

AC Transit West Contra Costa County Service Plan Scope of Work Outline

- I. Data Collection
 - A. Ridership by critical segments and time of day
 - 1. Collect data through APCs
 - B. On-time performance by critical segments and time of day
 - 1. Collect data through APCs
 - C. Critical Segments
 - 1. Service to Orinda BART
 - 2. Macdonald Corridor
 - 3. Service to Hilltop Mall
 - D. Gather bus stop lists for entire area for analysis
 - 1. Query from bus stop database with distances between stops
 - E. Gather fleet size and existing infrastructure at D3
- II. Analysis
 - A. Ridership rank by route, segment, and time
 - B. On-time performance rank by route, segment, and time
 - C. Stop spacing along Macdonald Corridor
 - D. Assess Orinda BART service
 - E. Assess level of service to major destinations and new development centers
 - F. Create an organization to oversee study through WCCTAC
 - 1. Include D3 drivers in organization
 - 2. First meeting of organization on January 8, 2004
 - G. Incorporate findings of North Richmond Community-Based Transit Plan, AC Transit District-wide Passenger Survey, Richmond BART Passenger Survey, and San Pablo Rapid Survey
 - H. Determine required capacity for D3 fleet
- III. Recommendations
 - A. Consider pre-study recommendations
 - 1. Examine regional transit connections
 - 2. Create timed transfer points with AC Transit buses and other transit agencies
 - 3. Adjust frequencies (15&30 or 10&20)
 - B. Consider customer requests to extend Line 70 closer to Hilltop Mall
 - C. Consider local community requests for added service to MLK Park in Richmond (review supported community data)
 - D. Adjust service and re-align routes through elimination of unproductive route segments
 - 1. Look at Route 376 and its subsidy
 - E. Maintain, adjust, or eliminate Orinda BART service
 - F. Coordinate with North Richmond Community, WCCTAC organization, AC Transit staff and Driver's Committee, and other local agencies on consensus for final recommendations

- G. Present recommendations to AC Transit Board for final approval
- IV. Implementation
- A. Implement final recommendations
 - B. Coordinate with North Richmond Community, WCCTAC organization, BART, AC Transit Driver's Committee and other local and regional agencies on implementation
 - C. Collect post-implementation data for re-assessment and adjustment
 - D. Market and advertise changes to the public
- V. Timeline
- A. Complete APC data collection by March 19, 2004
 - B. Complete data analysis by May 21, 2004
 - C. Finalize plan recommendations by September 30, 2004
 - 1. Work with local agencies and drivers to finalize plan
 - D. Present plan to AC Transit Board of Directors and other local agencies in September and October of 2004
 - E. Revise plan by November 2004
 - F. Implement plan for March 2005 Quarterly Sign-up