BOARD OF DIRECTORS
ALAMEDA-CONTRA COSTA TRANSIT DISTRICT

AGENDA

Regular Meeting of the Board of Directors
AC Transit General Offices
2nd Floor Board Room
1600 Franklin Street
Oakland, CA 94612

Wednesday, September 13, 2017 at 5:00 p.m.
Closed Session: 4:30 p.m. (Items 6A-6D)

MEMBERS OF THE BOARD OF DIRECTORS
ELSA ORTIZ, PRESIDENT (WARD 3)
JOE WALLACE, VICE PRESIDENT (WARD 1)
GREG HARPER (WARD 2)
MARK WILLIAMS (WARD 4)
JEFF DAVIS (WARD 5)
H. E. CHRISTIAN PEEPLES (AT-LARGE)
JOEL YOUNG (AT-LARGE)

BOARD OFFICERS
MICHAEL A. HURSH, GENERAL MANAGER
DENISE C. STANDRIDGE, GENERAL COUNSEL
LINDA A. NEMEROFF, DISTRICT SECRETARY

To access live and archived audio of Board of Directors meetings as well as agendas, staff reports, and the schedule of future meetings please visit www.actransit.org and click on “Board Meetings”. Dial (510) 891-7200 to access agendas by telephone. For questions, contact the District Secretary’s Office at (510) 891-7201.
MEETING PROCEDURES

Public Comment: Members of the public wishing to present comments should complete a Speaker’s Form and submit it to the District Secretary at the meeting. For subjects not listed on this agenda, the public will be invited to speak under the "PUBLIC COMMENTS" section of the regular meeting agenda. For specific agenda item(s), speakers will be invited to address the Board at the time the item is being considered. All speakers, including anyone using simultaneous translation equipment, are allowed two (2) minutes to present comments. Speakers using a translator will receive twice the allotted time. Individuals wishing to present more detailed information are encouraged to submit comments in writing. Written comments are included in the record for meeting(s), and as such, are available for public inspection and may be posted to the District’s website.

Electronic Devices: All electronic devices (cell phones, pagers and similar-sounding devices) shall be placed on mute, vibrate or silent mode during Board meetings pursuant to District Ordinance No. 12.

Order of Agenda Items: The Board may discuss any item listed on this agenda and in any order.

Agenda Planning: The Agenda Planning portion of the agenda is designed to assist the Board and staff in the preparation of future Board agendas. Each item requested shall have the concurrence of at least one other Director in order to place a proposed agenda item on a future agenda.

LIVE AUDIO STREAMING OF BOARD MEETINGS

Live audio streaming and an archive of previously recorded meetings is available on the District’s website at www.actransit.org. For technological reasons, recordings of meetings held outside of the Board Room cannot be streamed to the web.

AVAILABILITY OF AGENDA RELATED MATERIALS

Written agenda related materials for all open session regular meetings are available to the public 72 hours prior to the meeting or at the time the materials are distributed to a majority of the Board. Written materials presented at a meeting by staff or a member of the Board will be available to the public at that time, or after the meeting if supplied by an outside party. Agenda related materials are available on the District’s website or by contacting the District Secretary’s Office.

ACCESSIBLE PUBLIC MEETINGS

Meetings of the Board of Directors are accessible to individuals in wheelchairs. The Board Room is equipped with Assistive Listening Devices for individuals with a hearing impairment. Written materials in appropriate alternative formats, disability-related modification/accommodations must be made three business days in advance of the meeting or hearing to help ensure availability. Subject to availability, sign language and foreign language interpreters will be provided upon request with 72-hour notice. Please direct requests for disability related modification or accommodation and/or interpreter services to Linda A. Nemeroff, District Secretary, 1600 Franklin Street, Oakland, California, 94612 or call (510) 891-7201.

AC Transit’s General Offices are generally served by bus lines 1, 11, 12, 18, 51A, 72, 72M. The nearest accessible bus service is provided at the intersection of Broadway and 17th Street in Oakland. The nearest accessible BART station is the 19th Street Station in Oakland.

District Ordinance No. 13 prohibits bringing non-service animals to District facilities unless specifically authorized by federal or state law.

To accommodate individuals with severe allergies and environmental illnesses, meeting participants should refrain from wearing scented products to the meeting.

FREE PUBLIC WiFi ACCESS

Free public WiFi is available to all users with their own devices during meetings in the Board Room. Please consult information posted in the Board Room regarding access to the system.
### 1. ROLL CALL

### 2. PUBLIC COMMENT
Any person may directly address the Board at this time on any items of interest to the public that is within the subject matter and jurisdiction of the Board. Speakers wishing to address a specific agenda item will be invited to address the Board at the time the item is being considered. Two (2) minutes are allowed for each item.

### 3. MODIFICATIONS TO THE AGENDA

### 4. CONSENT CALENDAR
Items listed under the Consent Calendar are considered to be routine and may be enacted by one motion/one vote. If discussion is desired, an item may be removed from the Consent Calendar and will be considered individually.

