

**AGENDA PACKET  
AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
REGULAR MEETING  
TUESDAY, MAY 12, 2015  
1:00 P.M.**

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**INDEX OF ATTACHMENTS**

1. **Minutes from April 14, 2015**
2. **Lift/Ramp Road Call Report**

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**MEETING LOCATION  
AC TRANSIT  
1600 Franklin Street, 4<sup>th</sup> Floor  
1:00 P.M.  
Oakland, California 94612**

**For additional information about the Accessibility Advisory Committee  
contact Tammy Kylo, Secretary to the Committee, at 510-891-7175**

**AGENDA**  
**ACCESSIBILITY ADVISORY COMMITTEE (AAC)**  
**AC TRANSIT**  
**1600 FRANKLIN STREET, OAKLAND, CA 94612**  
**1:00 P.M., TUESDAY, MAY 12, 2015**  
**REGULAR MEETING**

**AAC MEMBERS:**

**JANET ABELSON**

**SHIRLEY CRESSEY**

**STEVE FORT**

**JIM GONSALVES**

**LISAMARIA MARTINEZ**

**JAMES ROBSON**

**MARINA VILLENA**

**SCOTT BLANKS, CHAIR**

**PAMELA FADEM**

**SALEEM SHĀKIR GILMORE**

**YULI JACOBSON**

**DON QUEEN**

**WILL SCOTT**

**HALE ZUKAS, VICE CHAIR**

1. Roll Call and Introduction of Guests
2. Order of Agenda
3. Approval of Minutes for April 14, 2015 [Attachment 1]
4. Discussion Regarding Characteristics for the General Manager Position (Gregg Moser, Krauthamer & Associates, Inc.)
5. Follow-up with 25<sup>th</sup> ADA Anniversary (Michelle Joseph)
6. Discussion of Resolution for Board of Director Approval (Janet Abelson)
7. Chair's Report
8. Board Liaison Report
9. Review of Lift/Ramp Road Call Report [Attachment 2]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment

**ATTACHMENTS:**

**Meeting Minutes: April 14, 2015**

**[Attachment 1]**

**Lift/Ramp Road Call Report**

**[Attachment 2]**

**Staff to the Accessibility Advisory Committee:**

**Mallory Nestor-Brush, Accessible Services Manager**

**(510) 891-7213**

**Kim Ridgeway, Accessible Services Specialist**

**(510) 891-7261**

**Tammy Kylo, Administrative Coordinator**

**(510) 891-7175**

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**SIGN LANGUAGE INTERPRETER:** A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

**NO SCENTED PRODUCTS:** Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

**PUBLIC SPEAKERS:** Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1  
DRAFT MINUTES  
REGULAR MEETING OF THE AC TRANSIT  
ACCESSIBILITY ADVISORY COMMITTEE (AAC)  
APRIL 14, 2015**

The meeting came to order at 1:03 p.m.

**1. Roll Call and Introduction of Guests**

**AAC members present:**

Janet Abelson	Scott Blanks, Chair
Shirley Cressey	Pam Fadem
Steve Fort	Saleem Gilmore
Jim Gonsalves (arrived at 1:50)	Lisamaria Martinez
Don Queen	James Robson
Will Scott	Marina Villena
Hale Zukas, Vice Chair	

**AAC members absent:**

Yuli Jacobson (excused)

**Staff:** Mallory Nestor-Brush, Accessible Services Manager  
Kim Ridgeway, Accessible Services Specialist  
Tammy Kylo, Administrative Coordinator  
Mitra Moheb, Senior Project Manager  
Victoria Wake, Marketing and Communications

**Guests:** H.E. Christian Peeples, Board President  
Lysa Hale, MTC  
Mary Fowler  
Bernita Thomas

**2. Order of Agenda**

The order of the agenda was approved.

**3. Approval of Minutes**

MOTION: Fadem/Scott approved the March 10, 2015 AAC meeting minutes. The motion carried by the following vote:

AYES – 11: Abelson, Blanks, Cressey, Fadem, Gilmore, Gonsalves, Martinez, Queen, Robson, Scott, Zukas  
ABSTENTIONS – 2: Fort, Villena  
ABSENT – 1: Jacobson

#### **4. Discuss Revisions to Regional Transit Connection Discount Card (RTC) Clipper Card Brochure**

Lysa Hale, Metropolitan Transportation Commission, solicited the Committee members for comments and suggested changes to the RTC Clipper Card Brochure. The Committee had the following comments and suggestions:

- Make the RTC Clipper Card Brochure link a direct link instead of a download
- The font size should be at least 14 point
- Provide an easy to find phone number in case the Clipper Card does not work
- Provide contact numbers for transit agencies for “Agency Pass” information
- Remind riders to tag when they enter and exit so they don’t pay a full charge throughout the brochure

Staff will send out Lysa Hale’s contact information so AAC members can send any follow-up questions or comments. Lysa thanked the committee for being a focus group for the project.

#### **5. BRT Update**

Mitra Moheb, Senior Project Manager, reported that the East Bay Bus Rapid Transit (BRT) project made significant progress during the first quarter of 2015. Two of the three construction packages awarded have moved forward with permitting in order to start construction in the 2<sup>nd</sup> quarter. Key advancements were made in Final Design, which will allow the major roadway construction to begin in the fourth quarter of 2015.

Notice to Proceed for Bid Package 1 (BP-1) was issued on December 19, 2014. Once permits are received for the respective jurisdictions, the contractor’s plan is to begin work in San Leandro in late April and move seamlessly into Oakland in early May without remobilization. Notice to Proceed for Bid Package 2 (BP-2) was issued on January 2, 2015. Permit acquisition and design of the Fruitvale Bypass is of top priority for the contractor. The contractor wants to be able to construct both the Fruitvale and Elmhurst lots concurrently then move to the Fruitvale Bypass during the summer of 2015.

