DRAFT MINUTES
Special Planning Committee Meeting
Alameda-Contra Costa Transit District
2nd Floor Board Room
1600 Franklin Street
Oakland, California 94612
Wednesday, June 9, 2010
4:00 p.m.

Planning Committee Members:
Director H. E. Christian Peeples, Chair
Director Joe Wallace
Director Greg Harper

The meeting was called to order at 4:15 p.m. with Chair Peeples presiding.

Committee Members Present: Director Wallace, Director Harper and Director Peeples, Committee Chair.

Committee Members Absent: None.

Also Present: Interim General Manager Mary King, General Counsel Ken Scheidig, Director of Service Development and Planning Tina Spencer and District Secretary Linda Nemeroff.

Public Comment
There was no public comment offered.

INFORMATION ITEM(S) (Consent Calendar)
[Items listed under the Consent Calendar are considered to be routine and may be enacted by one motion/one vote. If discussion is desired, an item may be removed from the Consent Calendar and will be considered individually.]


   MOTION: WALLACE/HARPER to approve the minutes and forward to the Board of Directors recommending receipt (3).

BRIEFING/ACTION ITEM(S)

2. Consider receiving report regarding AC Transit’s comments on the City of Oakland’s Climate Action Plan (Requested by Director Peeples – 5/5/10) (GM Memo No. 10-145). [Request to forward to the Board of Directors for same day action pursuant to Board Policy 100, Section 5.5.4.]

   Senior Planner Nathan Landau presented the staff report.
Director Harper commented that the Designing with Transit document should be emphasized in the District's comments on the Climate Action Plan.

Chair Peeples agreed with Director Harper and suggested that policymakers at the City of Oakland be made aware of the District's past efforts to work with the city on the Transit First Policy, the Transit Streets Policy, and Designing with Transit, noting that many of these efforts, while supported at the policymaking level, had not been executed by staff. Ms. Spencer advised that she preferred to keep the comments regarding the Climate Action Plan as written to ensure that the city understood the concerns raised by the District. She added that follow through on past efforts was largely dependent on funding.

Interim General Manager Mary King suggested that a cover letter accompany the comments on the Climate Action Plan which would positively convey that the District was proud to work with the city on the plan and comment on past cooperative efforts.

**MOTION: WALLACE/HARPER** to forward to the Board of Directors for same day action recommending receipt of the comments and the preparation of a cover letter to accompany the comments which conveys the District's cooperative work on past efforts and continued cooperation with the City of Oakland on the Climate Action Plan (3).

3. Consider recommending adoption of the goals associated with the Alameda County Congestion Management Agency/Alameda County Transportation Improvement Authority Expenditure Plan development for the new Measure B (GM Memo No. 10-146).

Director of Service Development and Planning Tina Spencer presented the staff report.

Director Harper inquired whether new Measure B funds could be used entirely for operations. Ms. Spencer advised that, like the existing Measure B, funds would be used for a mix projects and programs and the District needed to be able to respond to a particular program or project category. Director Harper commented that the CMA and ACTIA seemed to be receptive to the notion of subsidizing transit operations.

Chair Peeples asked how the funds would be split, noting that in the past, funds were split among the four planning areas. Ms. Spencer advised that the fund split had not been discussed; however, she anticipated that because the Expenditure Plan would be a subset of the Countywide Plan, there was a possibility that the District may not receive any operating funds for one planning area. She added that one of the reasons the goals were included was to counter the counties that didn’t want to contribute to transit operations by allowing them to contribute in other ways to paratransit, school service, and social equity.

Chair Peeples commented on the need to find as much operating money as possible and think twice about big projects when we can't keep up a state of good repair.

**MOTION: WALLACE/HARPER** to forward to the Board of Directors recommending approval (3).

Director of Service Development and Planning Tina Spencer presented the staff report.

