

**AGENDA PACKET  
AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
REGULAR MEETING  
TUESDAY, MARCH 12, 2019  
1:00 P.M.**

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**INDEX OF ATTACHMENTS**

- 1. Minutes from February 12, 2019**
  - 2. BRT Update**
  - 3. AAC Member Etiquette**
  - 4. Lift/Ramp Road Call Report**
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**MEETING LOCATION**

**East Bay Paratransit Office  
1750 Broadway  
Oakland, CA 94612  
1:00 P.M.**

**Transit to AAC Meeting**

**All AC Transit bus lines service downtown Oakland stops within walking distance of the meeting location.  
This site can also be reached via BART to the 19<sup>th</sup> Street Oakland station.**

**For additional information about the Accessibility Advisory Committee, contact Tammy Kylo, Secretary to the Committee, at 510-891-7175.**

**AGENDA  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
EAST BAY PARATRANSIT OFFICE  
1750 BROADWAY, OAKLAND, CA 94612  
1:00 P.M., TUESDAY, MARCH 12, 2019  
REGULAR MEETING**

**AAC MEMBERS:**

**JANET ABELSON**

**CHONITA CHEW**

**PAMELA FADEM, CHAIR**

**SANDRA JOHNSON**

**JAMES ROBSON**

**TANYA WASHINGTON**

**CHRIS WILLIAMS**

**ERIKA BRUHNS**

**MARY CLUTTS**

**JIM GONSALVES**

**DON QUEEN**

**WILL SCOTT**

**BARBARA WILLIAMS, VICE CHAIR**

**HALE ZUKAS**

1. Roll Call and Introduction of New Members and Guests
2. Order of Agenda
3. Approval of Minutes for February 12, 2019 [Attachment 1]
4. Update on BRT (Steven Jones) [Attachment 2]
5. BRT Ticket Vending Machine (BRT Staff)
6. Review AAC Member Etiquette (Kim Ridgway) [Attachment 3]
7. Chair's Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 4]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment

**ATTACHMENTS:**

<b>Meeting Minutes: February 12, 2019</b>	<b>[Attachment 1]</b>
<b>BRT Update</b>	<b>[Attachment 2]</b>
<b>AAC Member Etiquette</b>	<b>[Attachment 3]</b>
<b>Lift/Ramp Road Call Report</b>	<b>[Attachment 4]</b>

**Staff to the Accessibility Advisory Committee:**

<b>Mallory Nestor-Brush, Accessible Services Manager</b>	<b>(510) 891-7213</b>
<b>Kim Ridgeway, Accessible Services Specialist</b>	<b>(510) 891-7261</b>
<b>Tammy Kylo, Administrative Coordinator</b>	<b>(510) 891-7175</b>

**ALTERNATIVE FORMATS:** AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Tammy Kylo, Administrative Coordinator, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

**SIGN LANGUAGE INTERPRETER:** A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

**NO SCENTED PRODUCTS:** Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

**PUBLIC SPEAKERS:** Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1  
DRAFT MINUTES  
REGULAR MEETING OF THE AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
FEBRUARY 12, 2019**

The meeting was called to order at 1:10 p.m.

**1. Roll Call and Introduction of Members and Guests**

**AAC members present:**

Janet Abelson	Chonita Chew
Mary Clutts	Don Queen
James Robson	Tanya Washington
Barbara Williams, Vice Chair	Hale Zukas

**AAC members absent:**

Erika Bruhns (excused)	Pam Fadem
Maureen Gilhooly	Jim Gonsalves (excused)
Will Scott (excused)	

**Staff:**

Tammy Kylo, Administrative Coordinator  
Kim Ridgeway, Accessible Services Specialist  
Mallory Nestor-Brush, Accessible Services Manager  
Michael Eshleman, Service Planning Manager  
Claudia Burgos, Director of Legislative Affairs & Community Relations  
Beverly Greene, Executive Director of External Affairs and Marketing  
Michele Joseph, Director of Marketing and Communications  
Chris Andrichak, Director of Management and Budget  
Patricia Broadbent, Senior Project Manager

**Guests:**

H. E. Christian Peeples, Board of Directors (via Phone)  
Arnold Brillinger, Chair, Service Review Advisory Committee (SRAC)  
Isis Feral  
Heidi Cash

**2. Order of Agenda**

The order of agenda was approved.

