INDEX OF ATTACHMENTS

1. Minutes from February 12, 2019
2. BRT Update
3. AAC Member Etiquette
4. Lift/Ramp Road Call Report

MEETING LOCATION

East Bay Paratransit Office
1750 Broadway
Oakland, CA 94612
1:00 P.M.

Transit to AAC Meeting

All AC Transit bus lines service downtown Oakland stops within walking distance of the meeting location. This site can also be reached via BART to the 19th Street Oakland station.

For additional information about the Accessibility Advisory Committee, contact Tammy Kyllo, Secretary to the Committee, at 510-891-7175.
AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
EAST BAY PARATRANSIT OFFICE
1750 BROADWAY, OAKLAND, CA 94612
1:00 P.M., TUESDAY, MARCH 12, 2019
REGULAR MEETING

AAC MEMBERS:
JANET ABELSON  ERIKA BRUHNS
CHONITA CHEW  MARY CLUTTS
PAMELA FADEM, CHAIR  JIM GONSALVES
SANDRA JOHNSON  DON QUEEN
JAMES ROBSON  WILL SCOTT
TANYA WASHINGTON  BARBARA WILLIAMS, VICE CHAIR
CHRIS WILLIAMS  HALE ZUKAS

1. Roll Call and Introduction of New Members and Guests
2. Order of Agenda
3. Approval of Minutes for February 12, 2019 [Attachment 1]
4. Update on BRT (Steven Jones) [Attachment 2]
5. BRT Ticket Vending Machine (BRT Staff)
6. Review AAC Member Etiquette (Kim Ridgway) [Attachment 3]
7. Chair’s Report
8. Board Liaison Report
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment
ATTACHMENTS:
Meeting Minutes: February 12, 2019  [Attachment 1]
BRT Update  [Attachment 2]
AAC Member Etiquette  [Attachment 3]
Lift/Ramp Road Call Report  [Attachment 4]

Staff to the Accessibility Advisory Committee:
Mallory Nestor-Brush, Accessible Services Manager  (510) 891-7213
Kim Ridgeway, Accessible Services Specialist  (510) 891-7261
Tammy Kyllo, Administrative Coordinator  (510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Tammy Kyllo, Administrative Coordinator, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least five days prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.
The meeting was called to order at 1:10 p.m.

1. **Roll Call and Introduction of Members and Guests**

**AAC members present:**
- Janet Abelson
- Mary Clutts
- James Robson
- Barbara Williams, Vice Chair
- Chonita Chew
- Don Queen
- Tanya Washington
- Hale Zukas

**AAC members absent:**
- Erika Bruhns (excused)
- Maureen Gilhooly
- Will Scott (excused)
- Pam Fadem
- Jim Gonsalves (excused)

**Staff:**
- Tammy Kyllo, Administrative Coordinator
- Kim Ridgeway, Accessible Services Specialist
- Mallory Nestor-Brush, Accessible Services Manager
- Michael Eshleman, Service Planning Manager
- Claudia Burgos, Director of Legislative Affairs & Community Relations
- Beverly Greene, Executive Director of External Affairs and Marketing
- Michele Joseph, Director of Marketing and Communications
- Chris Andrichak, Director of Management and Budget
- Beverly Greene, Executive Director of External Affairs and Marketing
- Michele Joseph, Director of Marketing and Communications
- Chris Andrichak, Director of Management and Budget
- Patricia Broadbent, Senior Project Manager

**Guests:**
- H. E. Christian Peeples, Board of Directors (via Phone)
- Arnold Brillinger, Chair, Service Review Advisory Committee (SRAC)
- Isis Feral
- Heidi Cash

2. **Order of Agenda**

The order of agenda was approved.

3. **Approval of Minutes**

MOTION: Abelson/Robson approved the December 11, 2018 AAC meeting minutes. The motion carried by the following vote:

**AYES – 8:** Abelson, Chew, Clutts, Queen, Robson, Washington, Williams, Zukas

**ABSENT – 5:** Bruhns, Fadem, Gilhooly, Gonsalves, Scott
4. Review March Service Changes
Michael Eshleman, Service Planning Manager, reported on the service changes to be implemented on March 17, 2019. *(Note – the implementation date has changed to March 31, 2019)* The March sign-up is generally reserved for making minor adjustments to service based on feedback received after the August sign-up. However, this sign-up includes two key initiatives:

1. Improving service reliability through runtime and layover adjustments to account for increased congestion, and
2. Reducing service levels on several lines to reduce the number of operators required to operate the scheduled service.

