Task: Viewing Bidding Opportunities from the Supplier Public Homepage Portal

Bidder:
- Existing Bidding Opportunities are available at the AC Transit Supplier Public Homepage Portal
  - Click the Bidding Opportunities Tile

Step 1:
- Takes you to list of Bidding Opportunities
  - Click anywhere over next to the Event Name you are interested in:
### View Bidding Opportunities

**Strategic Sourcing Training Quick Reference Guide**

<table>
<thead>
<tr>
<th>Step</th>
<th>Instructions</th>
</tr>
</thead>
</table>
| **2** | Takes you to the Bidding Event Information of the selected Event  
- You need to Sign-In to your Supplier Secure Home Page or Register to View the Bid Package |

![Bidding Event Information](image)

<table>
<thead>
<tr>
<th>Line Number</th>
<th>Mandatory</th>
<th>Item Description</th>
<th>Requested Quantity/Unit</th>
<th>Comments and Attachments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>No</td>
<td>BOLT, PUMP SUPPORT, HEX HEAD, TRANS/MISI (3/4&quot;-10 X 2-1/4&quot; LONG)</td>
<td>100,000</td>
<td>Each</td>
</tr>
</tbody>
</table>

| **3** | Follow the instructions from the pop-up message when clicking the View Bid Package link  
- Click OK |

Please register or Sign-in to the system.  
You must click the Home Icon in the upper right corner to return to the Supplier Public Home page to Sign-in or Register (User Registration > Bidder Registration)

OK

**End of Procedure.**