**3. Approval of Minutes**

MOTION: Abelson/Robson approved the December 11, 2018 AAC meeting minutes. The motion carried by the following vote:

AYES – 8: Abelson, Chew, Clutts, Queen, Robson, Washington, Williams, Zukas

ABSENT – 5: Bruhns, Fadem, Gilhooly, Gonsalves, Scott

#### **4. Review March Service Changes**

Michael Eshleman, Service Planning Manager, reported on the service changes to be implemented on March 17, 2019. (*Note – the implementation date has changed to March 31, 2019*) The March sign-up is generally reserved for making minor adjustments to service based on feedback received after the August sign-up. However, this sign-up includes two key initiatives:

1. Improving service reliability through runtime and layover adjustments to account for increased congestion, and
2. Reducing service levels on several lines to reduce the number of operators required to operate the scheduled service.

The following changes will take place in the March sign-up:

- Reliability improvements on Lines 12, 14, 18, 28, 29, 33, 36, 41, 56, 57, 60, 70, 76, 80, 88, 210, 216, 217, 851, and F.
- Service-level adjustments to Lines 1, 6, 34, and 35 to reduce the number of operators required to meet published schedules.
- Addition of a stop on Line 706 at Fruitvale BART to ensure BART customers in that area have access to the Early Bird Express network between 4:00 a.m. and 5:00 a.m. on weekdays.
- Minor adjustments to lines 10, 800, and 851 to reduce service overlap.

#### **5. Review Proposed Fare Changes/Public Hearing**

Chris Andrichak, Director of Management and Budget, reviewed the local fare change proposal with the Committee. Over the past year, AC Transit has carried more than 53 million passengers while expanding service and introducing over 100 new buses to replace aging coaches and support our growing ridership.

In order to achieve operational objectives, and continue to provide safe and quality service, AC Transit created a plan that includes a fare change schedule and new rider incentive programs.

Public input is invited on the proposal with the following key components:

1. Plan for the future: Simple and predictable fare schedule that reflects the mobility benefits we provide, while keeping up with rising operational cost.
2. Save more with Clipper®: Incentive discounts of up to 50¢ for Adult Single Ride and Adult Day Pass and up to 25¢ for Youth/Senior/Disabled Single Ride and Day Pass.
3. Pay as you go: Pay for your pass one ride at a time using a mobile fare application to ensure you never spend more than you need to. This proposal, pending the

implementation of the mobile application, would include an accumulator function for the Day Pass, the 31-Day Pass, and a new 7-Day Pass.

The AC Transit Board of Directors is also considering an option to increase fares based on the rate of operating cost increases. If a decision is made to increase fares based on operating costs, staff will return to the Board with a detailed plan that will require another public hearing.

The earliest decision on these proposals will occur at the AC Transit Board of Directors meeting on February 27, 2019.

#### **HOW TO COMMENT**

You can provide input by attending any of the scheduled Public Hearings. You are encouraged to submit comments via email, phone, fax, and U.S. Mail no later than the close of the Public Hearing on February 13, 2019.

Please send or address your comments to:

AC Transit Board of Directors, 1600 Franklin Street, Oakland, CA 94612

Phone: (510) 891-7201

Spanish (510) 891-7291

Chinese (510) 891-7292

TDD: Call 711 and specify (510) 891-4700

Fax: (510) 891-7157

E-mail: [planning@actransit.org](mailto:planning@actransit.org)

Tammy Kylo, Secretary to the Committee, handed out comment forms to the members who wished to send in a written comment.

#### **6. Review of 2019 Rider Etiquette Brochure**

Michele Joseph, Director of Marketing and Communications, reviewed the Rider Etiquette Brochure. These brochures will be printed in three languages: English, Spanish and Chinese. The brochures will be on the buses and at outreach events.

#### **7. Update on BRT Ticket Vending Machines**

Patricia Broadbent, Senior Project Manager, gave an update on the Ticket Vending Machine, (TVM) for BRT. The actual TVM will be at the next AAC meeting on March 12, 2019 for the members to review. One challenge is getting power to the various stations.

The Committee voiced concern that only one TVM machine would be available per station, and it will be hard for an individual in a wheelchair to access. Other concerns/questions were security, weatherization, maintenance and redundancy of the TVM.

