



**TO: BOARD OF DIRECTORS CANDIDATES**

**FROM: Linda A. Nemeroff, District Secretary**

**SUBJECT: General Information - General District Election - November 2, 2010**

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This memo provides general election-related information intended to assist prospective candidates interested in serving on the AC Transit Board of Directors. You'll find a wealth of information about AC Transit by visiting our website, [www.actransit.org](http://www.actransit.org). Specific information of general interest to candidates can be found under the "About Us" tab.

The positions to be determined at the upcoming November 2, 2010 election include Directors from Wards III, IV, V and one At-Large Director; each serving a four (4) year term. Terms of office will begin on Friday, December 3, 2010, or as soon thereafter as certification of the election results from the Elections Official is received by AC Transit.

**ELECTIONS INFORMATION:**

Nomination and campaign reporting materials have been prepared as a separate packet and can only be obtained from and returned to the elections office in your county. Alameda County residents can obtain these materials from the Alameda County Registrar of Voters Office at 1225 Fallon Street, G-1, Oakland (510) 272-6933. Contra Costa County residents may obtain them from the Contra Costa Elections Department at 555 Escobar Street, Martinez (925) 335-7874.

**Candidate's Statements:** The District has determined that the candidate will pay for the Candidate's Statement the sum of \$600 for those candidates elected from Wards and \$2,400 for those candidates elected At-Large. The Candidate's Statement will be limited to 200 words. AC Transit will pay all remaining costs associated with the Candidate Statements.

For the At-Large seat with boundaries spanning both Alameda and Contra Costa Counties, the fee for filing a Candidate's Statement shall be paid only **once** at the time candidacy papers are filed with the Elections Official in the county of domicile. It is the responsibility of the candidate to contact the Elections Official in the shared county to obtain information on filing a Candidate's Statement in the that county. A copy of the receipt for the amount paid in the county of domicile shall accompany the Candidate's Statement to be filed in the shared county as verification that all required fees have been paid. A copy of Resolution No. 08-023 regarding the costs for Candidate Statements is enclosed for your review.

**Deadline:** All nomination forms must be **completed and returned to the Elections Official by 5:00 p.m., Friday, August 6, 2010.** If an incumbent does not file for re-election by August 6, 2010, the deadline for other candidates will be extended to Wednesday, August 11, 2010, at 5:00 p.m.

**BOARD OF DIRECTORS:**

The AC Transit District Board of Directors is a seven-member elected Board charged with the duty of setting policy for AC Transit and for ultimately overseeing all aspects of District operations. The Public Utilities Code, Sections 24501 to 27509, commonly known as *Transit District Law*, spells out more specifically the duties of the Board and the District. In addition, the District also operates under the direction and guidance of numerous State and Federal laws and regulations.

Five (5) members of the Board of Directors are elected from the five wards in the District. Candidates for these ward seats must live within the boundaries of the ward they seek to represent and are elected by voters within their ward. Two (2) members of the Board are at-large positions. Candidates for at-large positions must live within the overall District boundaries and are elected by voters District-wide.

### **TIME COMMITMENT:**

The Board of Directors of AC Transit holds regular meetings on the second and fourth Wednesday of each month at 6:00 p.m. These meetings regularly last until at least 9:00 p.m. Members of the Board of Directors also serve on four (4) Standing Committees (External Affairs, Planning, Operations and Finance and Audit), which are comprised of three Board members each and meet once a month just prior to the regular Board of Directors meetings. The Board of Directors also holds a retreat on any occurring fifth Wednesday of the month (approximately 4 times per year).

In addition to the regular committee and board meetings, members of the Board are expected to participate on a number of internal and external liaison committees of which the District is either a voting member or an interested party.

***A director should anticipate spending at least 10 hours per week reviewing agenda-related materials, participating in meetings and attending to District business.***

### **COMPENSATION:**

Members of the Board of Directors are compensated \$1,000\* per month provided that they attend all Board and Committee meetings of which s/he is a member. Please refer to Board Policy 114 – Compensation for Directors, on our website for additional information. In addition, Directors receive health benefits and are reimbursed for travel and meeting expenses related to District business.

*\*Resolution No. 10-018 was adopted by the Board of Directors on May 12, 2010, which extends a temporary 5% reduction in compensation through June 30, 2011.*

### **CONTACT INFORMATION:**

Should you have questions or desire additional information during the election process, I encourage you to contact me at (510) 891-7284. Should you have questions regarding general District operations, you may direct those questions through my office or contact General Manager Mary King at (510) 891-4875.

### **ENCLOSED DOCUMENTS**

- Listing of Incumbents (with terms expiring in 2010)
- Board Policy 126 – Cost of Candidate’s Statements (Resolution No. 08-023)
- Resolution No. 2046 (Ward Boundary Descriptions and Maps)

### **DOCUMENTS AVAILABLE AT [www.actransit.org](http://www.actransit.org)**

- Resolution No. 10-021 (Notice of Election)
- Transit District Law
- Policy 100 – Board of Directors Rules for Procedure
- Board Policy 114 – Compensation for Directors
- Resolution No. 10-018 – Extending a 5% Reduction in Compensation
- Board Liaison Appointments