

**AGENDA PACKET  
AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
REGULAR MEETING  
TUESDAY, MARCH 10, 2015  
1:00 P.M.**

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**INDEX OF ATTACHMENTS**

- 1. Minutes from January 13, 2015**
- 2. Lift/Ramp Road Call Report**
- 3. MCI Fleet Lift Report**
- 4. Wheelchair Lift Cycling Report – MCI (6000 Series)**

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**MEETING LOCATION  
AC TRANSIT  
1600 Franklin Street, 2<sup>nd</sup> Floor  
1:00 P.M.  
Oakland, California 94612**

**For additional information about the Accessibility Advisory Committee  
contact Tammy Kylo, Secretary to the Committee, at 510-891-7175**

**AGENDA**  
**ACCESSIBILITY ADVISORY COMMITTEE (AAC)**  
**AC TRANSIT**  
**1600 FRANKLIN STREET, OAKLAND, CA 94612**  
**1:00 P.M., TUESDAY, MARCH 10, 2015**  
**REGULAR MEETING**

**AAC MEMBERS:**

**JANET ABELSON**

**SHIRLEY CRESSEY**

**STEVE FORT**

**JIM GONSALVES**

**LISAMARIA MARTINEZ**

**JAMES ROBSON**

**MARINA VILLENA**

**SCOTT BLANKS, CHAIR**

**PAMELA FADEM**

**SALEEM SHĀKIR GILMORE**

**YULI JACOBSON**

**DON QUEEN**

**WILL SCOTT**

**HALE ZUKAS, VICE CHAIR**

1. Roll Call and Introduction of New Members and Guests
2. Order of Agenda
3. Approval of Minutes for January 13, 2015 [Attachment 1]
4. Discussion of Efforts and Options for Marketing the 25<sup>th</sup> Anniversary of ADA (Michele Joseph)
5. Discussion of the Double Decker Pilot (Linda Morris)
6. Report on AAC/NBO Class – February 4, 2015
7. Review of Lift/Ramp Road Call Report [Attachment 2]
8. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report–MCI (6000 Series) [Attachments 3 & 4]
9. Chair’s Report
10. Board Liaison Report
11. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
12. ACTC PAPCO Report (Hale Zukas)
13. Public Comments
14. Member Communications and Announcements
15. Staff Communications and Announcements
16. Set Next Agenda & Meeting Date
17. Adjournment

**ATTACHMENTS:**

|  |                       |
|--|-----------------------|
| <b>Meeting Minutes: January 13, 2015</b> | <b>[Attachment 1]</b> |
| <b>Lift/Ramp Road Call Report</b>        | <b>[Attachment 2]</b> |
| <b>MCI Fleet Lift Report</b>             | <b>[Attachment 3]</b> |
| <b>Wheelchair Lift Cycling Report</b>    | <b>[Attachment 4]</b> |

**Staff to the Accessibility Advisory Committee:**

|  |                       |
|--|-----------------------|
| <b>Mallory Nestor-Brush, Accessible Services Manager</b> | <b>(510) 891-7213</b> |
| <b>Kim Ridgeway, Accessible Services Specialist</b>      | <b>(510) 891-7261</b> |
| <b>Tammy Kylo, Administrative Coordinator</b>            | <b>(510) 891-7175</b> |

**ALTERNATIVE FORMATS:** AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Linda Nemeroff, District Secretary, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

**SIGN LANGUAGE INTERPRETER:** A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

**NO SCENTED PRODUCTS:** Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

**PUBLIC SPEAKERS:** Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1  
DRAFT MINUTES  
REGULAR MEETING OF THE AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
JANUARY 13, 2015**

The meeting came to order at 1:05 p.m.

**1. Roll Call and Introduction of Guests**

**AAC members present:**

|                 |                                      |
|-----------------|--------------------------------------|
| Janet Abelson   | Scott Blanks, Chair                  |
| Shirley Cressey | Pam Fadem                            |
| Steve Fort      | Jim Gonsalves (arrived at 1:16 p.m.) |
| Don Queen       | James Robson                         |
| Will Scott      | Hale Zukas, Vice Chair               |

**AAC members absent:**

|                          |                |
|--------------------------|----------------|
| Yuli Jacobson (excused)  | Deborah Taylor |
| Marina Villena (excused) |                |

**Staff:** Mallory Nestor-Brush, Accessible Services Manager  
Kimberly Ridgeway, Accessible Services Specialist  
Mary Archer, Transit Project Supervisor

**Guests:** Mary Fowler  
Randall Glock  
Jerry Grace

**2. Order of Agenda**

The order of the agenda was approved.

