

# Alameda-Contra Costa Transit District



## Volunteer to serve on the ACCESSIBILITY ADVISORY COMMITTEE

### Recruitment

Applications are being accepted from individuals who are interested in volunteering to serve on AC Transit's Accessibility Advisory Committee (AAC). Should a vacancy occur, positions will be filled from qualified applications on file with the District Secretary's Office.

### About the Committee

The AAC consists of 14 members with two members being appointed by each of the seven elected members of the AC Transit Board of Directors.

The AAC reviews, comments, and advises the Board of Directors and staff regarding the implementation and enhancement of programs and services for seniors and individuals with a disability.

Committee members are expected to attend all meetings and be prepared to offer input and participate in the committee process.

Issues within the scope of the committee include, but are not limited to:

- Plans to purchase operating equipment (e.g. buses, passenger lifts/ramps, kneelers, steps and audio/text messaging equipment);
- Equipment maintenance and modifications;
- Bus head signs, logos, and signage;
- Appropriateness of bus stop locations;
- Functional arrangement of bus stops (e.g. location, recognition, identification, pole, signage, benches, obstructions);
- Fares, schedules, and routes;
- Operator assistance and transit information centers;
- Public education, awareness, and input;
- Staff (including operators) training, awareness, and sensitivity; and
- Other accessible public transit matters as requested by the Board of Directors and staff.

### Membership Qualifications

The Board of Directors encourages that membership on the committee be ethnically diverse and cover all geographical areas of the District's service area as well as representation by/for seniors and individuals with varying types of disabilities. In order to be eligible for appointment, individuals must:

- utilize AC Transit's fixed-route service,
- be a senior or an individual with a disability and/or represents such groups, and
- be willing to devote the necessary hours to attend committee meetings.

### Meetings

Meetings are held the second Tuesday of every month at 1:00 p.m., East Bay Paratransit Office, 1750 Broadway, Oakland, CA.

All participants are requested to refrain from wearing scented products as there may be attendees who are susceptible to environmental illnesses.

### Terms

The term of service is two years beginning on March 1st. Incumbents may seek reappointment biennially thereafter. Appointment shall not extend beyond the appointing Director's term of office.

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## Accessibility Advisory Committee Applications

### Conflict of Interest and Other Requirements

Appointed members shall complete and file with the AC Transit District Secretary a Statement of Economic Interest pursuant to AC Transit's Conflict-of-Interest Code. A Statement of Economic Interest is required at the time of appointment, annually thereafter, and upon termination of membership.

As a recipient of federal funds, AC Transit is required to report the racial composition of Board-appointed advisory committees; therefore, members shall report their race or ethnicity upon accepting appointment to the Committee.

### Transit Passes

All AAC members, during their tenure on the AAC, will receive a fixed-route bus pass similar to the type of pass provided by the District to its temporary employees.

### What type of persons will be selected?

The Board of Directors is interested in appointing individuals who:

- Bring diverse views and/or knowledge to the group;
- Show a willingness and openness to listen to the views and interests of others;
- Have experience using AC Transit service; and
- Who are committed to participating in the committee process and who can devote approximately three hours a month to attend regular meetings and are prepared to participate in the committee process.

### Applications

Applications may be obtained online at [www.actransit.org/accessibility-advisory-committee](http://www.actransit.org/accessibility-advisory-committee) or from the AC Transit District Secretary's Office:

AC Transit District Secretary's Office  
1600 Franklin Street, 10th Floor  
Oakland, California 94612  
Phone: (510) 891-7225

TDD for Hearing Impaired: Call 711 - California Relay Service and specify (510) 891-7225

Applications may be emailed to [DistrictSecretary@actransit.org](mailto:DistrictSecretary@actransit.org), faxed to (510) 891-4705 or mailed to the address listed above. The recruitment flyer is available and the application can be made available in accessible formats upon request by calling (510) 891-7225 or by email to [DistrictSecretary@actransit.org](mailto:DistrictSecretary@actransit.org).