

**AGENDA PACKET  
AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
REGULAR MEETING  
TUESDAY, DECEMBER 10, 2019  
1:00 P.M.**

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**INDEX OF ATTACHMENTS**

- 1. Minutes from November 12, 2019**
  - 2. Priority Seating Signage**
  - 3. Lift/Ramp Road Call Report**
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**MEETING LOCATION**

**East Bay Paratransit Office  
1750 Broadway  
Oakland, CA 94612  
1:00 P.M.**

**Transit to AAC Meeting**

**All AC Transit bus lines service downtown Oakland stops within walking distance of the meeting location.**

**This site can also be reached via BART to the 19<sup>th</sup> Street Oakland station.**

**For additional information about the Accessibility Advisory Committee, contact Tammy Kylo, Secretary to the Committee, at 510-891-7175.**

**AGENDA**  
**ACCESSIBILITY ADVISORY COMMITTEE (AAC)**  
**EAST BAY PARATRANSIT OFFICE**  
**1750 BROADWAY, OAKLAND, CA 94612**  
**1:00 P.M., TUESDAY, DECEMBER 10, 2019**  
**REGULAR MEETING**

**AAC MEMBERS:**

**JANET ABELSON**

**CHONITA CHEW**

**PAMELA FADEM, CHAIR**

**SANDRA JOHNSON**

**JAMES ROBSON**

**TANYA WASHINGTON**

**HALE ZUKAS**

**ERIKA BRUHNS**

**MARY CLUTTS**

**JIM GONSALVES**

**DON QUEEN**

**WILL SCOTT**

**BARBARA WILLIAMS, VICE CHAIR**

1. Roll Call and Introduction of Members and Guests
2. Order of Agenda
3. Approval of Minutes for November 12, 2019 [Attachment 1]
4. Discussion of New Legistar Format
5. BRT Update (Steven Jones)
6. Review of the Priority Seating Signage [Attachment 2]
7. Chair's Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 3]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member/Staff Communications and Announcements
14. Future Agenda Items & Next Meeting Date
15. Adjournment

**ATTACHMENTS:**

<b>Meeting Minutes: November 12, 2019</b>	<b>[Attachment 1]</b>
<b>Priority Seating Signage</b>	<b>[Attachment 2]</b>
<b>Lift/Ramp Road Call Report</b>	<b>[Attachment 3]</b>

**Staff to the Accessibility Advisory Committee:**

<b>Mallory Nestor-Brush, Accessible Services Manager</b>	<b>(510) 891-7213</b>
<b>Kim Ridgeway, Accessible Services Specialist</b>	<b>(510) 891-7261</b>
<b>Tammy Kylo, Administrative Coordinator</b>	<b>(510) 891-7175</b>

**ALTERNATIVE FORMATS:** AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Tammy Kylo, Administrative Coordinator, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made but must be renewed after January 1 for the next calendar year with the same information listed above.

**SIGN LANGUAGE INTERPRETER:** A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

**NO SCENTED PRODUCTS:** Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

**PUBLIC SPEAKERS:** Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1**

**DRAFT MINUTES  
REGULAR MEETING OF THE AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
NOVEMBER 12, 2019**

The meeting was called to order at 1:04 p.m.

**1. Roll Call and Introduction of Members and Guests**

**AAC members present:**

Erika Bruhns	Chonita Chew (arrived at 1:45)
Mary Clutts	Pamela Fadem, Chair
Sandra Johnson	Don Queen
James Robson	Tanya Washington
Barbara Williams, Vice Chair	Hale Zukas (arrived at 1:56)

**AAC members absent:**

Janet Abelson	Jim Gonsalves
Will Scott	

**Staff:** Tammy Kylo, Administrative Coordinator  
Kimberly Ridgeway, Accessible Services Specialist  
Michael Eshelman, Manager of Service Planning  
Sean DiestLorgion, Senior Transportation Planner  
Linda Nemeroff, District Secretary  
Jelena Harada, Assistant District Secretary

**Guests:** Diane Shaw, Board of Directors  
Chris Mullin  
Shawn Fong, City of Fremont  
Stephen Tu, Silicon Valley Leadership Group

**2. Order of Agenda**

The order of agenda was approved.

