TO: AC Transit Board of Directors
FROM: Michael A. Hursh, General Manager
SUBJECT: Accessibility Advisory Committee Minutes of March 14, 2017

RECOMMENDED ACTION(S):
Consider receiving the Accessibility Advisory Committee minutes of March 14, 2017.

BACKGROUND/RATIONALE:
The Minutes for March 14, 2017 were approved by the Accessibility Advisory Committee on April 11, 2017. Major topics included Completion of Conflict of Interest Form 700 and Overview of Safety and Security.

The Accessibility Advisory Committee was established by the Board of Directors in 1991 to review, comment and advise the Board of Directors and District staff regarding the implementation and enhancement of planning programs and services for seniors and people with disabilities. The committee consists of 14 members with two members being appointed by each of the seven elected members of the District’s Board of Directors. Committee members serve a one-year term.

BUDGETARY/FISCAL IMPACT:
There is no budgetary or fiscal impact associated with this report.

ADVANTAGES/DISADVANTAGES:
This report is being provided to inform the Board of the activities of the Accessibility Advisory Committee.

ALTERNATIVES ANALYSIS:
This report does not recommend an action.

PRIOR RELEVANT BOARD ACTION/POLICIES:
Staff Report 17-102 – Accessibility Advisory Committee Minutes of February 28, 2017

ATTACHMENTS:
1. AAC Minutes for March 14, 2017
Approved by: Ramakrishna Pochiraju, Acting Executive Director of Planning & Engineering
Reviewed by: Robert del Rosario, Director of Service Development
        Mallory Nestor-Brush, Accessible Services Manager
        Kim Ridgeway, Accessible Services Specialist
Prepared by: Tammy Kyllo, Administrative Coordinator
The meeting came to order at 1:09 p.m.

1. Roll Call and Introduction of Guests

AAC members present:
Janet Abelson  Shirley Cressey
Pam Fadem  Steve Fort
Saleem Shākir Gilmore  James Robson, Chair
Will Scott  Barbara Williams
Hale Zukas

AAC members absent:
Chonita Chew (excused)  Jim Gonsalves
Yuli Jacobson (excused)  Don Queen (excused)

Staff:  Mallory Nestor-Brush, Accessible Services Manager
        Tammy Kyllo, Administrative Coordinator
        Kim Ridgeway, Accessible Services Specialist
        Steven Keller, Executive Director of Safety, Security & Training
        Linda Nemeroff, District Secretary
        Kathleen Eichmeier, Assistant District Secretary

Guests:  Alessandro Maione
         Chris Mullin

2. Order of Agenda
The order of agenda was approved.

3. Approval of Minutes
MOTION: Fadem/Scott approved the February 28, 2017 AAC meeting minutes. The motion carried by the following vote:

AYES – 7: Abelson, Fadem, Fort, Robson, Scott, Williams, Zukas
ABSTENTIONS – 2: Cressey, Gilmore
ABSENT – 4: Chew, Gonsalves, Jacobson, Queen

4. Completion of Conflict of Interest Form 700
District Secretary staff assisted the AAC members with completing and signing the Conflict of Interest Form 700 for the previous year. Staff will follow-up with the members who were absent.
5. **Overview of Safety and Security**

Steven Keller, Executive Director of Safety, Security and Training, gave an overview of his role in bus stop accessibility, including riding each new route before it goes into revenue service and looking for any potential accessibility issues boarding and alighting buses. Steven encouraged the Committee to reach out to him if they encounter any bus stops in the service area that are not accessible.

Steven also gave an overview of safety tips including TipNow, an AC Transit smart phone application that allow riders to anonymously send safety and security issues to AC Transit’s Operations Control Center (OCC), which has a direct line to the County Sheriff’s Department for dispatch if necessary. Steven also spoke about CCTV cameras on every bus, and assured the Committee that even if one camera was not working, there are 8 more cameras on both the interior and exterior of the vehicles. Steven mentioned that AC Transit has been granted permission to put cameras on the front of the BRT buses so that if cars are parked in a bus zone, a photo of the license plate can be taken and sent to the Sheriff’s department who will issue a ticket. AC Transit is currently working on getting permission to expand the camera installation to every bus in the fleet.

Committee members voiced concern for “over policing”, especially of youth on the bus and asked if there were programs for youth within AC Transit. Keller stated that HR handles AC Transit internships and we should request to have HR come to a future AAC meeting to discuss the internship program.

6. **Chair’s Report**

Chair Robson shared information about the upcoming BART station shut down between 19th Street/Oakland and Fruitvale stations for maintenance. Tammy Kyllo will send the Committee a link to the BART website for more information on the shut down and the bus bridges.

7. **Board Liaison Report**

None.

8. **Review of Lift/Ramp Road Call Report**

The report, for the period of February 19, 2017 – March 4, 2017, showed 3 lift/ramp road calls; 1 was chargeable. The Committee requested that Maintenance staff attend a future AAC Meeting to give an overview of the lift/ramp maintenance schedule.

9. **Service Review Advisory Committee (SRAC) Report**

The SRAC met on March 7, 2017 and received a report on East Bay Paratransit’s Key Performance Indicators (KPI’s) including productivity and on-time performance. The SRAC also conducted a first reading of amendments to their by-laws to improve the member Nominating Committee process.

10. **Alameda County Transportation Commission (ACTC) PAPCO Report**

None.

11. **Public Comments**

- Alessandro Maione expressed concern for the change in the line numbers explaining that doing so is confusing, especially to the disabled community.
- Chris Mullin thanked the Committee for inviting the Executive Director of Safety, Security and Training to speak on such an important issue.
12. Member Communications and Announcements
- Shirley Cressey provided information and brochures about El Cerrito’s 100th Anniversary Celebration.
- Hale Zukas asked when the Committee would be able to tour the Gillig facility. Mallory Nestor-Brush responded that Gillig is currently in the process of moving its plant from Hayward to Livermore, which is scheduled for May. Staff will explore the possibility of a tour after Gillig has relocated.
- Saleem Gilmore reported that he and his wife adopted a baby on November 30th.

13. Staff Communications and Announcements
Mallory Nestor-Brush reminded the Committee that AB1234 Ethics Training, which occurs every two years, is approaching. To receive a completion certificate, the Committee can attend the May 2nd Joint SRAC, Bart Accessibility Task Force (BATF) and AAC meeting in person, or members can take the class on-line. If they wish to take the class on line they must complete the course by May 2, 2017 and copies of the certificate must be sent to Tammy Kyllo by May 5, 2017. Tammy will send a link to the on-line class to the Committee.

14. Set Next Agenda & Meeting Date
The next AAC Meeting will be held Tuesday, April 11, 2017 at the East Bay Paratransit Office, 1750 Broadway, Oakland, in the Community Room. Agenda items will include an Overview of Interns at AC Transit and Review of Quarterly ADA Complaints.

15. Adjournment
The meeting adjourned at 2:30 p.m.