



**TO: CANDIDATES FOR THE AC TRANSIT BOARD OF DIRECTORS**

**FROM: Linda A. Nemeroff, District Secretary**

**SUBJECT: General Information - General District Election - November 8, 2022**

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This notice provides election-related information to prospective candidates interested in serving on the AC Transit Board of Directors. Information for candidates, including qualifications for office, can be found by visiting the District's website at [www.actransit.org/candidate-information](http://www.actransit.org/candidate-information) or scan the QR code on the next page.

The seats to be determined at the November 8, 2022, election include Directors from Wards 3, 4, 5, and one At-Large Director; each serving a four (4) year term. Terms of office will begin at Noon on Friday, December 2, 2022, or as soon thereafter as certification of the election results is received by AC Transit.

**ELECTIONS INFORMATION:**

**Nomination and campaign reporting materials have been prepared as a separate packet and can be obtained from the Elections Official in your county. Please contact the elections office in your county of domicile for updated candidacy/filing procedures related to COVID-19.** Alameda County residents can obtain these materials from the Alameda County Registrar of Voters Office at 1225 Fallon Street, G-1, Oakland, (510) 272-6933. Contra Costa County residents may obtain them from the Contra Costa County Election Division 555 Escobar Street, Martinez, (925) 335-7800.

**Candidate's Statements:** The District has determined that candidates running for a Ward seat will pay the sum of \$1,000 for a Candidate's Statement. Candidates running for an At-Large seat will pay the sum on \$3,350 for a Candidate's Statement. The Candidate's Statement will be limited to 200 words. AC Transit will pay all remaining costs associated with Candidate Statements.

For the At-Large seat with boundaries spanning both Alameda and Contra Costa Counties, the fee for filing a Candidate's Statement shall be paid only **once** at the time candidacy papers are filed with the Elections Official in the county of domicile. In Alameda County, please make checks payable to "AC Transit" (the Elections Official will forward checks to the District once the nomination period has closed). In Contra Costa County please make checks payable to the County (the County will deduct the payment from the District's overall election bill). It is the responsibility of the candidate to contact the Elections Official in the shared county to obtain information on filing a Candidate's Statement in that county. A copy of the receipt for the amount paid in the county of domicile shall accompany the Candidate's Statement to be filed in the shared county as verification that all required fees have been paid. A copy of Board Policy 140 (Resolution No. 17-045) regarding the costs for Candidate's Statements is enclosed for your review.

**Deadline:** All nomination forms must be **completed and returned to the Elections Official by 5:00 p.m., Friday, August 12, 2022.** If an incumbent does not file for re-election by August 12, 2022, the deadline for other candidates will be extended to Wednesday, August 17, 2022, at 5:00 p.m.

**ABOUT THE BOARD OF DIRECTORS:**

The AC Transit District Board of Directors is a seven-member elected Board charged with the duty of setting policy and regulating District operations. The Public Utilities Code, Sections 24501 to 27509, commonly referred to as *Transit District Law*, spells out more specifically the duties of the Board and the District. In

addition, the District also operates under the direction and guidance of numerous state and federal laws and regulations.

Five (5) members of the Board of Directors are elected from five specific geographic areas known as “wards”. Candidates for these ward seats must live within the boundaries of the ward they seek to represent and are elected by voters within their ward. Two (2) members of the Board are at-large positions. Candidates for at-large positions must live within the overall District boundaries and are elected by voters District-wide.

**TIME COMMITMENT:**

The Board of Directors of AC Transit holds regular meetings on the second and fourth Wednesday of each month at 5:00 p.m. These meetings are typically three hours in length. Closed Session meetings are generally held before each Board meeting at 4:00 p.m. The Board of Directors also holds a day-long retreat twice a year and has periodic joint meetings with the District’s Retirement Board and Accessibility Advisory Committee.

In addition to regular Board meetings, members of the Board are expected to participate on a number of internal and external liaison committees of which the District is either a voting member or an interested party.

***A Director should anticipate spending a minimum of 15 hours per week reviewing agenda-related materials, participating in meetings and attending to District business.***

**COMPENSATION:**

Members of the Board of Directors are compensated \$1,302.44 per month provided they attend all regular Board meetings. Please refer to Board Policy 123 – Compensation for Directors accessible via the QR code below for more information. In addition, Directors are reimbursed for District business related travel and meeting expenses and receive health benefits but are required to pay 10% of the monthly premium.

**CONTACT INFORMATION:**

Should you have questions, require additional information during the election process or want copies of any of the documents referenced in this notice or in alternative formats, please contact the District Secretary’s Office at (510) 891-7284. Should you have questions regarding general District operations, you may direct those questions through the District Secretary’s Office or contact the General Manager’s Office at (510) 891-4793.

**ENCLOSED DOCUMENTS:**

- List of Incumbents (with terms expiring in 2022)
- Resolution No. 22-007 (Ward Boundary Descriptions and Maps)
- Resolution No. 22-015 (Notice of Election)
- Board Policy 101 – Board of Directors Rules for Procedure
- Board Policy 140 – Cost of Candidate’s Statements (Resolution No. 17-045)
- Board Policy 145 – Political and Campaign Activities
- Board Policy 123 – Compensation for Directors
- 2022 Board Liaison Appointments