**3. Approval of Minutes**

MOTION: Johnson/Bruhns approved the October 8, 2019 AAC meeting minutes. The motion carried by the following vote:

AYES – 6: Bruhns, Clutts, Johnson, Robson, Washington, Williams

ABSTENTIONS – 2: Fadem, Queen

ABSENT – 5: Abelson, Chew, Gonsalves, Scott, Zukas

#### **4. Review of Legistar Format for AAC Meetings**

Linda Nemeroff, District Secretary, reviewed the new Legistar format with the Committee. Agenda will be size 14 font and accessible on the web for viewing and audio. Changes to the current format includes:

- Names on first page
- Consent Heading
  - AAC Minutes
- Regular Updates
  - New agenda items
  - Lift/Ramp Road Call Report
- Standing Reports
  - Chair's Report
  - Board Liaison Report
  - ACTC PAPCO Report (Hale Zukas)
  - Service Review Advisory Committee (SRAC) Report (Janet Abelson)
- Member/Staff Communications & Announcements

Linda concluded by explaining that the December AAC agenda will go onto Legistar in tandem with current postings, and she will return for the December meeting to get feedback. AAC Agendas will then go “live” on Legistar starting in January 2020.

#### **5. Overview of Supplemental Service**

Sean DiestLorgion, Senior Transportation Planner, gave an overview on Supplemental Service. Supplemental service is additional service to increase capacity during school bell times, in the form of extra trips on existing routes or different routes, typically identified by their 600 series number. The 600 “School Routes” do not run during the summer or school holidays and are open to everyone. There are 38 schools in total being serviced by 167 total trips: 65 am trips and 102 pm trips. Forty percent (40%) of these trips are in the Oakland Unified School District area.

#### **6. Review December Service Changes**

Michael Eshleman, Service Planning Manager, reported on the service changes to be implemented on December 15, 2019. The December sign-up is generally reserved for making minor adjustments to service based on feedback received after the August sign-up. The changes included in this sign-up were developed based on discussions with numerous departments and stakeholders, including Transportation, the Driver's Committee, the BRT Team, Management and Budget, Marketing & Communications, and Supervision. The following changes will take place in the December sign-up:

- Changes to Line 1 runtimes and routing.
- Routing changes to Lines 14, 47, 96, and several supplementary routes due to new BRT street configuration.

- Line 71 routing change in Parchester Village in Richmond based on feedback heard in September Public Hearing and approval by the Board.
- Extension of Line 217 to Milpitas BART as approved by the Board.
- Added frequency on Line 60 between CSUEB and Chabot College as approved by the Board.
- Elimination of several BART Early Bird Express lines per BART's request due to low ridership.
- Adjustments to multiple lines to improve running times and reliability.

Michael shared with the committee that if they have any additional questions or concerns, they can email [Planning@actransit.org](mailto:Planning@actransit.org).

### **7. Overview of Ferry Connections**

Michael Eshelman, Manager of Service Planning, gave an overview on ferry connections. AC Transit services the Harbor Bay Terminal with Line 21 and the Richmond Marina Ferry with Line 74. AC Transit does not serve Alameda Main Street Ferry. AC Transit will serve the new Seaplane Ferry Terminal in Alameda. Most ferry service is provided during peak hours and is funded by RM3 funds.

### **8. Chair's Report**

None.

### **9. Board Liaison Report**

None.

### **10. Review of Lift/Ramp Road Call Report**

The Committee reviewed the Road Call report for September 29 – November 2, 2019. There were a total of ten (10) road calls, six (6) being chargeable.

### **11. Service Review Advisory Committee (SRAC) Report**

None.

### **12. Alameda County Transportation Commission (ACTC) PAPCO Report**

None.

### **13. Public Comments**

Stephen Tu, Silicon Valley Leadership Group, informed the committee about FASTER Bay Area. FASTER Bay Area is a November 2020 ballot measure proposed by a coalition of business lobbying groups to raise up to \$100 billion over forty (40) years for transportation projects in the San Francisco Bay Area. Mr. Tu asked the committee to go to the website [fasterbayarea.org](http://fasterbayarea.org) for more information and to take the survey. He concluded by stating that if the Committee had any questions, to contact him via email at

[stu@svlg.org](mailto:stu@svlg.org) or phone 408-501-7870. Mary Clutts requested that this item be agendized for a future AAC Meeting so that members can learn more about the FASTER ballot measure.