**3. Approval of Minutes**

MOTION: Robson/Fadem approved the November 11, 2014 AAC meeting minutes.  
The motion carried by the following vote:

AYES – 8: Abelson, Blanks, Fadem, Fort, Queen, Robson, Scott, Zukas

ABSTENTIONS – 1: Cressey

ABSENT – 4: Gonsalves, Jacobson, Taylor, Villena

**4. Discussion of Alternative Bus Stop Lighting at Various Properties**

Mary Archer, Transit Project Supervisor, reported on alternative bus stop lighting. Mary provided samples of some low tech, low cost personal illumination devices such as flashlights, lighted key chains, bike lights, reflective clothing and cell phone flash light applications. Mary also provided the Committee with a list and photos of

alternative bus stop lighting options including reflective bus stop flags, reflective tape, solar powered shelter lights, and stand-alone solar street lights, each with prices ranging from \$15 - \$9,000 per bus stop pole. Mary also reported that Muni will be incorporating one of the solar powered bus stop lighting alternatives in the next few months. Mary will keep the committee updated on status of installations.

After some discussion the Committee offered the following considerations:

- Develop community and driver outreach and surveys to get feedback about which bus stops are most in need of additional lighting.
- Review the bus stop database to ensure lighting is one of the attributes captured.
- Work with the Marketing Department to create correspondence to the public suggesting options for personal illumination while at bus stops, including language on the AC Transit website and e-news blast.

The Committee asked for a report on these efforts at a subsequent meeting.

### **5. Update on Upcoming Vehicle Demonstrations and Joint Board Meeting in February**

The Committee has a joint meeting with the Board of Directors on Wednesday, February 11, 2015 at 2:00 pm in the 4<sup>th</sup> Floor Conference room, which will begin with a demonstration of a 1300 and 1400 series buses as well as a WestCat vehicle that has a 1:6 ramp.

Pam Fadem requested that the most recent letter to the Board from the AAC regarding accessibility concerns of the bus configuration be added to the February 11, 2015 packet.

The Committee decided to hold a brief AAC meeting prior to the Joint Board meeting, which will commence at 1:00 pm.

### **6. Report on Driver Training Participation**

Kimberly Ridgeway, Accessible Services Specialist, reported that the 2<sup>nd</sup> AAC/New Bus Operator (NBO) training class was held on January 7, 2015. AAC Members Janet Abelson, Shirley Cressey, and Don Queen were in attendance. The training began with introductions, followed by the Committee members explaining their expectations of AC Transit and bus operators. The training concluded with the 15 NBO's experiencing hands on training with each of the Committee members. Janet, Shirley and Don all commented on how receptive, enthusiastic and highly motivated this class of trainees was and how they each enjoyed the experience.

### **7. Selection of Two Volunteers for NBO Training Classes (Feb 4, Mar 11)**

Kimberly Ridgeway, Accessible Services Specialist, stated that the next two AAC/NBO classes are scheduled for Wednesday, February 4<sup>th</sup> and Wednesday, March

11<sup>th</sup>. Kimberly stated that she would send a reminder email to solicit 2-3 volunteers for each of the upcoming dates.

### **8. Chair's Report**

None.

### **9. Board Liaison Report**

None.

### **10. Review of Lift/Ramp Road Call Report**

The report for the period of November 2 – December 20, 2014, showed 23 lift/ramp road calls. Of these 23 road calls, ten were chargeable or mechanical. Pam Fadem reiterated that several road calls were due to debris in the tracks and stated that drivers should be provided with a brush to be able to remove debris from the ramp in order to avoid a road call.

### **11. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report – MCI (6000 Series)**

The Committee reviewed the MCI Fleet Lift Report and Wheelchair Lift Cycling Report. Drivers are continuing to do a great job in cycling the lifts during the pre-trip with the average percentage of cycled lifts above 93% daily. The Committee will continue to see this report through February 2015.

### **12. Service Review Advisory Committee (SRAC) Report**

Janet Abelson reported that the SRAC met on January 6, 2015 and received reports on the East Bay Paratransit Broker Office Relocation, Emergency Planning, and Implementation of the Interactive Voice Response System (IVR). The next SRAC meeting will be held on March 3, 2015.

### **13. Alameda County Transportation Commission (ACTC) PAPCO Report**

None.

### **14. Public Comments**

None.

### **15. Member Communications and Announcements**

Steve Fort reported that the Automated Voice Announcement (AVA) and the GPS system on Line 12 are not in sync. The AVA stated that the bus is at the end of the line when it's at Alston and Shattuck but the route continues on. Staff responded that this information will be forwarded to the AVA department.

**16. Staff Communications and Announcements**

Mallory Nestor-Brush, Accessible Services Manager, stated that the District Secretary is no longer automatically sending Board Agendas electronically and those who would like to receive them should sign up for AC Transit e-news.