Chair Peeples commented that some advocates had complained that the bus operators' share of the VRF (25%) was not high enough and asked Director Harper to comment. Director Harper reported on the process that lead to the operator's share, noting that there was a lot of competition from cities for bike/pedestrian and streets and roads projects. He added that while the methodology to allocate the funds had yet to be finalized, one of the allocation factors would be by planning area.

**MOTION: WALLACE/HARPER** to forward to the Board of Directors recommending receipt (3).

**Agenda Planning**
There were no new items added to Agenda Planning

**1-3 Months (May - July)**
- Report on the feasibility of the District to advocate on behalf of the cities for stimulus money to improve bus stops throughout the District [Note: small projects with minimum bonding] (Requested by Director Peeples – 6/24/09).
- Report on a policy regarding the level of review that should be required when the District makes a commitment to no longer serve a street (i.e. changes made to Line 51 on Keith Street without any consultation of the other two cities the lines runs through) (Requested by Director Peeples – 4/14/10).
- Discussion concerning the DBROC in order to provide direction to staff on the appropriate level of support for Dumbarton Express Bus Service (Requested by Director Davis – 5/12/10).
- Report on the potential use of double-sided buses for BRT, including how much parking is saved and the Eugene, Oregon and Cleveland, Ohio experiences (Requested by Director Peeples – 4/1/10).

**3-6 Months (August – January)**
- Report on the guidelines for supplemental service (Requested by Vice President Young – 10/14/09).
- Report on General Purpose Demand Rapid Transit (Requested by Director Davis – 1/28/09).
- Report on the implications of MTC's Proposed Sustainability Workgroup on AC Transit (Requested by Director Peeples – 1/29/09).

**6-12 Months (January – June 2011)**
- Report on the development of a policy to officially require regular ridership surveys every four or five years (Requested by Director Peeples – 6/24/09).
- Report on what might be learned from the Broadway Shuttle Service (Requested by Director Harper – 2/10/10).
- Final Report on Line 51 (Requested by Director Peeples – 5/5/10).
- Report on the District’s policy concerning time connections between buses after the second round of service cuts, and include what the capability and attitude is to recognize these connections (Requested by Director Harper – 7/29/09). [To be included in the next report regarding Haslup.]
- Update on the status of the customer satisfaction survey (Requested by Director Peeples – 5/28/08) [Retained in committee on July 9, 2008 pending receipt of proposed survey. On 9/30/09 Vice President Peeples requested the report include staff’s analysis of surveys conducted in Europe (specifically surveys conducted in Helsinki Finland) to determine how we can do surveys cheaper, better and more often].

**Parked Items**
- Follow-up report regarding staff’s investigation of alternative Traffic Signal Priority (TSP) Systems (Requested by Director Harper – 9/30/09).
- Report on Oak to 9th Street project [Report to detail what commitments have been made by and to Signature Properties]. (Requested by Director Peeples – 3/25/06).
- Update on the use of freeway shoulders as bus lanes [Staff to monitor the San Diego study and identify potential areas for use locally] (Requested by Committee – 7/25/07).
- Amendments to Board Policy 550 – Service Standards and Design (Requested by the Board – 12/17/08).
- Report on planning efforts in Special District 2 (Requested by Director Davis – 12/6/08).
- Review Board Policy 163 specifically with respect to environmental issues (Board Policy 512) [Staff will draft a work plan to deal with policies and metrics] [Will be done over several meetings] (Requested by Director Peeples).

**Quarterly Reports (Nov, Feb, May, Aug)**
- Bus Rapid Transit Project (Aug)
- MTC Sustainability Process (Aug)
- Transbay Transit Center Project (Aug)

**Semi Annual Reports (Jan/Jun)**
- Update on CARB

**Board/Staff Comments (Government Code Section 54954.2)**

**Adjournment**

There being no further business to come before the committee, the meeting was adjourned at 4:54 p.m. The next meeting of the Planning Committee is scheduled for Wednesday, June 23, 2010.

Respectfully submitted,

Linda A. Nemeroff
District Secretary