

**AGENDA PACKET
AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
REGULAR MEETING
TUESDAY, SEPTEMBER 8, 2015
1:00 P.M.**

INDEX OF ATTACHMENTS

1. **Minutes from July 14, 2015**
2. **Lift/Ramp Road Call Report**

MEETING LOCATION

**East Bay Paratransit Office
1750 Broadway
Oakland, California 94612
PLEASE NOTE NEW LOCATION
1:00 P.M.**

Transit to AAC Meeting

All AC Transit bus lines servicing downtown Oakland stop within walking distance of the meeting location. This site can also be reached via BART to the 19th Street Oakland station.

For additional information about the Accessibility Advisory Committee contact Tammy Kylo, Secretary to the Committee, at 510-891-7175

AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
EAST BAY PARATRANST OFFICE
1750 BROADWAY, OAKLAND, CA 94612
1:00 P.M., TUESDAY, SEPTEMBER 8, 2015
REGULAR MEETING

AAC MEMBERS:

JANET ABELSON

SHIRLEY CRESSEY

STEVE FORT

JIM GONSALVES

LISAMARIA MARTINEZ

JAMES ROBSON

MARINA VILLENA

SCOTT BLANKS, CHAIR

PAMELA FADEM

SALEEM SHĀKIR GILMORE

YULI JACOBSON

DON QUEEN

WILL SCOTT

HALE ZUKAS, VICE CHAIR

1. Roll Call and Introduction of Guests
2. Order of Agenda
3. Approval of Minutes for July 14, 2015 [Attachment 1]
4. Final Follow-up with 25th ADA Anniversary (Victoria Wake/Kim McCarl)
5. Chair's Report
6. Board Liaison Report (Presentation by President Peoples)
7. Road calls with damaged ramp Pull Ring (Mallory Nestor-Brush)
8. Review of Lift/Ramp Road Call Report [Attachment 2]
9. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
10. ACTC PAPCO Report (Hale Zukas)
11. Public Comments
12. Member Communications and Announcements
13. Staff Communications and Announcements
14. Set Next Agenda & Meeting Date
15. Adjournment

ATTACHMENTS:

Meeting Minutes: July 14, 2015

[Attachment 1]

Lift/Ramp Road Call Report

[Attachment 2]

Staff to the Accessibility Advisory Committee:

Mallory Nestor-Brush, Accessible Services Manager

(510) 891-7213

Kim Ridgeway, Accessible Services Specialist

(510) 891-7261

Tammy Kylo, Administrative Coordinator

(510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Linda Nemeroff, District Secretary, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1
DRAFT MINUTES
REGULAR MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
JULY 14, 2015**

The meeting came to order at 1:02 p.m.

1. Roll Call and Introduction of Guests

AAC members present:

Janet Abelson	Scott Blanks, Chair
Shirley Cressey	Pam Fadem
Steve Fort	Saleem Gilmore
Lisamaria Martinez	Don Queen
James Robson	Hale Zukas, Vice Chair

AAC members absent:

Jim Gonsalves (excused)	Yuli Jacobson (excused)
Will Scott	Marina Villena (excused)

Staff: Mallory Nestor-Brush, Accessible Services Manager
Kim Ridgeway, Accessible Services Specialist
Tammy Kylo, Administrative Coordinator
Stephen Newhouse, Transportation Planner
Claudia Burgos, Legislative Affairs & Community Relations

Guests: H.E. Christian Peeples, Board President
Miguel Martinez, BRT Consultant for Community Outreach

2. Order of Agenda

The order of the agenda was approved.