Mallory also stated that 2015 is the 25<sup>th</sup> Anniversary of the ADA and stated that this year would be a good time to highlight people with disabilities riding AC Transit.

Kimberly Ridgeway, Accessible Services Specialist, asked each Committee member to indicate if he/she would like to continue as an AAC member in the upcoming year by show of hands. Each member in attendance responded in the affirmative. This information will be forwarded to the District Secretary. Recruitment to fill the empty AAC spot will begin January 1, 2015.

**17. Set Next Agenda & Meeting Date**

The next AAC Meeting will be held Wednesday, February 11, 2015 1600 Franklin Street, 4<sup>th</sup> Floor Conference Room, Oakland, CA.

**18. Adjournment**

The meeting adjourned at 4:47 p.m.

**ATTACHMENT 2**  
 Lift /Ramp Road Call Report  
 January 25, 2015 – February 21, 2015

| Coach Series     | Type | Date    | Coach # | Line # | Operator Length of Service | Problem Reported              | Problem Found<br><i>* Indicates Chargeable</i> |
|------------------|------|---------|---------|--------|----------------------------|-------------------------------|--|
| 4000 (NABI)      | Lift | 1/22/15 | 4090    | O      | 60+ mos.                   | KNEELER STUCK ON RAISE        | KNEELER VALVE B.O.*                            |
| 6000 (MCI-Ricon) | Lift | 2/5/15  | 6018    | V      | 25-60 mos.                 | STUCK LIFT                    | BROKEN STOW MOTOR SHAFT*                       |
| 1000 (VH-Ricon)  | Ramp | 2/19/15 | 1031    | 51A    | 60+ mos.                   | BROKEN DRAWER KNOB            | ROAD HAZARD                                    |
| 1000 (VH-Ricon)  | Ramp | 1/20/15 | 1036    | 45     | 60+ mos.                   | SECUREMENT DRAWER B.O.        | ROAD HAZARD                                    |
| 1000 (VH-Ricon)  | Ramp | 1/20/15 | 1051    | 45     | 60+ mos.                   | STOW LIGHT ON, BUS WON'T MOVE | DEFECTIVE FUSE AT LOGIC CONTROLLER *           |
| 1000 (VH-Ricon)  | Ramp | 2/17/15 | 1054    | 97     | 60+ mos.                   | RAMP WON'T OPERATE BY HAND    | B.O. HYDRAULIC POWER UNIT*                     |
| 1000 (VH-Ricon)  | Ramp | 2/6/15  | 1060    | 88     | 7-12 mos.                  | B.O. DRAWER                   | LOKING MOTOR B.O.*                             |
| 1000 (VH-Ricon)  | Ramp | 1/25/15 | 1064    | 26     | 25-60 mos.                 | BROKEN DRAWER KNOB            | BROKEN DRAWER KNOB                             |
| 1300 (Lift U)    | Ramp | 2/12/15 | 1315    | 57     | 60+ mos.                   | B.O. RAMP OPERATION           | ROAD HAZARD                                    |
| 1300 (Lift U)    | Ramp | 2/6/15  | 1333    | 1      | 25-60 mos.                 | METAL PLATE STICKING OUT      | ROAD HAZARD                                    |
| 1300 (Lift U)    | Ramp | 1/27/15 | 1358    | 11     | 60+ mos.                   | RAMP WON'T STOW ALL THE WAY   | DAMAGED PULL RING*                             |
| 1400 (Lift U)    | Ramp | 2/4/15  | 1414    | 200    | 60+ mos.                   | RAMP NOT WORKING              | DEBRIS UNDER RAMP, RAMP OK.                    |
| 1400 (Lift U)    | Ramp | 1/29/15 | 1426    | 98     | 60+ mos.                   | RAMP LIGHT ON, BUS WON'T MOVE | DEBRIS   |
| 1400 (Lift U)    | Ramp | 2/6/15  | 1456    | 72M    | 60+ mos.                   | B.O. LIFT OPERATION           | BENT LATCH                                     |



| <b>Coach Series</b> | <b>Type</b> | <b>Date</b> | <b>Coach #</b> | <b>Line #</b> | <b>Operator Length of Service</b> | <b>Problem Reported</b>     | <b>Problem Found<br/>* Indicates Chargeable</b> |
|---------------------|-------------|-------------|----------------|---------------|-----------------------------------|-----------------------------|---|
| 2100 (VH-Ricon)     | Ramp        | 2/13/15     | 2153           | 1R            | 60+ mos.                          | SECUREMENT STUCK ON W/CHAIR | ROAD HAZARD                                     |
| 5100 (VH-Ricon)     | Ramp        | 2/7/15      | 5102           | 12            | 60+ mos.                          | PASS. WALKER STUCK ON SEAT  | ROAD HAZARD                                     |

