Subject: AMEND BOARD POLICY NO. 100 TO ALLOW BOARD COMMITTEE MEMBERS TO PARTICIPATE IN COMMITTEE MEETINGS VIA TELECONFERENCING

RECOMMENDED ACTION: [ ] Information Only [ X ] Recommended Motion

Recommend to the Board of Directors an amendment to Board Policy No. 100 that would allow Committee Members to participate in meetings via teleconferencing.

Fiscal Impact:

None

Background/Discussion:

From time to time, Committee Members are unable to be physically present at their designated Committee Meeting, but would like to participate. This amendment to Board Policy No. 100, Section 4.8, would allow Committee Members to teleconference into their meetings.

BOARD ACTION: Approved as Recommended [ ] Other [ ]
Approved with Modification(s) [ ]

"To be filled in by Board Secretary after Board/Committee meeting"

The above order was passed and adopted on ____________________, 2002.

Rose Martinez, District Secretary

By _____________________________
GM Memo No. 02-061
Subject: Amend Board Policy No. 100 to allow Board Committee members to participate in committee meetings via teleconferencing.
Date: February 21, 2002
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Prior Relevant Board Actions/Policies:
Section 4.8 was added to Board Policy No. 100 to allow the Board to teleconference in 1998.

Attachments:
Board Policy No. 100, Section 4, Meetings, General

Approved by:
Kenneth C. Scheidig, General Counsel

Date Prepared:
February 13, 2002
SECTION 4.8 TELECONFERENCED MEETINGS. Regular or Special meetings of the Board of Directors, as well as Committee meetings, may be teleconferenced, i.e. a meeting of individuals in different locations, connected by electronic means, through either audio or video, or both. Any teleconferenced meeting shall meet the requirements of the Ralph M. Brown Act (Govt. Code sections 54950, et seq.) and the provisions of this Policy, to wit:

(a) The meeting agenda(s) shall be posted at all teleconference locations and include a listing of each teleconference location. For example, a Boardmember teleconferencing from a hotel must see that the agenda is posted in the public area of the hotel (such as where notices of events occurring at the hotel are listed) and on the door of Boardmember’s room.

(b) Any notices of the meeting shall list each teleconference location. The District Secretary shall be notified by a Boardmember desiring to teleconference at a location in sufficient detail and sufficiently in advance of the meeting date to meet the requirements for providing the appropriate notice.

(c) Each teleconference location shall be accessible to the public. For example, if a Boardmember teleconferencing from his/her hotel room then the door to the room must be ajar or unlocked to permit members of the public to enter during the course of the teleconferenced meeting.

(d) A speaker phone must be used at the location of the teleconferencing site to permit members of the public who attend the meeting to be able to hear the meeting and, as appropriate, participate in the meeting.

(e) The failure to comply with any of the requirements in a through d will prohibit a Boardmember from participating in a meeting by teleconferencing.

(f) All votes taken during a teleconferenced meeting shall be by roll call. (Ref. GC 54953.(b))