

**AGENDA PACKET
AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
REGULAR MEETING
WEDNESDAY, MARCH 12, 2014
12:00 P.M.**

INDEX OF ATTACHMENTS

- 1. Minutes from February 11, 2014**
- 2. Excerpts from December 10, 2013 Meeting Minutes - 2013 AAC Priorities and Results of Brainstorming**

**MEETING LOCATION
AC TRANSIT
1600 Franklin Street,
4th Floor Conference Room
12:00 P.M.
Oakland, California 94612**

**For additional information about the Accessibility Advisory Committee
contact Tammy Kylo, Secretary to the Committee, at 510-891-7175**

AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
AC TRANSIT
1600 FRANKLIN STREET, OAKLAND, CA 94612
12:00 P.M., WEDNESDAY, MARCH 12, 2014
REGULAR MEETING

TELECONFERENCE:
Pamela Fadem, Chair
305 Dogwood, Southbury, CT 06488

AAC MEMBERS:

JANET ABELSON

SHIRLEY CRESSEY

STEVE FORT

YULI JACOBSON

JAMES ROBSON

DEBORAH TAYLOR

MARINA VILLENA

SCOTT BLANKS, VICE CHAIR

PAMELA FADEM, CHAIR

JIM GONSALVES

DON QUEEN

WILL SCOTT

HECTOR VARELA

HALE ZUKAS

1. Roll Call and Introduction of Staff Members and Guests
2. Order of Agenda
3. Approval of Minutes for February 11, 2014 [Attachment 1]
4. Completion of Conflict of Interest Form 700 (AC Transit Staff)
5. Discussion regarding Joint Meeting with the Board of Directors [Attachment 2]
6. Public Comments
7. Member Communications and Announcements
8. Staff Communications and Announcements
9. Set Next Agenda & Meeting Date
10. Adjournment

ATTACHMENT:

Meeting Minutes: February 11, 2014 [Attachment 1]

**Excerpts from December 10, 2013 Meeting Minutes
2013 AAC Priorities and Results of Brainstorming** [Attachment 2]

Staff to the Accessibility Advisory Committee:

Mallory Nestor-Brush, Accessible Services Manager (510) 891-7213

Kim Ridgeway, Accessible Services Specialist (510) 891-7261

Tammy Kylo, Administrative Coordinator (510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Linda Nemeroff, District Secretary, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1
DRAFT MINUTES
REGULAR MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
FEBRUARY 11, 2014**

The meeting came to order at 1:03 p.m.

1. Roll Call and Introduction of Guests

AAC members present:

Scott Blanks, Vice Chair	Shirley Cressey
Steve Fort	Don Queen
James Robson	Will Scott
Deborah Taylor	Marina Villena
Hale Zukas	

AAC members absent:

Janet Abelson (excused)	Pam Fadem, Chair (excused)
Jim Gonsalves (excused)	Yuli Jacobson (excused)
Hector Varela (excused)	

Staff: Mallory Nestor-Brush, Accessible Services Manager
Tammy Kylo, Administrative Coordinator
Kim Ridgeway, Accessible Services Specialist
H.E. Christian Peoples, Board of Directors

Guests: Laura Corona
Patrick J. Forte, Commission on Aging, City of Oakland
Danielle Roundtree

2. Order of Agenda

The order of the agenda was approved.

3. Approval of Minutes

MOTION: Villena/Robson approved the January 14, 2014 AAC meeting minutes.
6 Yeas. 3 Abstentions.

4. Review Draft of Outreach Flyer

The AAC members reviewed the Draft Outreach Flyer and requested a larger font, and under the section entitled “Need Accessible Bus Services?” include Automated Vehicle Announcements (AVA), Priority Seating and Next Bus as features that AC Transit offers.

5. Fare Proposal Update

The Board of Directors approved the Fare Policy on December 11, 2013. All proposals were approved by the Board except the increase in the Youth/Senior/Disabled pass. A Senior/Disabled 31-day rolling pass will be reviewed in the future.

6. Chair's Report

Scott Blanks, Vice Chair, reported that there is an Access Compliance Advisory Committee (ACAC) meeting on February 19, 2014, 10:00 a.m., at City of Oakland, City Hall, Hearing Room Three. Blanks also reported that recent correspondence was sent requesting a meeting between the Joint BRT Committee leadership and AC Transit BRT representatives to improve communications.

