INDEX OF ATTACHMENTS

1. Minutes from April 14, 2015
2. Lift/Ramp Road Call Report

MEETING LOCATION
AC TRANSIT
1600 Franklin Street, 4th Floor
1:00 P.M.
Oakland, California 94612

For additional information about the Accessibility Advisory Committee contact Tammy Kyllo, Secretary to the Committee, at 510-891-7175
AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
AC TRANSIT
1600 FRANKLIN STREET, OAKLAND, CA  94612
1:00 P.M., TUESDAY, MAY 12, 2015
REGULAR MEETING

AAC MEMBERS:
JANET ABELSON  SCOTT BLANKS, CHAIR
SHIRLEY CRESSEY  PAMELA FADEM
STEVE FORT  SALEEM SHĀKIR GILMORE
JIM GONSALES  YULI JACOBSON
LISAMARIA MARTINEZ  DON QUEEN
JAMES ROBSON  WILL SCOTT
MARINA VILLENA  HALE ZUKAS, VICE CHAIR

1. Roll Call and Introduction of Guests
2. Order of Agenda
3. Approval of Minutes for April 14, 2015 [Attachment 1]
4. Discussion Regarding Characteristics for the General Manager Position (Gregg Moser, Krauthamer & Associates, Inc.)
5. Follow-up with 25th ADA Anniversary (Michelle Joseph)
6. Discussion of Resolution for Board of Director Approval (Janet Abelson)
7. Chair’s Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 2]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment
ATTACHMENTS:
Meeting Minutes: April 14, 2015 [Attachment 1]
Lift/Ramp Road Call Report [Attachment 2]

Staff to the Accessibility Advisory Committee:
Mallory Nestor-Brush, Accessible Services Manager (510) 891-7213
Kim Ridgeway, Accessible Services Specialist (510) 891-7261
Tammy Kyllo, Administrative Coordinator (510) 891-7175

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SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least five days prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.
The meeting came to order at 1:03 p.m.

1. Roll Call and Introduction of Guests
AAC members present:
Janet Abelson
Shirley Cressy
Steve Fort
Jim Gonsalves (arrived at 1:50)
Don Queen
Will Scott
Hale Zukas, Vice Chair

AAC members absent:
Yuli Jacobson (excused)

Staff: Mallory Nestor-Brush, Accessible Services Manager
Kim Ridgeway, Accessible Services Specialist
Tammy Kyllo, Administrative Coordinator
Mitra Moheb, Senior Project Manager
Victoria Wake, Marketing and Communications

Guests: H.E. Christian Peeples, Board President
Lysa Hale, MTC
Mary Fowler
Bernita Thomas

2. Order of Agenda
The order of the agenda was approved.

3. Approval of Minutes
MOTION: Fadem/Scott approved the March 10, 2015 AAC meeting minutes. The motion carried by the following vote:

AYES – 11: Abelson, Blanks, Cressy, Fadem, Gilmore, Gonsalves, Martinez, Queen, Robson, Scott, Zukas
ABSTENTIONS – 2: Fort, Villena
ABSENT – 1: Jacobson
4. Discuss Revisions to Regional Transit Connection Discount Card (RTC) Clipper Card Brochure

Lysa Hale, Metropolitan Transportation Commission, solicited the Committee members for comments and suggested changes to the RTC Clipper Card Brochure. The Committee had the following comments and suggestions:

- Make the RTC Clipper Card Brochure link a direct link instead of a download
- The font size should be at least 14 point
- Provide an easy to find phone number in case the Clipper Card does not work
- Provide contact numbers for transit agencies for “Agency Pass” information
- Remind riders to tag when they enter and exit so they don’t pay a full charge throughout the brochure

Staff will send out Lysa Hale’s contact information so AAC members can send any follow-up questions or comments. Lysa thanked the committee for being a focus group for the project.