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<tbody>
<tr>
<td>4A</td>
<td>Consider approving the minutes for the Joint Meeting of the Board of Directors and the Accessibility Advisory Committee of July 26, 2017.</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>4B</td>
<td>Consider approving Board of Directors minutes of August 9, 2017.</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>4C</td>
<td>Consider approving Board of Directors minutes of August 31, 2017. (Special Meeting).</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>4E</td>
<td>Consider authorizing Director Young to attend the Transportation Research Board-sponsored International Conference on Demand Responsive Transportation on April 15-18, 2018, in New York, New York (Report 17-276).</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>4F</td>
<td>Consider authorizing Director Young to attend Transportation Research Board’s 97th Annual Meeting in Washington, DC on January 7-11, 2018 (Report 17-277).</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>Linda Nemeroff 891-7284</td>
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<td>4H</td>
<td>Consider receiving the FY 2016-17 Fourth Quarter Employee and Non-Employee Out-of-State Travel Report (Report 17-271).</td>
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<td>Claudia Allen 891-5465</td>
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<td>4I</td>
<td>Consider authorizing the General Counsel to attend the Transportation Research Board’s 97th Annual Meeting in Washington, D.C. on January 7-11, 2018 (Report 17-259).</td>
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<td>Denise Standridge 891-4833</td>
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4K. Consider approving the 2017 Update to AC Transit’s Title VI Program (Report 17-218a).

5. **REGULAR CALENDAR**

   **External Affairs Items:**

5A. Consider authorizing the General Manager to execute an amendment to the agreement with the Alameda County Transportation Commission for the Affordable Student Transit Pass Pilot Program (Report 16-182a).


   **Planning Items:**

5C. Consider receiving an existing conditions report on the District’s Supplementary Bus Service Program [Requested by Director Peeples – 4/12/17] (Report 17-186).

5D. Consider receiving a report on the Transbay Tomorrow Existing Conditions and Phase I Outreach (Report 17-256).

   **Operations Items:**

5E. Consider receiving report on the District’s retirement risk and a proposed strategy for establishing a succession planning and development program (Report 17-237).

5F. Consider adoption of **Resolution No. 17-035** approving new and revised classification specifications for the following positions:
   - Title VI Program Administrator;
   - Incident Review Administrator;
   - Incident Review Specialist;
   - Payroll Administrator;
   - Assistant Materials Superintendent;
   - Director of Service Development & Planning;
   - Materials Superintendent;
   - Payroll Manager; and
   - Director of Project Controls & Systems Analysis (Report 17-227).

5G. Consider receiving report on proposed amendments to Board Policy 296 - Personnel Policies for Unrepresented District Employees (Report 17-031).
5H. Consider receiving report on negotiations with Stanford University concerning Line U (Report 17-232a).


5J. Consider authorizing the issuance of an Invitation For Bid (IFB) for construction of water intrusion repairs at General Office (GO) building (Report 17-244).

5K. Consider approving the award of a contract to Ballard Power Systems Inc. for PC40 hydrogen fuel cell power plant advanced diagnostic software and technical support (Report 17-249).

5L. Consider authorizing the General Manager to award a contract to Complete Coach Works for installation of fifty (50) small operator air conditioning units on Van Hool buses (Report 17-020b).

5M. Consider approving the purchase of new Cisco Catalyst 3850 Access Switches using the National Joint Power Alliance (NJPA) agreement from the Value Added Reseller CDW-G (Report 17-255).

5N. Consider approving the purchase of new network routers and voice gateways to support the Ellipse Enterprise Asset Management system using the National Joint Powers Alliance agreement from the Value Added Reseller CDW-G (Report 17-272).

5O. Consider receiving report on operator absenteeism and efforts underway to improve operator attendance [Requested by Director Harper – 2/22/17] (Report 17-041a).

6. CLOSED SESSION/REPORT OUT

   The items for consideration are listed below and will be reported on by the General Counsel as necessary at the end of the meeting.

6A. Conference with Legal Counsel – Potential Litigation
   (Government Code Section 54956.9(b)) (Two Cases)

6B. Conference with Legal Counsel – Existing Litigation
   (Government Code Section 54956.9 (a))

   Quarterly Litigation Report (Placeholder)
   - Newton v. AC Transit, ACSC No. RG13-667254;
   - Lovett v. AC Transit, ACSC No. RG15-773830;
   - Ahmad v. AC Transit, ACSC No. RG15-794461;
   - Agoro v. AC Transit, ACSC No. RG16-830160;
   - Freeman v. AC Transit, ACSC No. RG13-683635;
• El Cerrito Redevelopment Agency, et al. v. Michael Cohen, et al., SCSC No. 34-2013-80001671; and
• Chiu v. AC Transit, ACSC No. RG16-804770.

6C. Conference with Labor Negotiators
   (Government Code Section 54957.6):
   Agency Designated Representative: General Manager
   Employee Organizations: ATU Local 192, AFSCME Local 3916, IBEW Local 1245, Unrepresented Employees

6D. Public Employee Performance Evaluation
   (Government Code Section 54957)
   Title: General Manager, General Counsel, District Secretary

7. AGENDA PLANNING

8. GENERAL MANAGER’S REPORT

9. BOARD/STAFF COMMENTS
   (Government Code Section 54954.2)

10. ADJOURNMENT
    Next Meeting: September 27, 2017 at 5:00 p.m.