The following changes will take place in the March sign-up:

- Reliability improvements on Lines 12, 14, 18, 28, 29, 33, 36, 41, 56, 57, 60, 70, 76, 80, 88, 210, 216, 217, 851, and F.
- Service-level adjustments to Lines 1, 6, 34, and 35 to reduce the number of operators required to meet published schedules.
- Addition of a stop on Line 706 at Fruitvale BART to ensure BART customers in that area have access to the Early Bird Express network between 4:00 a.m. and 5:00 a.m. on weekdays.
- Minor adjustments to lines 10, 800, and 851 to reduce service overlap.

5. Review Proposed Fare Changes/Public Hearing
Chris Andrichak, Director of Management and Budget, reviewed the local fare change proposal with the Committee. Over the past year, AC Transit has carried more than 53 million passengers while expanding service and introducing over 100 new buses to replace aging coaches and support our growing ridership.

In order to achieve operational objectives, and continue to provide safe and quality service, AC Transit created a plan that includes a fare change schedule and new rider incentive programs.

Public input is invited on the proposal with the following key components:

1. Plan for the future: Simple and predictable fare schedule that reflects the mobility benefits we provide, while keeping up with rising operational cost.
2. Save more with Clipper®: Incentive discounts of up to 50¢ for Adult Single Ride and Adult Day Pass and up to 25¢ for Youth/Senior/Disabled Single Ride and Day Pass.
3. Pay as you go: Pay for your pass one ride at a time using a mobile fare application to ensure you never spend more than you need to. This proposal, pending the
implementation of the mobile application, would include an accumulator function for the Day Pass, the 31-Day Pass, and a new 7-Day Pass.

The AC Transit Board of Directors is also considering an option to increase fares based on the rate of operating cost increases. If a decision is made to increase fares based on operating costs, staff will return to the Board with a detailed plan that will require another public hearing.

The earliest decision on these proposals will occur at the AC Transit Board of Directors meeting on February 27, 2019.

HOW TO COMMENT
You can provide input by attending any of the scheduled Public Hearings. You are encouraged to submit comments via email, phone, fax, and U.S. Mail no later than the close of the Public Hearing on February 13, 2019.

Please send or address your comments to:
AC Transit Board of Directors, 1600 Franklin Street, Oakland, CA 94612
Phone: (510) 891-7201
Spanish (510) 891-7291
Chinese (510) 891-7292
TDD: Call 711 and specify (510) 891-4700
Fax: (510) 891-7157
E-mail: planning@actransit.org

Tammy Kyllo, Secretary to the Committee, handed out comment forms to the members who wished to send in a written comment.

6. Review of 2019 Rider Etiquette Brochure
Michele Joseph, Director of Marketing and Communications, reviewed the Rider Etiquette Brochure. These brochures will be printed in three languages: English, Spanish and Chinese. The brochures will be on the buses and at outreach events.

7. Update on BRT Ticket Vending Machines
Patricia Broadbent, Senior Project Manager, gave an update on the Ticket Vending Machine, (TVM) for BRT. The actual TVM will be at the next AAC meeting on March 12, 2019 for the members to review. One challenge is getting power to the various stations.

The Committee voiced concern that only one TVM machine would be available per station, and it will be hard for an individual in a wheelchair to access. Other concerns/questions were security, weatherization, maintenance and redundancy of the TVM.
8. Discussion to modify Meeting Place and Regular Meetings in the AAC By-Laws
The Committee reviewed Section 4. Meeting Place and Section 5. Regular Meeting from the AAC by-laws. Abelson/Clutts moved to update Section 4 to reflect that the meetings shall be held at 1750 Broadway, Oakland, CA. Motion carried Unanimously.

The Committee discussed the proposal to move meetings to every other month, rather than monthly due to lack of quorum some months from member unexcused absences. After a brief discussion Abelson motioned to keep the meetings monthly. Zukas/Chew approved the motion. Motion carried Unanimously.

9. Chair’s Report
None.

10. Board Liaison Report
H. E. Christian Peeples, AC Transit Board of Directors, reported that
- Joe Wallace was elected President of the Board and Director Diane Shaw will be the new AAC Liaison.
- The Fare Policy Public Hearing is February 13, at 2 pm and 5pm.

11. Review of Lift/Ramp Road Call Report
The Committee reviewed the Road Call report for December 30 – January 26, 2019. There was a total of ten (10) road calls, 6 being chargeable.

12. Service Review Advisory Committee (SRAC) Report
Janet Abelson gave an update on the January 7, SRAC meeting. The Committee voted to move the meeting calendar to start with the first meeting of the year in February to be able to avoid Federal Holidays that fall on Mondays. The Committee also discussed modifications to the SRAC Attendance Policy. The SRAC instructed Staff to bring the By-Law modifications to the next SRAC meeting for review and approval. The SRAC also received the Bi-monthly EBP Performance report. The next SRAC meeting is March 5th at 12:30 pm at the East Bay Paratransit offices.

