

**AGENDA PACKET
AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
REGULAR MEETING
TUESDAY, APRIL 10, 2018
1:00 P.M.**

INDEX OF ATTACHMENTS

- 1. Minutes from March 13, 2018**
 - 2. AAC Bylaws – Article II Officers**
 - 3. AAC Priorities**
 - 4. Lift/Ramp Road Call Report**
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MEETING LOCATION

**East Bay Paratransit Office
1750 Broadway
Oakland, CA 94612
1:00 P.M.**

Transit to AAC Meeting

**All AC Transit bus lines service downtown Oakland stops within walking distance of the meeting location.
This site can also be reached via BART to the 19th Street Oakland station.**

For additional information about the Accessibility Advisory Committee, contact Tammy Kylo, Secretary to the Committee, at 510-891-7175.

AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
EAST BAY PARATRANSIT OFFICE
1750 BROADWAY, OAKLAND, CA 94612
1:00 P.M., TUESDAY, APRIL 10, 2018
REGULAR MEETING

AAC MEMBERS:

JANET ABELSON

MARY CLUTTS

PAMELA FADEM

MAUREEN GILHOOLY

DON QUEEN

WILL SCOTT

BARBARA WILLIAMS

CHONITA CHEW

SHIRLEY CRESSEY

SALEEM SHĀKIR GILMORE

JIM GONSALVES

JAMES ROBSON, CHAIR

TANYA WASHINGTON

HALE ZUKAS

1. Roll Call and Introduction of Members and Guests
2. Order of Agenda
3. Approval of Minutes for March 13, 2018 [Attachment 1]
4. Election of Chair/Vice Chair [Attachment 2]
5. Review AAC Priorities [Attachment 3]
6. Priority Seating/Messaging Sub-Committee Report
7. Chair's Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 4]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment

ATTACHMENTS:

Meeting Minutes: March 13, 2018	[Attachment 1]
AAC Bylaws – Article II Officers	[Attachment 2]
AAC Priorities	[Attachment 3]
Lift/Ramp Road Call Report	[Attachment 4]

Staff to the Accessibility Advisory Committee:

Mallory Nestor-Brush, Accessible Services Manager	(510) 891-7213
Kim Ridgeway, Accessible Services Specialist	(510) 891-7261
Tammy Kylo, Administrative Coordinator	(510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Tammy Kylo, Administrative Coordinator, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1
DRAFT MINUTES
REGULAR MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
MARCH 13, 2018**

The meeting was called to order at 1:04 p.m.

1. Roll Call and Introduction of Members and Guests

AAC members present:

Janet Abelson	Chonita Chew
Mary Clutts	Shirley Cressey
Pam Fadem	Maureen Gilhooly (1:18)
Don Queen	James Robson, Chair
Will Scott (1:07)	Tanya Washington
Barbara Williams	Hale Zukas (1:13)

AAC members absent:

Saleem Shākir Gilmore (excused) Jim Gonsalves (excused)

Staff:

Tammy Kylo, Administrative Coordinator
Kim Ridgeway, Accessible Services Specialist
Mallory Nestor-Brush, Accessible Services Manager
Linda Nemeroff, District Secretary
Michael Eshleman, Service Planning Manager
Estee Sepulveda, Legislative Affairs & Community Relations
Claudia Burgos, Director of Legislative Affairs & Community Relations

Guests:

H. E. Christian Peeples, Board President
Chris Mullin

The Committee welcomed new member Maureen Gilhooly, who introduced herself and gave some background about her experience with public transportation, including being an instructor for children with special needs.

2. Order of Agenda

The order of agenda was approved.

3. Approval of Minutes

MOTION: Cressey/Washington approved the February 13, 2018 AAC meeting minutes.

The motion carried by the following vote:

AYES – 7: Cressey, Queen, Robson, Scott, Washington, Williams, Zukas

ABSTENTIONS –4: Abelson, Chew, Clutts, Gilhooly

ABSENT – 3: Fadem, Gilmore, Gonsalves

4. Completion of Conflict of Interest Form 700

Linda Nemeroff, District Secretary, provided assistance to Committee members in completing the Conflict of Interest 700 Form. Members who arrived late to the meeting were asked to complete their forms at the conclusion of the meeting.

5. Review of March Service Changes

Michael Eshleman, Service Planning Manager, reported the following as part of the March service changes to be implemented on March 18, 2018. The March sign-up is generally reserved for making minor adjustments to service based on feedback received after the August and December sign-ups. This sign-up has several small adjustments to running times and schedules to improve reliability. The following changes will take place in the March sign-up:

- Schedule changes to lines 29 and 72R.
- Line 12 northern terminal changed to Harrison and 5th with the final in-service stop at Gilman and 6th.
- Line 57 terminal will be temporarily moved to La Coste and 65th in Emeryville to accommodate construction activities at Emeryville Public Market.