**8. Discussion to modify Meeting Place and Regular Meetings in the AAC By-Laws**

The Committee reviewed Section 4. Meeting Place and Section 5. Regular Meeting from the AAC by-laws. Abelson/Clutts moved to update Section 4 to reflect that the meetings shall be held at 1750 Broadway, Oakland, CA. Motion carried Unanimously.

The Committee discussed the proposal to move meetings to every other month, rather than monthly due to lack of quorum some months from member unexcused absences. After a brief discussion Abelson motioned to keep the meetings monthly. Zukas/Chew approved the motion. Motion carried Unanimously.

**9. Chair's Report**

None.

**10. Board Liaison Report**

H. E. Christian Peeples, AC Transit Board of Directors, reported that

- Joe Wallace was elected President of the Board and Director Diane Shaw will be the new AAC Liaison.
- The Fare Policy Public Hearing is February 13, at 2 pm and 5pm.

**11. Review of Lift/Ramp Road Call Report**

The Committee reviewed the Road Call report for December 30 – January 26, 2019. There was a total of ten (10) road calls, 6 being chargeable.

**12. Service Review Advisory Committee (SRAC) Report**

Janet Abelson gave an update on the January 7, SRAC meeting. The Committee voted to move the meeting calendar to start with the first meeting of the year in February to be able to avoid Federal Holidays that fall on Mondays. The Committee also discussed modifications to the SRAC Attendance Policy. The SRAC instructed Staff to bring the By-Law modifications to the next SRAC meeting for review and approval. The SRAC also received the Bi-monthly EBP Performance report. The next SRAC meeting is March 5<sup>th</sup> at 12:30 pm at the East Bay Paratransit offices.

Tammy Kylo, Committee Secretary will send a link to the AAC members to the EBP SRAC page to be able to review the SRAC meeting packet.

**13. Alameda County Transportation Commission (ACTC) PAPCO Report**

None.

**14. Public Comments**

Isis Feral voiced concern with Paratransit and it's on time performance due to lack of drivers. Isis urged AC Transit, BART and East Bay Paratransit to get the word out to

drivers, staff and passengers to refrain from wearing scented products which could be harmful to those who have environmental disabilities.

### **13. Member Communications and Announcements**

Jim Robson gave a report on the January 7th, AAC/CDL session in which he and Barbara Williams participated in a discussion about accessibility with Veteran Bus Operators. After the training they were given a tour of mock BRT platform and bus. The next AAC/CDL session will take place on February 21st at the Training and Education Center.

### **14. Staff Communications and Announcements**

Mallory reminded the Committee of the upcoming Bi-Annual Ethics Training. Tammy will send an email to the AAC members with the date, time and meeting place. Those who are not in attendance must take the Ethics Training on line and provide a certificate of completion to Tammy Kylo

### **15. Set Next Agenda & Meeting Date**

The next AAC Meeting will be held Tuesday, March 12, 2019 at East Bay Paratransit, 1750 Broadway, Oakland, in the Community Room. Agenda items will include update on BRT, a review of the BRT TVM's, and AAC Member Etiquette.

### **16. Adjournment**

The meeting adjourned at 3:20 p.m.



## **ATTACHMENT 2 BRT Update**

### **BRT: a \$216M Investment in the Community**

- 9.5-miles, Downtown Oakland (20<sup>th</sup> & Broadway) to San Leandro BART
- Combination of mixed-flow and 80% dedicated bus-only lanes
- 34 stations – 46 total platforms
  - 21 median
  - 12 curbside
  - 1 southern terminus (San Leandro BART)
- 27 hybrid-electric, low-emission, 5 door, 60-foot articulated buses
- New curb-to-curb pavement along most of the corridor
- Projected Revenue Service Date – December 2019

### **Construction Progress**

- 57% complete
- 18 BRT platforms comprising 15 BRT stations are in “interim condition” (6 in San Leandro, 12 in Oakland)
- 42<sup>nd</sup> Ave. to San Leandro border is in “interim condition” and paving from 42<sup>nd</sup> Ave. to Durant Blvd. is complete (except between 52<sup>nd</sup> – 62<sup>nd</sup>, where major roadway work is underway)
- Energizing and activating new signals
- Parking lots in Elmhurst and the Fruitvale are open – 19 and 24 spaces, respectively
- Striping new lanes and crosswalks in San Leandro and East Oakland
- Chinatown
  - identifying underground utilities to avoid conflicts with traffic signals and light poles
  - relocating communications lines on 11<sup>th</sup> Street at Broadway
- Eastlake to Fruitvale
  - relocating EBMUD waterline along E. 12<sup>th</sup> Street at 11<sup>th</sup> Avenue
  - building curb ramps, drainage systems, foundations for new signal/ lighting system, etc.
  - building stations at 2<sup>nd</sup>, 10<sup>th</sup>, and 24<sup>th</sup> Avenues
- Starting major construction in the Fruitvale this week and downtown Oakland very soon