Tammy Kyllo, Committee Secretary will send a link to the AAC members to the EBP SRAC page to be able to review the SRAC meeting packet.

13. Alameda County Transportation Commission (ACTC) PAPCO Report
None.

14. Public Comments
Isis Feral voiced concern with Paratransit and it’s on time performance due to lack of drivers. Isis urged AC Transit, BART and East Bay Paratransit to get the word out to
drivers, staff and passengers to refrain from wearing scented products which could be harmful to those who have environmental disabilities.

13. Member Communications and Announcements
Jim Robson gave a report on the January 7th, AAC/CDL session in which he and Barbara Williams participated in a discussion about accessibility with Veteran Bus Operators. After the training they were given a tour of mock BRT platform and bus. The next AAC/CDL session will take place on February 21st at the Training and Education Center.

14. Staff Communications and Announcements
Mallory reminded the Committee of the upcoming Bi-Annual Ethics Training. Tammy will send an email to the AAC members with the date, time and meeting place. Those who are not in attendance must take the Ethics Training on line and provide a certificate of completion to Tammy Kyllo.

15. Set Next Agenda & Meeting Date
The next AAC Meeting will be held Tuesday, March 12, 2019 at East Bay Paratransit, 1750 Broadway, Oakland, in the Community Room. Agenda items will include update on BRT, a review of the BRT TVM’s, and AAC Member Etiquette.

16. Adjournment
The meeting adjourned at 3:20 p.m.
ATTACHMENT 2
BRT Update

BRT: a $216M Investment in the Community
- 9.5-miles, Downtown Oakland (20th & Broadway) to San Leandro BART
- Combination of mixed-flow and 80% dedicated bus-only lanes
- 34 stations – 46 total platforms
  - 21 median
  - 12 curbside
  - 1 southern terminus (San Leandro BART)
- 27 hybrid-electric, low-emission, 5 door, 60-foot articulated buses
- New curb-to-curb pavement along most of the corridor
- Projected Revenue Service Date – December 2019

Construction Progress
- 57% complete
- 18 BRT platforms comprising 15 BRT stations are in “interim condition” (6 in San Leandro, 12 in Oakland)
- 42nd Ave. to San Leandro border is in “interim condition” and paving from 42nd Ave. to Durant Blvd. is complete (except between 52nd – 62nd, where major roadway work is underway)
- Energizing and activating new signals
- Parking lots in Elmhurst and the Fruitvale are open – 19 and 24 spaces, respectively
- Striping new lanes and crosswalks in San Leandro and East Oakland
- Chinatown
  - identifying underground utilities to avoid conflicts with traffic signals and light poles
  - relocating communications lines on 11th Street at Broadway
- Eastlake to Fruitvale
  - relocating EBMUD waterline along E. 12th Street at 11th Avenue
  - building curb ramps, drainage systems, foundations for new signal/ lighting system, etc.
  - building stations at 2nd, 10th, and 24th Avenues
- Starting major construction in the Fruitvale this week and downtown Oakland very soon

Public Outreach
- Community Construction Relations Managers (CCRMs) on the corridor every weekday
- Role: update stakeholders and help to identify / resolve issues associated with construction
- Community presentations, events, and “Open for Business” banners
• BRT Information Center in the Fruitvale

Project Labor Agreement (PLA) and the Construction Careers Policy (CCP)
• Hiring strategies focused on areas of high unemployment, and on individuals with barriers to employment.
  - 50% of all hours worked on the project are to be performed by Oakland and San Leandro residents
  - 20% of all hours worked on the project are to be performed by apprentices
  - 25% of all apprentice hours are to be performed by individuals with barriers to employment (homeless, veteran, formerly incarcerated)
• Workforce Development Fund – $0.10 of every hour worked is collected and granted to local construction training & employment organizations (Cypress Mandela, West Oakland Job Resource Center and Rising Sun Energy Center)

Learn more at https://brt.actransit.org
Please arrive promptly at 1:00 pm for monthly AAC Meetings.

To the extent possible, please stay through the entire meeting. Meetings usually run until approximately 3:30 pm.

If you are unable to attend a meeting, please contact Tammy Kyllo, Secretary to the Committee, at tkyllo@actransit.org or 510-891-7175 by 4:00 pm the DAY BEFORE the scheduled meeting.

Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

During meetings, if you would like to speak on an item, raise your hand so that the Chair recognizes you and gives you the floor. Please state you name so the members who are visually impaired, know who is speaking.

Allow other members to finishing speaking. Do not interrupt.

Please refrain from engaging in side conversations during the meeting, for personal discussions are disruptive and are amplified by the Community Room sound system.

To the extent possible, please direct your comments to the current topic. Additional comments regarding non-agenda items shall be reserved for “Member Communications and Announcements”.