3. Approval of Minutes

MOTION: Fadem/Robson approved the June 9, 2015 AAC meeting minutes. The motion carried by the following vote:

AYES – 6: Abelson, Cressey, Fadem, Fort, Queen, Robson

ABSTENTIONS – 4: Blanks, Gilmore, Martinez, Zukas

ABSENT – 4: Gonsalves, Jacobson, Scott, Villena

4. AC Transit's Service Expansion Plan

Stephen Newhouse, Transportation Planner, reviewed the process for AC Transit's Service Expansion Plan (SEP). AC Transit conducted a public outreach campaign in fall 2014 for the Comprehensive Operations Analysis (COA). The next step was to develop a set of guiding principles based on that feedback, existing policies, goals and objectives, and current best practices in planning bus service. That document was the basis for the recommendations in the Routes & Schedules plan, including:

Destinations

- Serve Priority Development Areas and transit-oriented developments.
- Establish more improved connections to key destinations not previously served well like Union Landing Shopping Center in South County.
- Re-establish connections to key destinations eliminated with the 2010 service cuts like Line 57 to Emeryville.

Streets

- Serve designated transit streets as identified by the cities and counties like Fremont Boulevard.

Route Network

- Simplify corridor route design in places like San Pablo and MacArthur where there are three or more routes serving the corridor.
- Implement a grid network, where feasible, to increase choices of destinations.
- Establish consistent weekday and weekend routing.
- Design simpler routes, with fewer turns, to improve reliability and legibility.
- Plan for timed transfers for the grid network, BART and schools.
- Reconfigure confusing loop routes.
- Develop shorter routes to improve reliability (60-minute travel time or less).
- Implement Flex Service where warranted, beginning with the South County service area including Fremont and Newark.

Stop Spacing

- Change stop spacing so that it is more consistent with existing policies; remove or add stops where warranted.

Frequency

- Increase frequency to 30-minutes or better and only in conjunction with improving reliability.
- Replace 60 minute frequency routes with 30 minute frequency unless 60 minutes is sufficient for the route function and demand.

- Ensure 15 minute frequency or better on Major Corridors; 10 minutes or better on Trunk Lines.

Hours of Operation

- Develop consistent, improved service spans with 5 a.m. start times on trunk lines, 6 a.m. on other routes, and 8 p.m., 10 p.m., or 12 a.m. end times depending on service type.
- Operational Efficiency: Establish common endpoints for routes in order to access operator restroom and break facilities, streamline road supervision, and create multiple routes to major destinations.

As part of AC Transit's efforts to improve transportation in the East Bay, the agency has developed approximately 40 recommendations for new, expanded and improved routes and schedules throughout the service area. The SEP is now available for another round of community input prior to a public hearing in November and final approval from the AC Transit Board of Directors.

Comments may be submitted through July 31, 2015 in the following ways:

- Via the web at actransit.org/sep
- Email planning@actransit.org
- Call (510) 891-7293
- In person at one of the many events where you will find AC Transit staff ready to take your input

Staff will send out links to the survey to the AAC members.

5. Follow-up with 25th ADA Anniversary

Mallory Nestor-Brush, Accessible Services Manager, updated the committee on the 25th Anniversary of the ADA celebration. The Marketing Department, External Affairs and Accessible Services staff are working on the event which will be held at the new East Bay Paratransit Office, 1750 Broadway, Oakland, CA 94612.

Claudia Burgos, Legislative Affairs & Community Relations, updated the committee on the ADA resolution and the letter from the Board. The Board will use the resolution to forward to cities to engage stakeholders and other officials. Draft program includes AC/BART General Managers and Board Presidents. The team will finalize plans for the campaign and follow up with the Committee at the September 8th meeting.

6. Report on the AAC/NBO Class – June 10, 2015

Janet Abelson reported how good the classes are for the “human” experience. The July 15, 2015 class was canceled. Kim Ridgeway will send out the next few dates to get volunteers.

7. Review of Quarterly ADA Complaints

Tammy Kylo, Administrative Coordinator, reviewed the 4th Quarter (April 1 – June 30) FY 13/14 and FY 14/15 Customer Relations ADA Complaints. The ADA-Conduct/Discourtesy complaints were significantly lower in FY 14/15 compared to FY 13/14. A new Reasonable Modification/Accommodation code was added to the report.

8. Chair's Report

None.