### **Public Outreach**

- Community Construction Relations Managers (CCRMs) on the corridor every weekday
- Role: update stakeholders and help to identify / resolve issues associated with construction
- Community presentations, events, and “Open for Business” banners

- BRT Information Center in the Fruitvale

**Project Labor Agreement (PLA) and the Construction Careers Policy (CCP)**

- Hiring strategies focused on areas of high unemployment, and on individuals with barriers to employment.
  - 50% of all hours worked on the project are to be performed by Oakland and San Leandro residents
  - 20% of all hours worked on the project are to be performed by apprentices
  - 25% of all apprentice hours are to be performed by individuals with barriers to employment (homeless, veteran, formerly incarcerated)
- Workforce Development Fund – \$0.10 of every hour worked is collected and granted to local construction training & employment organizations (Cypress Mandela, West Oakland Job Resource Center and Rising Sun Energy Center)

Learn more at <https://brt.actransit.org>

**ATTACHMENT 3**  
**AAC Member Etiquette**

- Please arrive promptly at 1:00 pm for monthly AAC Meetings.
- To the extent possible, please stay through the entire meeting. Meetings usually run until approximately 3:30 pm.
- If you are unable to attend a meeting, please contact Tammy Kylo, Secretary to the Committee, at [tkylo@actransit.org](mailto:tkylo@actransit.org) or 510-891-7175 by **4:00 pm** the **DAY BEFORE** the scheduled meeting.
- Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.
- During meetings, if you would like to speak on an item, raise your hand so that the Chair recognizes you and gives you the floor. Please state your name so the members who are visually impaired, know who is speaking.
- Allow other members to finish speaking. Do not interrupt.
- Please refrain from engaging in side conversations during the meeting, for personal discussions are disruptive and are amplified by the Community Room sound system.
- To the extent possible, please direct your comments to the current topic. Additional comments regarding non-agenda items shall be reserved for “Member Communications and Announcements”.
- Please silence your cell phones (either off or vibrate). If you must take a call, do not answer inside the meeting. Please step out and return the call to avoid disruptions.

**ATTACHMENT 4**  
 Lift /Ramp Road Call Report  
 January 27, 2019 – March 1, 2019

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>	Pax Received Ride?
1200 (VH-Ricon)	Ramp	2/24/19	1208	18	25-60 mos.	Kneeler not working	Replaced kneeler sensor switch*	1577
1300 (Lift U)	Ramp	2/12/19	1346	33	60+ mos.	Ramp not working	Ramp repaired	1436
1400 (Lift U)	Ramp	2/7/19	1408	801	25-60 mos.	Ramp stuck	Stuck lift cleared	1426
1400 (Lift U)	Ramp	2/19/19	1408	99	60+ mos.	Ramp linkage bent	Ramp linkage repaired	2204
1400 (Lift U)	Ramp	1/27/19	1415	801	25-60 mos.	Ramp stuck	Cleared lift - non-mechanical	1415
1400 (Lift U)	Ramp	2/12/19	1457	39	60+ mos.	Damaged pull ring	Repaired damaged pull ring	1604
1500 (Lift U)	Ramp	1/28/19	1511	72	25-60 mos.	Drawer interlock rail bent	Removed Debris from Track, replaced part*	1511

**Operator Length of Service Totals:**

0-6 Mos: **0** Operator; 7-12 Mos: **0** Operators; 13-24 Mos: **0** Operators; 25-60 Mos: **4** Operators; 60+ Mos: **3** Operators  
 (37)                                      (33)                                      (104)                                      (356)                                      (857)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	91
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2012	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	68
1500	2016-2017	Standard Low Floor (40 ft) Gillig	82
2000	2003	True Low Floor Articulated	28
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
3500	2015	Eldorado Small Transit Vehicle	10
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	36
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
6200	2018	Low Floor Double Deckers (42.5 ft.)	15
FC	2010	Fuel Cell Standard (40 ft.)	13
<i>Total</i>			<b>635</b>