5. BRT Update

Mitra Moheb, Senior Project Manager, reported that the East Bay Bus Rapid Transit (BRT) project made significant progress during the first quarter of 2015. Two of the three construction packages awarded have moved forward with permitting in order to start construction in the 2nd quarter. Key advancements were made in Final Design, which will allow the major roadway construction to begin in the fourth quarter of 2015.

Notice to Proceed for Bid Package 1 (BP-1) was issued on December 19, 2014. Once permits are received for the respective jurisdictions, the contractor’s plan is to begin work in San Leandro in late April and move seamlessly into Oakland in early May without remobilization. Notice to Proceed for Bid Package 2 (BP-2) was issued on January 2, 2015. Permit acquisition and design of the Fruitvale Bypass is of top priority for the contractor. The contractor wants to be able to construct both the Fruitvale and Elmhurst lots concurrently then move to the Fruitvale Bypass during the summer of 2015.

The design of Bid Package 3 (BP-3), Major Roadway Infrastructure, reached the 95% design and was shared with agency partners for review in February 2015. The final design submission is planned for July 1, 2015. The BRT Bus Procurement draft bid proposals were submitted by vendors to AC Transit on March 27, 2015. Review and evaluation of bids is on-going.

The committee agendized the BRT Bus Procurement Update and invited Mitra back for the June 9th meeting.
6. Discussion of Efforts and Options for Marketing the 25th Anniversary of ADA
Victoria Wake, Manager Marketing and Communications, thanked the committee members for ideas and comments on marketing the 25th Anniversary of the signing and passing of the ADA. Victoria stated that the Marketing staff will focus on the following items, with most of the events happening in July 2015:
- Focus on changes that took place at AC Transit regarding ADA
- Board Resolution
- Information on the AC Transit Website
- Press Releases
- Celebration event (party)
- Use of and coordination with other Bay Area events, such as the 4th of July parades

Marketing Staff will follow-up with more details at the next AAC meeting.

7. Report on Driver Training Participation
Kim Ridgeway, Accessible Services Specialist, reported that another successful AAC/New Bus Operator (NBO) training class was held on March 11, 2015 with AAC Members Janet Abelson, and Scott Blanks in attendance.

Kim reported that the next three dates and times will be the following:
- Wednesday, May 13, 2015; 10 am – 12 pm
- Wednesday, June 10, 2015; 10 am – 12 pm
- Wednesday, July 15, 2015; 10 am – 12 pm

Staff will send an email asking for 2-3 volunteers for the next three AAC / New Bus Operator Classes.

8. Review of Lift/Ramp Road Call Report
The report for the period of February 22 – March 28, 2015, showed 14 lift/ramp road calls. Of these 14 road calls, eight were chargeable or mechanical. By a request from the committee a column has been added to the report to show if the passenger received a ride when there is a Lift/Ramp road call.

9. Chair’s Report
None.

10. Board Liaison Report
H. E. Christian Peeples, Board President, reported that The Board of Directors has appointed Kathleen Kelly as the agency’s Interim General Manager. Ms. Kelly, who formerly served as AC Transit’s Chief of Operations, will serve as the agency’s interim
general manager for approximately six months while assisting the Board and its executive search firm in finding a new, permanent General Manager. She will take over the duties of David Armijo, who resigned as the agency’s chief executive officer on March 26.

11. Service Review Advisory Committee (SRAC) Report
None.

12. Alameda County Transportation Commission (ACTC) PAPCO Report
None.

13. Public Comments
None.

14. Member Communications and Announcements
- Congratulations to Lisamaria Martinez on her new baby boy, Zak, born April 2, 2015.
- 4th Annual North Berkeley Senior Center Health Fair will be on Thursday, April 23, 2015, from 10am – 2pm, located at 1901 Hearst Avenue, Berkeley, CA 94709

15. Staff Communications and Announcements
AB1234 Training on May 5, 2015 or on-line course must be completed by May 15th.

