

HASTUS Audit
ADDENDUM No. 1
Dated February 6, 2020

The Alameda-Contra Costa Transit District (the "District") herewith issues this Addendum No. 1 to the above referenced Request for Proposals. Except as modified below, all other terms and conditions shall remain in effect. Words in ***bold italics and underlined*** below represent modifications to the original version of the RFP.

1. The proposal due date is hereby extended to **February 19, 2020** at 4 pm by this addendum.
2. Section I, subpart 2 "Schedule of Events" is hereby amended to read as follows:

Solicitation Event	Date	Time*
Distribution of RFP	23 Jan 2020	
Proposer's deadline to submit questions, requests for modifications and/or clarifications	31 Jan 2020	4:00 pm
District's response to questions, requests for modifications and/or clarifications	6 Feb 2020	
Proposals Due	12 19 Feb 2020	4:00 pm
Proposer Interviews, if held	Week of 17 27 Feb 2020	Tentative
Notice of Award Issued	27 Feb 09 Mar 2020	Tentative
Contract Executed	04-16 Mar 2020	Tentative

3. Section III, subpart 5 "Additional Requirements" item A on page 11, is hereby amended to read as follows:
The successful proposer shall present the findings and recommendations to relevant AC Transit staff and the Board of Directors (if requested) following the staff's review and approval of the reports. If recommendations are made in addition to the items specified in this document, the successful proposer shall implement items as agreed by both parties. The implementation of the recommendations may be required of the successful proposer. All documents will be in Microsoft Word format. Tasks 1-2 are expected to be completed within 6 months of the start of the resulting contract. Review and approval of the deliverables in Task 3 will be required by 12 months ~~prior to~~ **following** the execution of this contract.
4. **Responses to Questions Submitted**

Question #1: On page 11 of the solicitation under Section 5 - Additional Requirements, Bullet A, reads the following sentence.

"Tasks 1-2 are expected to be completed within 6 months of the start of the resulting contract. Review and approval of the deliverables in Task 3 will be required by 12 months prior to the execution of this contract."

Can AC Transit please confirm that the timeline of the above statement is correct?

Answer to Question #1: The completion of tasks 1-2 are requested to be completed within 6 months of the contract execution. These tasks include review existing practices, review procedures, review HASTUS settings, review current scheduling department organizational structure and develop recommendations. Task 3 (Deliverables) will need to be delivered within 12 months of contract execution. A hypothetical timeline is presented below for clarification. Please incorporate this timeline, any costs associated with this timeline, and realistic boundaries to this timeline in preparation of your technical proposal and cost proposals.

- **Contract Execution (the contract is signed by both parties): 3/1/2020 (estimate)**
- **Completion of Tasks 1 & 2: 9/1/2020**
- **Completion of the remaining task: 3/1/2021**

END OF ADDENDUM NO. 1