6. Update on Regional Measure 3 (RM3)

Estee Sepulveda, Legislative Affairs & Community Relations gave an update on Regional Measure 3. Regional Measure 3 (RM3) is a measure on the June 5, 2018 ballot in the nine-county San Francisco Bay Area. The measure is a plan to build major roadway and public transit improvements via an increase in bridge tolls on all Bay Area toll bridges except the Golden Gate Bridge. RM3 was authorized by the State Legislature by Senate Bill 595 (authored by Senator Jim Beall of San Jose) and signed into law by Governor Edmund G. Brown, Jr. in 2017. The goal of RM3 is to reduce traffic congestion and improve transportation options throughout the San Francisco Bay Area's state-owned toll bridge corridors. Measure will be administered by the Bay Area Toll Authority (BATA).

AC Transit Funding

- **Regional Express Bus**

\$20 million in operating funds are available. Language in the project description for “Regional Express Service” specifies that these funds will be allocated in proportion to Transbay bus ridership.

- **Core Capacity Transit Improvements**

\$140 million will be distributed. Language in the project description for “Core Capacity Transit Improvements” states that funds are for AC Transit Tier 1 and Tier

2 projects, which includes new buses, a new bus facility, and other priority improvements required to expand Transbay service.

- **AC Transit - Rapid Bus Improvements**

\$100 million funding commitment for AC Transit - Rapid Bus Improvements to make transformative improvements for ridership levels and congestion relief.

RM3 proposes a toll increase of \$1 in 2019, \$1 in 2022 and \$1 in 2025. Subject to voter approval of RM3, BATA would be allowed to adjust the RM3 portion of the tolls to account for inflation after the RM3 toll increase is fully phased in.

Voter approval would affect toll rates on the Bay Area's seven state-owned toll bridges, which include the Antioch Bridge, the Benicia-Martinez Bridge, the Carquinez Bridge, the Dumbarton Bridge, the Richmond-San Rafael Bridge, the San Francisco-Oakland Bay Bridge and the San Mateo-Hayward Bridge. Tolls on the Golden Gate Bridge would not be affected as it is owned and operated by an independent district not overseen by BATA.

Based on current traffic volumes, each dollar generates approximately \$125 million in annual toll revenue. The RM3 Expenditure Plan identifies projects that would be funded if voters improve a toll increase of \$3 over six years. The annual revenue would be used to finance a \$4.5 billion slate of highway and transit capital improvements along with \$60 million annually to provide new bus and ferry service in congested bridge corridors and improved regional connectivity at the future Transbay Terminal.

7. Chair's Report

Robson reported that the City of Oakland Public Works department has been installing temporary bus islands on 24th and 27th and Telegraph Avenue. These boarding islands are platforms separated from the sidewalk by a bike lane and allow transit vehicles to remain in the travel lane while picking up and dropping off passengers. Robson encouraged Committee members to go experience these structures for themselves.

8. Board Liaison Report

H. E. Christian Peeples, AC Transit Board of Directors, reported on the following items:

- The Board approved the Transbay Fare Schedule effective July 1, 2018.
- UC Davis held a two day conference on 3 Revolutions: Electrocutation, Automation and Shared Vehicles. The Board of Directors will discuss this more at a closed August 2018 Board Retreat and how it has an impact on fixed route transit.

9. Review of Lift/Ramp Road Call Report

The Committee reviewed the report for the period of February 4 – March 3, 2018. Of the 4 lift/ramp road calls; none were chargeable.

10. Service Review Advisory Committee (SRAC) Report

The SRAC Meeting was held March 6, 2018. The Committee reviewed and approved the FY 18/19 Measure B/BB Paratransit Plan and Funding Application. The Committee also approved Staff's recommendations on East Bay Paratransit's (EBP's) current No-Show/Late Cancellation Policy. The next SRAC meeting will be held May 2, 2018 at 12:30 pm at EBP, 1750 Broadway, Oakland.

11. Alameda County Transportation Commission (ACTC) PAPCO Report

None.

12. Public Comments

None.

13. Member Communications and Announcements

- Clutts requested demographics of AC Transit ridership.
- Chew stated that the Customer Service Center has not provided professional services to clients at the G.O.
- Chew also shared two community events sponsored by USOAC:
 - March 26, 2018 – Town Hall Meeting, Bus Stop Signs for Everyone – help your community raise awareness about AC Transit signage in Downtown Oakland and Chinatown
 - May 25, 2018 – 27th Annual Convention – Empowering seniors

14. Staff Communications and Announcements

Priority Seating/Signage Sub Committee will meet on April 10, 2018 at 11:30a.m., prior to the AAC meeting.