**Operator Length of Service Totals:**

0-6 Mos: **0** Operator; 7-12 Mos: **1** Operators; 12-24 Mos: **1** Operators; 25-60 Mos: **3** Operators; 60+ Mos: **11** Operators  
 (63) (27) (131) (163) (866)

| Series   | Year Added | Type  | Qty              |
|--|------------|---|------------------|
| 1000   | 2003       | True Low Floor Standard (40 ft.)            | 95               |
| 1200   | 2008       | True Low Floor Standard (40 ft.) <Van Hool> | 27               |
| 1300   | 2013       | Standard Low Floor (40 ft) Gillig           | 65               |
| 1400   | 2014       | Standard Low Floor (40 ft) Gillig           | 30               |
| 2000   | 2003       | True Low Floor Articulated                  | 47               |
| 2100   | 2006-2009  | Suburban Articulated                        | 33               |
| 2200   | 2013       | Standard Low Floor (60 ft.) <New Flyer>     | 23               |
| 4000   | 2000-2002  | Standard Low Floor (40 ft.) <NABI>          | 47               |
| 5000   | 2006       | Low Floor Standard (30 ft.)                 | 51               |
| 5100   | 2009       | Low Floor Standard (30 ft.)                 | 39               |
| 6000   | 2000-2003  | Commuter Coaches <MCI>                      | 46               |
| 6100   | 2013       | Commuter Coaches (40 ft.) <Gillig>          | 54               |
| FC   | 2010       | Fuel Cell Standard (40 ft.)                 | 12               |
|  |            |   |                  |
|  |            |   | <i>Total</i> 569 |
| <i>* Please note the 7200's are classified as 4000 series buses.</i> |            |   |                  |

**ATTACHMENT 3****MCI FLEET LIFT REPORT – February 27, 2015**

Listed below is the weekly report of the MCI wheelchair lift status at **All Divisions**.

|                            |           |
|----------------------------|-----------|
| Total All Divisions Lifts  | <u>46</u> |
| Working Lifts              | <u>46</u> |
| B.O. Lifts waiting repair  | <u>0</u>  |
| P.M. inspections remaining | <u>0</u>  |
| P.M. inspections complete  | <u>3</u>  |
| Roadcalls                  | <u>0</u>  |

**B.O. by Division**

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|            |            |         |
|------------|------------|---------|
| Emeryville | E. Oakland | Hayward |
| 0          | 0          | 0       |

**Repaired by Division**

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|            |            |         |
|------------|------------|---------|
| Emeryville | E. Oakland | Hayward |
| 1          | 3          | 0       |

**P.M. Inspections Due by Division**

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|            |            |         |
|------------|------------|---------|
| Emeryville | E. Oakland | Hayward |
| 0          | 0          | 0       |

**P.M. Inspections Completed by Division**

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|            |            |         |
|------------|------------|---------|
| Emeryville | E. Oakland | Hayward |
| 0          | 0          | 0       |

**ATTACHMENT 4**  
**Wheelchair Lift Cycling Report**  
**January 25, 2015 – February 28, 2015**

| Date    | Number of Lifts Cycled | Percentage of Fleet |
|---------|------------------------|---------------------|
| 1/26/15 | 80                     | 87%                 |
| 1/27/15 | 86                     | 93%                 |
| 1/28/15 | 87                     | 95%                 |
| 1/29/15 | 85                     | 92%                 |
| 1/30/15 | 88                     | 96%                 |
| 2/2/15  | 85                     | 92%                 |
| 2/3/15  | 84                     | 91%                 |
| 2/4/15  | 82                     | 89%                 |
| 2/5/15  | 85                     | 92%                 |
| 2/6/15  | 84                     | 91%                 |
| 2/9/15  | 86                     | 93%                 |
| 2/10/15 | 87                     | 95%                 |
| 2/11/15 | 87                     | 95%                 |
| 2/12/15 | 85                     | 92%                 |
| 2/13/15 | 86                     | 93%                 |
| 2/16/15 | 86                     | 93%                 |
| 2/17/15 | 86                     | 93%                 |
| 2/18/15 | 84                     | 91%                 |
| 2/19/15 | 87                     | 95%                 |
| 2/20/15 | 92                     | 100%                |
| 2/23/15 | 86                     | 93%                 |
| 2/24/15 | 86                     | 93%                 |
| 2/25/15 | 80                     | 87%                 |
| 2/26/15 | 86                     | 93%                 |
| 2/27/15 | 88                     | 96%                 |

Note:

- This report is for the MCI fleet only (46 active vehicles).
- Coaches are put into service twice a day.
- This report is only for vehicles in service on dates listed.
- MCI's Operate only Monday – Friday.