

**NOTICE THAT APPLICATIONS ARE BEING ACCEPTED  
 TO FILL A VACANCY ON THE AC TRANSIT   
PARCEL TAX FISCAL OVERSIGHT COMMITTEE**

The AC Transit Board of Directors is seeking members of the public who are interested in volunteering to serve on the AC Transit Parcel Tax Fiscal Oversight Committee. This is a non-paid volunteer position with a term of office of three years. Applications will be accepted until ***12:00 Noon on Monday, June 30, 2025.*** The appointment will be made by the AC Transit Board of Directors.

**About the Committee**

The Parcel Tax Fiscal Oversight Committee is charged with the task of reviewing the most recent fiscal year-end annual audit to determine whether funds generated by the District’s parcel tax measures have been expended in accordance with the intentions of the voters. The Committee is required to provide a report of its findings to the Board of Directors on an annual basis.

The Committee is composed of seven members who represent diverse interests and the geographic distribution of the communities served by AC Transit in Special Transit Service District One.

**About Special Transit Service District One**

Special Transit Service District One consists of 11 cities and adjacent unincorporated areas in Alameda and Contra Costa Counties, including: Alameda, Albany, Berkeley, El Cerrito, Emeryville, Hayward, Oakland, Piedmont, Richmond, San Leandro and San Pablo. Unincorporated areas include Ashland, Castro Valley, Cherryland, El Sobrante, Fairview, Kensington, and San Lorenzo.

**Candidate Qualifications**

Members of the Committee **must reside within Special District One** and cannot be an employee, vendor, contractor or consultant of AC Transit.

A general understanding of basic accounting principles and experience in interpreting financial documents are highly desirable.

The term of service on the Committee is for three years and is subject to reappointment by the Board of Directors.

The Committee is required to meet annually after the preparation of independently audited financial statements and may hold additional meetings if necessary. All meetings are subject to the Brown Act and are open to the public.

**To apply, click on the following link** [Parcel Tax Fiscal Oversight Committee Application](https://actransit.jotform.com/team/ds-office/ac-transits-parcel-tax-fiscal-overs). For an application to be considered complete, applicants must submit **1)** an electronic application, **2)** a letter of interest and **3)** a professional resume. A paper version of the application may be requested by emailing [districtsecretary@actransit.org](mailto:districtsecretary@actransit.org).

**Appointment Process**

Completed applications, letters of interest, and resumes must be received by the District Secretary’s Office **no later than 12:00 p.m. on June 30, 2025.**

Submit application materials electronically via the link above. Any questions should be directed to the District Secretary’s Office at (510) 891-7284, or by email to [districtsecretary@actransit.org](mailto:districtsecretary@actransit.org).

Upon review of the applications, letters of interest, and resumes received, the Board of Directors will determine whether to conduct interviews or make a direct appointment to the Committee. All appointments are at the Board’s discretion.

It is the policy of the Alameda-Contra Costa Transit District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or physical disability in the programs or activities which it operates.

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