9. Board Liaison Report

Board President H.E. Christian Peeples reported on the following items:

- The recruitment for the new General Manager is progressing, is being narrowed down to 2-3 candidates.
- The July 8, 2014 Board of Directors Meeting agenda items included:
 - Contra-Flow lane
 - Double-decker Bus
 - September 2, 2015 Public hearing on the 46L and Late-Night Service 800, 801, and 822

10. Review of Lift/Ramp Road Call Report

The report for the period of May 24–June 27, 2015, showed 24 lift/ramp road calls. Of these 24 road calls, 14 were chargeable or mechanical. Staff was informed that “Road Hazard” applies when a ramp or related system such as a flip seat or a restraint/belt is damaged by a foreign object or passenger, or when something gets stuck under or on a ramp and it renders the system or ramp inoperable.

11. Service Review Advisory Committee (SRAC) Report

Janet Abelson reported that the SRAC met on July 7, 2015. Elections of Chair & Vice-Chair were held and Don Queen was elected Chair. Janet reported that this was the last meeting for Mary Rowlands who has been with the Broker Office for over 20+ years. There was also a report on the broker office move to 1750 Broadway, Oakland. The next SRAC meeting will be held on September 1, 2015.

12. Alameda County Transportation Commission (ACTC) PAPCO Report

Hale Zukas reported that the committee is continuing to work on the Gap Grant funding program.

13. Public Comments

None.

14. Member Communications and Announcements

- Pam Fadem reported that the 19th Street elevators will be out of service from July 17, 2015 through July 21, 2015.
- Scott Blanks announced that The Lighthouse will be moving in December to a location right at Civic Center entrance.

15. Staff Communications and Announcements

Mallory Nestor Brush, Accessible Services Manager, announced that the Joint ACT and City of Oakland Access committees will be held on September 21st at 2:00 pm at Oakland City Hall.

16. Set Next Agenda & Meeting Date

The next AAC Meeting will be held Tuesday, September 8, 2015 at 1750 Broadway, Oakland, CA. Agenda items include BRT Update and Follow-up on the 25th Anniversary of ADA Celebration.

17. Adjournment

The meeting adjourned at 2:47 p.m.

ATTACHMENT 2
Lift /Ramp Road Call Report
June 28, 2015 – August 22, 2015

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>	Pax Received Ride?
3500 (ELD-Ricon)	Lift	7/21/15	3501	46L	60+ mos.	NO POWER TO RAMP	MANUFACTURER'S DEFECT-WARR.	Yes
4000 (NABI)	Lift	7/15/15	4061	NL	60+ mos.	KNEELER WONT' RAISE BUS	KNEELER OK-FRONT BELLOWS B.O.	Yes
1000 (VH-Ricon)	Ramp	7/7/15	1061	88	7-12 mos.	BROKEN DRAWER KNOB	BROKEN LATCH*	Yes
1000 (VH-Ricon)	Ramp	7/10/15	1020	72R	60+ mos.	BROKEN DRAWER KNOB	BROKEN DRAWER AND LATCH *	Yes
1000 (VH-Ricon)	Ramp	7/11/15	1032	51A	13-24 mos.	B.O. DRAWER	BROKEN LATCH*	Yes
1000 (VH-Ricon)	Ramp	7/16/15	1093	72	13-24 mos.	DRAWER WON'T CLOSE	B.O. DRAWER*	Yes
1000 (VH-Ricon)	Ramp	7/19/15	1041	88	13-24 mos.	BUS WON'T GO IN GEAR	DRAWER LOCKING MOTOR B.O.*	Yes
1000 (VH-Ricon)	Ramp	8/4/15	1015	72R	60+ mos.	B.O. LIFT	DRIVER ERROR	Yes
1000 (VH-Ricon)	Ramp	8/21/15	1045	20	0-6 mos.	DRAWER WON'T OPEN	B.O. DRAWER LATCH*	Yes
1300 (Lift U)	Ramp	7/8/15	1323	45	60+ mos.	RAMP WON'T DEPLOY	OPERATOR ERROR	Yes
1300 (Lift U)	Ramp	7/9/15	1301	51A	7-12 mos.	BUMP ON RAMP/ HAZARD	ROAD HAZARD	Yes
1300 (Lift U)	Ramp	7/11/15	1358	18	25-60 mos.	RAMP LIGHT ON- STOPS COACH	RAMP FLOOR BENT*	Yes