16. Set Next Agenda & Meeting Date
The next AAC Meeting will be held Tuesday, June 9, 2015 at 1600 Franklin Street, 2nd Floor Lobby, Oakland, CA. Agenda items include BRT Bus Procurement and Follow-up on the 25th Anniversary of ADA.

17. Adjournment
The meeting adjourned at 2:53 p.m.
## ATTACHMENT 2
### Lift /Ramp Road Call Report
March 29, 2015 – April 18, 2015

<table>
<thead>
<tr>
<th>Coach Series</th>
<th>Type</th>
<th>Date</th>
<th>Coach #</th>
<th>Line #</th>
<th>Operator Length of Service</th>
<th>Problem Reported</th>
<th>Problem Found * Indicates Chargeable</th>
<th>Pax Received Ride?</th>
</tr>
</thead>
<tbody>
<tr>
<td>3500 (ELD-Ricon)</td>
<td>Lift</td>
<td>4/17/15</td>
<td>3502</td>
<td>46L</td>
<td>60+ mos.</td>
<td>B.O. LIFT</td>
<td>OPERATOR ERROR</td>
<td>Yes</td>
</tr>
<tr>
<td>4000 (NABI)</td>
<td>Lift</td>
<td>4/18/15</td>
<td>4077</td>
<td>97</td>
<td>25-60 mos.</td>
<td>LIFT NOT WORKING</td>
<td>OPERATOR ERROR</td>
<td>Yes</td>
</tr>
<tr>
<td>1000 (VH-Ricon)</td>
<td>Ramp</td>
<td>3/31/15</td>
<td>1067</td>
<td>72</td>
<td>60+ mos.</td>
<td>RAMP WON’T DEPLOY</td>
<td>RAMP CHECKED OK</td>
<td>Yes</td>
</tr>
<tr>
<td>1000 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/17/15</td>
<td>1041</td>
<td>51B</td>
<td>60+ mos.</td>
<td>DRAWER WON’T CLOSE</td>
<td>B.O. DRAWER LOCKING MOTOR*</td>
<td>Yes</td>
</tr>
<tr>
<td>1300 (Lift U)</td>
<td>Ramp</td>
<td>4/12/15</td>
<td>1344</td>
<td>72</td>
<td>25-60 mos.</td>
<td>B.O. RAMP</td>
<td>ROAD HAZARD</td>
<td>Yes</td>
</tr>
<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>4/12/15</td>
<td>1432</td>
<td>21</td>
<td>60+ mos.</td>
<td>B.O. RAMP</td>
<td>ROAD HAZARD</td>
<td>Yes</td>
</tr>
<tr>
<td>1400 (Lift U)</td>
<td>Ramp</td>
<td>4/12/15</td>
<td>1432</td>
<td>21</td>
<td>60+ mos.</td>
<td>WARNING LIGHT ON AND OFF</td>
<td>ROAD HAZARD</td>
<td>Yes</td>
</tr>
<tr>
<td>2000 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/4/15</td>
<td>2006</td>
<td>57</td>
<td>7-12 mos.</td>
<td>B.O. LIFT/RAMP</td>
<td>NO PROBLEM FOUND</td>
<td>Yes</td>
</tr>
<tr>
<td>2000 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/9/15</td>
<td>2006</td>
<td>52</td>
<td>25-60 mos.</td>
<td>BUS WON’T MOVE</td>
<td>MISADJUSTED DRAWER</td>
<td>Yes</td>
</tr>
<tr>
<td>2000 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/17/15</td>
<td>2056</td>
<td>1</td>
<td>0-6 mos.</td>
<td>BELTS STUCK ON WHEEL CHAIR</td>
<td>OPERATOR ERROR</td>
<td>Yes</td>
</tr>
<tr>
<td>2100 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/5/15</td>
<td>2192</td>
<td>1</td>
<td>7-12 mos.</td>
<td>DRAWER WON’T OPEN</td>
<td>OPERATOR ERROR</td>
<td>Yes</td>
</tr>
<tr>