Shawn Fong, Program Manager, Ride on Tri-City Program, thanked AC Transit Staff and Director Shaw for adding a much-needed Flex Shuttle stop at a senior housing facility in Fremont.

#### **14. Member Communications and Announcements**

Erika Bruhns reported that there is an article in SF Gate that talks about riders thanking bus drivers and she encouraged the Committee to read it.

Chonita Chew reported that the United Seniors of Oakland and Alameda County (USOAC) is hosting a round table on November 20<sup>th</sup> at 2:30 pm at the USOAC, located at the Eastmont Mall in Oakland.

Mary Clutts asked if there were any projects or programs the AAC could be involved in to help promote and increase senior ridership. Mary asked if this item could be agendized for a future AAC meeting.

Sandra Jonson reported that:

- The Advisory Committee for In Home Health Services (IHHS) is seeking new members.
- The West Oakland Senior Center is hosting a Holiday Celebration on December 14<sup>th</sup> from 3 – 7 pm. Tickets are \$25.00. For more information call (510) 238-7016.

#### **15. Staff Communications and Announcements**

None.

#### **16. Future Agenda Items & Next Meeting Date**

The next AAC Meeting will be held Tuesday, December 10, 2019 at East Bay Paratransit, 1750 Broadway, Oakland, in the Community Room.

Future Agenda Items:

- BRT Update
- FASTER Bay Area
- Review of No Shows/Missed Trips
- AAC Programs/Projects to increase Senior Ridership

#### **17. Adjournment**

The meeting adjourned at 2:27 p.m.

**ATTACHMENT 2**  
**Priority Seating Signage**

Not actual size



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**PLEASE MOVE IF ASKED**

PLEASE MOVE SPANISH IF ASKED    PLEASE MOVE CHINESE IF ASKED



**ATTACHMENT 3**  
**Lift /Ramp Road Call Report**  
**November 3, 2019 – November 30, 2019**

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>	Pax Received Ride?
1000 (VH-Ricon)	Ramp	11/13/19	1024	60	60+ mos.	Ramp won't deploy	Cleared lift lock.	1024
1000 (VH-Ricon)	Ramp	11/12/19	1080	72R	25-60 mos.	Drawer Switch broken	RPR Drawer Switch*	1303
1000 (VH-Ricon)	Ramp	11/12/19	1080	72R	25-60 mos.	Ramp won't lay straight	adjusted ramp*	1080
1200 (VH-Ricon)	Ramp	11/26/19	1220	93	60+ mos.	Problem with Ramp	Replace rear W/c solenoid and adjust sensitive edges*	1360
1300 (Lift U)	Ramp	11/27/19	1319	73	60+ mos.	Ramp won't stow	Replaced lift flooring *	1320
1400 (Lift U)	Ramp	11/13/19	1408	97	60+ mos.	Ramp stuck	AAA battery stucked preventing the ramp to deploy, cleared.	1402
2100 (VH-Ricon)	Ramp	11/20/19	2198	57	60+ mos.	Kneeler not working	adjust kneeler*	2192
2200 (New Flyer)	Ramp	11/18/19	2221	NL	25-60 mos.	Ramp door not closing	Replaced roll pin*	2199
5000 (VH-Ricon)	Ramp	11/18/19	5033	40	25-60 mos.	Kneeler not working correctly	Adjust R/Rear leveling valve*	5027

**Operator Length of Service Totals:**

0-6 Mos: **0** Operator; 7-12 Mos: **0** Operators; 13-24 Mos: **0** Operators; 25-60 Mos: **4** Operators; 60+ Mos: **5** Operators  
 (37)                      (33)                      (104)                      (356)                      (857)

<b>Series</b>	<b>Year Added</b>	<b>Type</b>	<b>Qty</b>
1000	2003	True Low Floor Standard (40 ft.)	91
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2012	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	68
1500	2016-2017	Standard Low Floor (40 ft) Gillig	82
2000	2003	True Low Floor Articulated	28
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
3500	2015	Eldorado Small Transit Vehicle	10
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	36
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
6200	2018	Low Floor Double Deckers (42.5 ft.)	15
FC	2010	Fuel Cell Standard (40 ft.)	13
<i>Total</i>			<b>635</b>