7. Board Liaison Report

Director Peebles reported on the following items:

- Board of Directors Meeting agenda items for February 12, 2014:
 - 2013 Annual Ridership Report – Increase in ridership
 - Quarterly Operations Performance Report
 - Assessment Study and recommendations for the reactivation/reopening of Division 3 in Richmond
- The Board of Directors are concerned with the outreach items and priorities that were listed in the AAC minutes. Director Peebles recommends a Joint Board/AAC Meeting.

8. Review of Lift/Ramp Road Call Report

The report for the period of December 22, 2013 – January 18, 2014, showed 15 lift/ramp road calls. Of these 15 roadcalls, 7 were chargeable or mechanical.

9. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report – MCI (6000 Series)

Mallory Nestor Brush, Accessible Services Manager, reviewed the MCI Fleet Lift Report and Wheelchair Lift Cycling Report. Drivers are continuing to do a great job in cycling the lifts during the pre-trip with the average percentage of cycled lifts above 93% daily.

10. Service Review Advisory Committee (SRAC) Report

None.

11. Alameda County Transportation Commission (ACTC) PAPCO Report

Hale Zukas reported that Paratransit Advisory and Planning Committee (PAPCO) approved AC Transit's application for Grant Matching funds in the amount of \$50,000 to support its New Freedom application for Mobility Management and Marketing the 211 system. New Freedom funds are administered by Metropolitan Transportation Commission (MTC).

12. Public Comments

None.

13. Transit Correspondence

This is an informational item for the committee.

14. Member Communications and Announcements

None.

15. Staff Communications and Announcements

Mallory Nestor Brush, Accessible Services Manager, shared that there are no vacancies on the AAC committee, but all the applicants were ranked and will be on file in the event that a vacancy becomes available during the calendar year.

16. Set Next Agenda & Meeting Date

The next AAC Meeting will be held Wednesday, March 12, 2014 at 1600 Franklin Street, Oakland, CA. Agenda items include Discussion regarding Joint Meeting with Board of Directors, and Completion of Conflict of Interest Form 700.

17. Adjournment

The meeting adjourned at 2:19 p.m.

ATTACHMENT 2
Excerpts from December 10, 2013 Meeting Minutes
2013 AAC Priorities and Results of Brainstorming

Brainstorm Action Items for the 2013 AAC Top Priorities

- Advocate for the most equitable and accessible AC Transit service and equipment, and encourage AC Transit to be an industry leader in accessibility.
 - Study what’s available; research available equipment.
 - Reach out to other transit agencies.
 - Outreach:
 - Attend outreach events.
 - Attend community meetings.
 - Talk to seniors, people with disabilities, and agencies that work with these groups (i.e. Regional Center, ILCs).
 - Encourage members of the community to attend meetings and outreach events.
 - Identify a list of outreach events.
 - Identify a list of agencies/organizations.
 - Receive BRT Design Updates.
 - Hold Town Hall Meeting.
 - Establish an Outreach Subcommittee.
- Advocate for increasing State and Federal funding for public transit.
 - Outreach:
 - Attend outreach events.
 - Attend community meetings.
 - Talk to seniors, people with disabilities, and agencies that work with these groups about funding, including Measure B.
 - Review legislative information.
 - Understand the messaging: basic facts and figures; state and federal legislation.
 - Receive State and Federal Legislation information and updates.
 - Receive a presentation that includes AC Transit’s legislative position.
 - Request bus for lobbying.
- Support and participate in driver training to ensure drivers are proficient, sensitive to the needs of seniors and people with disabilities, and help create an atmosphere that is welcoming to all riders.
 - Participate in driver training.
 - Review list of training videos.
- Support and engage in activities to increase ridership of seniors and people with disabilities on the fixed route transit system. This includes general education to increase the public’s knowledge and understanding of the needs of seniors and people with disabilities and a commitment to removing barriers throughout the transit system.

- Identify barriers to access.
- Remove barriers:
 - Help to develop ways to help drivers understand and stick to policy and procedures.
- Educate the public about the right to ride and the needs of seniors and people with disabilities.
- Car Card Campaign:
 - Establish Car Card Campaign Subcommittee.
 - General education campaign.
 - Work with Accident Prevention Group/Committee.