<td>2100 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/9/15</td>
<td>2108</td>
<td>1R</td>
<td>60+ mos.</td>
<td>STUCK RAMP</td>
<td>DID NOT FAIL</td>
<td>Yes</td>
</tr>
<tr>
<td>Coach Series</td>
<td>Type</td>
<td>Date</td>
<td>Coach #</td>
<td>Line #</td>
<td>Operator Length of Service</td>
<td>Problem Reported</td>
<td>Problem Found * Indicates Chargeable</td>
<td>Pax Received Ride?</td>
</tr>
<tr>
<td>--------------</td>
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<td>-------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>2100 (VH-Ricon)</td>
<td>Ramp</td>
<td>4/15/15</td>
<td>2154</td>
<td>1R</td>
<td>60+ mos.</td>
<td>BELTS STUCK ON WHEEL CHAIR</td>
<td>OPERATOR ERROR</td>
<td>Yes</td>
</tr>
<tr>
<td>5000 (VH-Ricon)</td>
<td>Ramp</td>
<td>3/29/15</td>
<td>5013</td>
<td>7</td>
<td>25-60 mos.</td>
<td>KNEELER WON'T WORK</td>
<td>B.O. KNEELER SWITCH*</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Operator Length of Service Totals:**
- 0-6 Mos: 1 Operator; 7-12 Mos: 2 Operators; 12-24 Mos: 0 Operators; 25-60 Mos: 4 Operators; 60+ Mos: 7 Operators
- (63) (27) (131) (163) (866)
<table>
<thead>
<tr>
<th>Series</th>
<th>Year Added</th>
<th>Type</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>2003</td>
<td>True Low Floor Standard (40 ft.)</td>
<td>95</td>
</tr>
<tr>
<td>1200</td>
<td>2008</td>
<td>True Low Floor Standard (40 ft.) &lt;Van Hool&gt;</td>
<td>27</td>
</tr>
<tr>
<td>1300</td>
<td>2013</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>65</td>
</tr>
<tr>
<td>1400</td>
<td>2014</td>
<td>Standard Low Floor (40 ft) Gillig</td>
<td>30</td>
</tr>
<tr>
<td>2000</td>
<td>2003</td>
<td>True Low Floor Articulated</td>
<td>47</td>
</tr>
<tr>
<td>2100</td>
<td>2006-2009</td>
<td>Suburban Articulated</td>
<td>33</td>
</tr>
<tr>
<td>2200</td>
<td>2013</td>
<td>Standard Low Floor (60 ft) &lt;New Flyer&gt;</td>
<td>23</td>
</tr>
<tr>
<td>4000</td>
<td>2000-2002</td>
<td>Standard Low Floor (40 ft.) &lt;NABI&gt;</td>
<td>47</td>
</tr>
<tr>
<td>3500</td>
<td>2015</td>
<td>Eldarado Small Transit Vehicle</td>
<td>2</td>
</tr>
<tr>
<td>5000</td>
<td>2006</td>
<td>Low Floor Standard (30 ft.)</td>
<td>51</td>
</tr>
<tr>
<td>5100</td>
<td>2009</td>
<td>Low Floor Standard (30 ft.)</td>
<td>39</td>
</tr>
<tr>
<td>6000</td>
<td>2000-2003</td>
<td>Commuter Coaches &lt;MCI&gt;</td>
<td>46</td>
</tr>
<tr>
<td>6100</td>
<td>2013</td>
<td>Commuter Coaches (40 ft.) &lt;Gillig&gt;</td>
<td>54</td>
</tr>
<tr>
<td>FC</td>
<td>2010</td>
<td>Fuel Cell Standard (40 ft.)</td>
<td>12</td>
</tr>
</tbody>
</table>

| Total  | 571 |

*Please note the 7200’s are classified as 4000 series buses.*