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found * Indicates Chargeable	Pax Received Ride?
1300 (Lift U)	Ramp	7/20/15	1360	18	60+ mos.	B.O. KNEELER/RAMP	DEBRIS UNDER RAMP	Yes
1300 (Lift U)	Ramp	7/22/15	1335	57	60+ mos.	BENT RAMP ARM	DAMAGED PULL RING ASSY	Yes
1300 (Lift U)	Ramp	8/4/15	1350	26	25-60 mos.	KNEELER STUCK DOWN	KNEELER SWITCH B.O.*	Yes
1300 (Lift U)	Ramp	8/10/15	1330	40	25-60 mos.	RAMP AND INTERLOCKS ON	ROAD HAZARD	Yes
1300 (Lift U)	Ramp	8/10/15	1335	45	7-12 mos.	RAMP B.O.	OPERATOR ERROR	Yes
1300 (Lift U)	Ramp	8/17/15	1331	57	25-60 mos.	RASSENGER RAN OVER RAMP	ROAD HAZARD	Yes
1400 (Lift U)	Ramp	7/4/15	1449	57	25-60 mos.	B.O. RAMP	DAMAGED PULL RING-ROAD HAZARD	Yes
1400 (Lift U)	Ramp	7/13/15	1448	57	60+ mos.	B.O. RAMP	OPERATOR ERROR	Yes
2100 (VH-Ricon)	Ramp	6/28/15	2152	1	7-12 mos.	DRAWER OPENS ON ITS OWN	OPERATOR ERROR	Yes
2100 (VH-Ricon)	Ramp	7/7/15	2104	1	25-60 mos.	DRAWER BENT	OPERATOR ERROR	Yes
2100 (VH-Ricon)	Ramp	7/22/15	2109	1	0-6 mos.	DRWR OPENS ON MOVING BUS	BROKEN DRAWER LATCH	Yes
2100 (VH-Ricon)	Ramp	8/17/15	2155	1R	25-60 mos.	B.O.SECUREMENT DRAWER	BROKEN LATCH-VANDALISM	Yes
2200 (New Flyer)	Ramp	6/30/15	2219	57	60+ mos.	DISABLED PASS. STOP REQ. B.O.	DAMAGED STOP REQ. PAD-RD. HAZARD	Yes

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found * Indicates Chargeable	Pax Received Ride?
2200 (New Flyer)	Ramp	7/21/15	2221	40	0-6 mos.	INTRLOCKS B.O. AFTER KNLR USE	NO PROBLEM FOUND	Yes
5100 (VH-Ricon)	Ramp	8/9/15	5111	212	60+ mos.	SECUREMENT BOX WON'T OPEN	BROKEN RELEASE CABLE*	Yes
6100 (Lift U)	Ramp	8/17/15	6133	NX4	13-24 mos.	RAMP KEEPS DEPLOYING INTERLOCKS	ROAD HAZARD	Yes

Operator Length of Service Totals:

0-6 Mos: **3** Operator; 7-12 Mos: **4** Operators; 13-24 Mos: **4** Operators; 25-60 Mos: **7** Operators; 60+ Mos: **10** Operators
 (63) (27) (131) (163) (866)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	87
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2013	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	68
2000	2003	True Low Floor Articulated	29
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
4000	2000-2002	Standard Low Floor (40 ft.) <NABI>	39
3500	2015	Eldorado Small Transit Vehicle	2
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	46
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
FC	2010	Fuel Cell Standard (40 ft.)	12
<i>Total</i>			<i>575</i>
<i>* Please note the 7200's are classified as 4000 series buses.</i>			