Please silence your cell phones (either off or vibrate). If you must take a call, do not answer inside the meeting. Please step out and return the call to avoid disruptions.
## Lift/Ramp Road Call Report
January 27, 2019 – March 1, 2019

<table>
<thead>
<tr>
<th>Coach Series</th>
<th>Type</th>
<th>Date</th>
<th>Coach #</th>
<th>Line #</th>
<th>Operator Length of Service</th>
<th>Problem Reported</th>
<th>Problem Found</th>
<th>Pax Received Ride?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1200 (VH-Ricon)</td>
<td>Ramp</td>
<td>2/24/19</td>
<td>1208</td>
<td>18</td>
<td>25-60 mos.</td>
<td>Kneeler not working</td>
<td>Replaced kneeler sensor switch*</td>
<td>1577</td>
</tr>
<tr>
<td>1300 (Lift U)</td>
<td>Ramp</td>
<td>2/12/19</td>
<td>1346</td>
<td>33</td>
<td>60+ mos.</td>
<td>Ramp not working</td>
<td>Ramp repaired</td>
<td>1436</td>
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<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>2/7/19</td>
<td>1408</td>
<td>801</td>
<td>25-60 mos.</td>
<td>Ramp stuck</td>
<td>Stuck lift cleared</td>
<td>1426</td>
</tr>
<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>2/19/19</td>
<td>1408</td>
<td>99</td>
<td>60+ mos.</td>
<td>Ramp linkage bent</td>
<td>Ramp linkage repaired</td>
<td>2204</td>
</tr>
<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>1/27/19</td>
<td>1415</td>
<td>801</td>
<td>25-60 mos.</td>
<td>Ramp stuck</td>
<td>Cleared lift - non-mechanical</td>
<td>1415</td>
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<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>2/12/19</td>
<td>1457</td>
<td>39</td>
<td>60+ mos.</td>
<td>Damaged pull ring</td>
<td>Repaired damaged pull ring</td>
<td>1604</td>
</tr>
<tr>
<td>1500 (Lift U)</td>
<td>Ramp</td>
<td>1/28/19</td>
<td>1511</td>
<td>72</td>
<td>25-60 mos.</td>
<td>Drawer interlock rail bent</td>
<td>Removed Debris from Track, replaced part*</td>
<td>1511</td>
</tr>
</tbody>
</table>

### Operator Length of Service Totals:
- 0-6 Mos: 0 Operator; 7-12 Mos: 0 Operators; 13-24 Mos: 0 Operators; 25-60 Mos: 4 Operators; 60+ Mos: 3 Operators
- (37) (33) (104) (356) (857)
<table>
<thead>
<tr>
<th>Series</th>
<th>Year Added</th>
<th>Type</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>2003</td>
<td>True Low Floor Standard (40 ft.)</td>
<td>91</td>
</tr>
<tr>
<td>1200</td>
<td>2008</td>
<td>True Low Floor Standard (40 ft.) &lt;Van Hool&gt;</td>
<td>27</td>
</tr>
<tr>
<td>1300</td>
<td>2012</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>65</td>
</tr>
<tr>
<td>1400</td>
<td>2014</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>68</td>
</tr>
<tr>
<td>1500</td>
<td>2016-2017</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>82</td>
</tr>
<tr>
<td>2000</td>
<td>2003</td>
<td>True Low Floor Articulated</td>
<td>28</td>
</tr>
<tr>
<td>2100</td>
<td>2006-2009</td>
<td>Suburban Articulated</td>
<td>33</td>
</tr>
<tr>
<td>2200</td>
<td>2013</td>
<td>Standard Low Floor (60 ft.) &lt;New Flyer&gt;</td>
<td>23</td>
</tr>
<tr>
<td>3500</td>
<td>2015</td>
<td>Eldorado Small Transit Vehicle</td>
<td>10</td>
</tr>
<tr>
<td>5000</td>
<td>2006</td>
<td>Low Floor Standard (30 ft.)</td>
<td>51</td>
</tr>
<tr>
<td>5100</td>
<td>2009</td>
<td>Low Floor Standard (30 ft.)</td>
<td>39</td>
</tr>
<tr>
<td>6000</td>
<td>2000-2003</td>
<td>Commuter Coaches &lt;MCI&gt;</td>
<td>36</td>
</tr>
<tr>
<td>6100</td>
<td>2013</td>
<td>Commuter Coaches (40 ft.) &lt;Gillig&gt;</td>
<td>54</td>
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<tr>
<td>6200</td>
<td>2018</td>
<td>Low Floor Double Deckers (42.5 ft.)</td>
<td>15</td>
</tr>
<tr>
<td>FC</td>
<td>2010</td>
<td>Fuel Cell Standard (40 ft.)</td>
<td>13</td>
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</tbody>
</table>

**Total** 635