15. Set Next Agenda & Meeting Date

The next AAC Meeting will be held Tuesday, April 10, 2018 at the East Bay Paratransit Office, 1750 Broadway, Oakland, in the Community Room. Agenda items will include an Election of Chair/Vice Chair and Review of AAC Priorities.

16. Adjournment

The meeting adjourned at 3:00 p.m.

ATTACHMENT 2
AAC BYLAWS – ARTICLE II OFFICERS

SECTION 1. CHAIR.

The Committee shall select from its membership a Chair who shall preside at all meetings of the Committee. The Chair shall appoint members to all subcommittees and shall serve as ex-officio member to all subcommittees. The Chair shall also perform such other duties as may be requested from time to time by the Committee.

SECTION 2. VICE CHAIR

The Committee shall select from its membership a Vice Chair who, in the absence or inability of the Chair to serve, shall have all of the powers and shall perform all of the duties of the Chair. The Vice Chair shall perform such other duties from time to time as may be requested by the Committee.

SECTION 3. CHAIR AS PRESIDING OFFICER

The Chair may move, second and debate from the Chair, subject only to such limitations of debate as are imposed on all members. He/she shall not be deprived of any rights and privileges of any member by reason of his/her acting as presiding officer. However, the Presiding Officer is primarily responsible for the conduct of Committee meetings.

The Chair shall be responsible for the maintenance of order and decorum of Committee meetings. The Chair shall determine all Points of Order subject to the right of any member to appeal the determination to the entire Committee. In the event of an appeal, the majority decision of the Committee shall govern and conclusively determine any question of order.

SECTION 4. STAFF SUPPORT

As authorized by the Board of Directors, the General Manager, or his/her designee, shall serve as Committee Secretary to prepare meeting notices, agendas, and minutes.

SECTION 5. SELECTION OF CHAIR/VICE CHAIR

(a) Term. During the regular meeting in April of every other year, and at any time when there is a vacancy in the office of Chair or Vice Chair, the Committee shall elect one of its members as Chair and one of its voting members as Vice Chair. The regular term of office for the Chair and Vice Chair shall be two years; however, the Chair and Vice Chair shall serve at the direction of the Committee and may be removed by a majority vote of the appointed Committee members. Chair and Vice Chair may not serve two consecutive two year terms.

(b) Temporary/Permanent Vacancies. If the Chair and Vice Chair are both absent from any meeting and/or are unable to act, the meeting shall be called to order by the Committee Secretary whereupon the Secretary shall immediately call for the selection of a Temporary Presiding Officer.

(c) Failure to Elect. If the Committee fails to elect a Chair or Vice Chair, the existing Chair or Vice Chair shall continue in said office until the Committee elects a successor.

**ATTACHMENT 3
AAC Top Priorities**

The Accessibility Advisory Committee (AAC) has developed its top priorities for 2017. The AAC approved the following as Top Priorities at the June 13, 2017 meeting:

- Advocate for fair, affordable and accessible AC Transit service, and equipment that is accessible, and encourage AC Transit to be an industry leader in accessibility.
- Advocate for increasing State and Federal funding for public transit especially to maintain accessibility and affordability for our rider community.
- Support and participate in driver training to ensure drivers are proficient, sensitive to the needs of seniors and people with disabilities, and help create an atmosphere that is welcoming of all riders.
- Support and engage in activities to increase ridership of seniors, people with disabilities and young people on the fixed route transit system when appropriate. This includes general education to increase the public's knowledge and understanding of the needs of seniors, people with disabilities and young people and a commitment of removing barriers throughout the transit system.

ATTACHMENT 4
 Lift /Ramp Road Call Report
 March 4, 2018 – March 31, 2018

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>	Pax Received Ride?
1400 (Lift U)	Ramp	3/4/18	1419	210	13-24 mos.	Lift stuck	Cleared by shop	1467
2000 (VH-Ricon)	Ramp	3/23/18	2013	57	25-60 mos.	Drawer won't stay closed	Wheelchair drawer lock assemble not securing properly*	2013
2100 (VH-Ricon)	Ramp	3/8/18	2108	1	60+ mos.	Lift stuck	Cleared by Operator	2108
2200 (New Flyer)	Ramp	3/15/18	2211	40	60+ mos.	Ramp wont stow	Adjust ramp stow switch*	1013

Operator Length of Service Totals:

0-6 Mos: **0** Operator; 7-12 Mos: **0** Operators; 13-24 Mos: **1** Operators; 25-60 Mos: **1** Operators; 60+ Mos: **2** Operators
 (57) (108) (178) (237) (712)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	91
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2012	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	68
1500	2016-2017	Standard Low Floor (40 ft) Gillig	82
2000	2003	True Low Floor Articulated	28
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
3500	2015	Eldorado Small Transit Vehicle	10
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	46
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
FC	2010	Fuel Cell Standard (40 ft.)	13
<i>Total</i>			630