Latino</th>
<th>Asian</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 bus</td>
<td>70.4%</td>
<td>44.9%</td>
<td>47.1%</td>
<td>64.5%</td>
<td>54.5%</td>
<td></td>
</tr>
<tr>
<td>2 buses</td>
<td>24.4%</td>
<td>40.9%</td>
<td>38.2%</td>
<td>27.7%</td>
<td>34.2%</td>
<td></td>
</tr>
<tr>
<td>3 buses</td>
<td>3.5%</td>
<td>9.3%</td>
<td>8.1%</td>
<td>7.6%</td>
<td>6.9%</td>
<td></td>
</tr>
<tr>
<td>4+ buses</td>
<td>1.7%</td>
<td>4.9%</td>
<td>6.6%</td>
<td>4.1%</td>
<td>4.5%</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

In general, minority populations require more buses to complete their trip than non-minority populations. This may be due to trip purpose and commute
patterns. Because minority populations are more likely to be transit dependant than non-minority populations, they are likely to use the bus to serve a variety of mobility needs other than work-trips to the urban core. As such, additional transferring may be required to access a wider variety of goods and services.

3.7 Transit Travel Pattern Analysis

Title VI requires an analysis of accessibility and quality to key destinations within the transit district service area. To determine whether the quality of service is consistent among different user groups and the degree to which transit is responsive to minority needs, the following methodology was used:

- Five of the most popular destinations were selected for the analysis—Kaiser Hospital (Richmond), University of California Berkeley, Downtown Oakland, Chabot College, and New Park Mall (Newark).

- 15 minority and 15 non-minority census tracts were randomly generated within the following concentrations: 3 from West County; 6 from Oakland/Berkeley Area; 3 from Alameda/Hayward Area; and, 3 from Fremont/Newark Area. Of those census tracts, the low income percentages were relatively the same between minority and non-minority. These census tracts were then matched to the reasonable destinations.

- An 8:00 a.m. peak arrival time was established for each trip.

- The most efficient local routes were selected for each trip.

Based on the service quality analysis provided in Table 9 (updated 2010), minority census tracts are equally or, in several instances, better served than non-minority census tracts. The small disparity in cost per trip mile results from longer average trip distances based on the location of origins and destinations. The most direct local route was selected for each trip.

Detailed analyses of all trips are presented as Appendix M. A summary comparison of the quality of service provided to minority census tracts with non-minority census tracts is provided below:
### 3.8 Service Intensity Analysis

Staff developed the *Service Intensity Analysis* as a means to capture the comparison between census tracts to determine if service is deployed in such a way as to create disparate impacts for minority populations within the District. This analysis includes both local and owl routes as well as Transbay routes. It is presented for both weekday and weekend.

The *Service Intensity Analysis* below presents peak/off-peak frequencies, number of daily trips and average number of routes for all census tracts within the District. The results of this analysis indicate that minority census tracts receive, overall, a better level of service than non-minority tracts in terms of frequency, number of bus trips and average number of routes per tract.

<table>
<thead>
<tr>
<th></th>
<th>Fall 2010 Minority Census Tracts</th>
<th>Fall 2010 Non-Minority Census Tracts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walking Distance (Miles)</td>
<td>0.87</td>
<td>0.73</td>
</tr>
<tr>
<td>Route Distance (Miles)</td>
<td>6.61</td>
<td>5.53</td>
</tr>
<tr>
<td>Total Distance (Miles)</td>
<td>7.49</td>
<td>6.26</td>
</tr>
<tr>
<td>Walk Time (Minutes:Seconds)</td>
<td>17:26</td>
<td>14:33</td>
</tr>
<tr>
<td>Wait Time (Minutes:Seconds)</td>
<td>17:29</td>
<td>15:47</td>
</tr>
<tr>
<td>Vehicle Time (Minutes:Seconds)</td>
<td>26:17</td>
<td>21:49</td>
</tr>
<tr>
<td>Total Travel Time (Hours:Minutes:Seconds)</td>
<td>1:01:12</td>
<td>52:09</td>
</tr>
<tr>
<td>Number of Transfers</td>
<td>0.52</td>
<td>0.38</td>
</tr>
<tr>
<td>Total Cost per Trip $</td>
<td>$2.13</td>
<td>$2.08</td>
</tr>
<tr>
<td>Total Cost per Trip Mile $</td>
<td>$0.74</td>
<td>$0.55</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Weekday Local and Owl Service</th>
<th>Fall 2010 Minority</th>
<th>Fall 2010 Non-Minority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Peak (frequency)</td>
<td>29</td>
<td>35</td>
</tr>
<tr>
<td>Average Off-Peak (frequency)</td>
<td>35</td>
<td>40</td>
</tr>
<tr>
<td>Average Daily Trips</td>
<td>372.3</td>
<td>234.8</td>
</tr>
<tr>
<td>Average Routes</td>
<td>5.6</td>
<td>3.9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Weekday Transbay</th>
<th>Fall 2010 Minority</th>
<th>Fall 2010 Non-Minority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Peak (frequency)</td>
<td>24</td>
<td>24</td>
</tr>
<tr>
<td>Average Off-Peak (frequency)</td>
<td>47</td>
<td>47</td>
</tr>
<tr>
<td>Average Daily Trips</td>
<td>25.0</td>
<td>25.9</td>
</tr>
<tr>
<td>Average Routes</td>
<td>0.9</td>
<td>1.3</td>
</tr>
<tr>
<td>Weekend All Routes</td>
<td>Fall 2010 Minority</td>
<td>Fall 2010 Non-Minority</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>--------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Average Off-Peak (frequency)*</td>
<td>38</td>
<td>45</td>
</tr>
<tr>
<td>Average Daily Trips</td>
<td>259.8</td>
<td>155.5</td>
</tr>
<tr>
<td>Average Routes</td>
<td>5.0</td>
<td>3.2</td>
</tr>
</tbody>
</table>

*Weekend service operates only off peak frequency