The design of Bid Package 3 (BP-3), Major Roadway Infrastructure, reached the 95% design and was shared with agency partners for review in February 2015. The final design submission is planned for July 1, 2015. The BRT Bus Procurement draft bid proposals were submitted by vendors to AC Transit on March 27, 2015. Review and evaluation of bids is on-going.

The committee agendaed the BRT Bus Procurement Update and invited Mitra back for the June 9<sup>th</sup> meeting.

**6. Discussion of Efforts and Options for Marketing the 25th Anniversary of ADA**  
Victoria Wake, Manager Marketing and Communications, thanked the committee members for ideas and comments on marketing the 25<sup>th</sup> Anniversary of the signing and passing of the ADA. Victoria stated that the Marketing staff will focus on the following items, with most of the events happening in July 2015:

- Focus on changes that took place at AC Transit regarding ADA
- Board Resolution
- Information on the AC Transit Website
- Press Releases
- Celebration event (party)
- Use of and coordination with other Bay Area events, such as the 4<sup>th</sup> of July parades

Marketing Staff will follow-up with more details at the next AAC meeting.

### **7. Report on Driver Training Participation**

Kim Ridgeway, Accessible Services Specialist, reported that another successful AAC/New Bus Operator (NBO) training class was held on March 11, 2015 with AAC Members Janet Abelson, and Scott Blanks in attendance.

Kim reported that the next three dates and times will be the following:

- Wednesday, May 13, 2015; 10 am – 12 pm
- Wednesday, June 10, 2015; 10 am – 12 pm
- Wednesday, July 15, 2015; 10 am – 12 pm

Staff will send an email asking for 2-3 volunteers for the next three AAC / New Bus Operator Classes.

### **8. Review of Lift/Ramp Road Call Report**

The report for the period of February 22 – March 28, 2015, showed 14 lift/ramp road calls. Of these 14 road calls, eight were chargeable or mechanical. By a request from the committee a column has been added to the report to show if the passenger received a ride when there is a Lift/Ramp road call.

### **9. Chair's Report**

None.

### **10. Board Liaison Report**

H. E. Christian Peeples, Board President, reported that The Board of Directors has appointed Kathleen Kelly as the agency's Interim General Manager. Ms. Kelly, who formerly served as AC Transit's Chief of Operations, will serve as the agency's interim

general manager for approximately six months while assisting the Board and its executive search firm in finding a new, permanent General Manager. She will take over the duties of David Armijo, who resigned as the agency's chief executive officer on March 26.

**11. Service Review Advisory Committee (SRAC) Report**

None.

**12. Alameda County Transportation Commission (ACTC) PAPCO Report**

None.

**13. Public Comments**

None.

**14. Member Communications and Announcements**

- Congratulations to Lisamaria Martinez on her new baby boy, Zak, born April 2, 2015.
- 4th Annual North Berkeley Senior Center Health Fair will be on Thursday, April 23, 2015, from 10am – 2pm, located at 1901 Hearst Avenue, Berkeley, CA 94709

**15. Staff Communications and Announcements**

AB1234 Training on May 5, 2015 or on-line course must be completed by May 15<sup>th</sup>.

**16. Set Next Agenda & Meeting Date**

The next AAC Meeting will be held Tuesday, June 9, 2015 at 1600 Franklin Street, 2<sup>nd</sup> Floor Lobby, Oakland, CA. Agenda items include BRT Bus Procurement and Follow-up on the 25<sup>th</sup> Anniversary of ADA.

**17. Adjournment**

The meeting adjourned at 2:53 p.m.

**ATTACHMENT 2**  
Lift /Ramp Road Call Report  
March 29, 2015 – April 18, 2015

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>	Pax Received Ride?
3500 (ELD-Ricon)	Lift	4/17/15	3502	46L	60+ mos.	B.O. LIFT	OPERATOR ERROR	Yes
4000 (NABI)	Lift	4/18/15	4077	97	25-60 mos.	LIFT NOT WORKING	OPERATOR ERROR	Yes
1000 (VH-Ricon)	Ramp	3/31/15	1067	72	60+ mos.	RAMP WON'T DEPLOY	RAMP CHECKED OK	Yes
1000 (VH-Ricon)	Ramp	<b>4/17/15</b>	<b>1041</b>	51B	60+ mos.	<b>DRAWER WON'T CLOSE</b>	<b>B.O. DRAWER LOCKING MOTOR*</b>	Yes
1300 (Lift U)	Ramp	4/12/15	1344	72	25-60 mos.	B.O. RAMP	ROAD HAZARD	Yes
1400 (Lift U)	Ramp	4/12/15	1432	21	60+ mos.	B.O. RAMP	ROAD HAZARD	Yes
1400 (Lift U)	Ramp	4/12/15	1432	21	60+ mos.	WARNING LIGHT ON AND OFF	ROAD HAZARD	Yes
2000 (VH-Ricon)	Ramp	4/4/15	2006	57	7-12 mos.	B.O. LIFT/RAMP	NO PROBLEM FOUND	Yes
2000 (VH-Ricon)	Ramp	4/9/15	2006	52	25-60 mos.	BUS WON'T MOVE	MISADJUSTED DRAWER	Yes
2000 (VH-Ricon)	Ramp	4/17/15	2056	1	0-6 mos.	BELTS STUCK ON WHEEL CHAIR	OPERATOR ERROR	Yes
2100 (VH-Ricon)	Ramp	4/5/15	2192	1	7-12 mos.	DRAWER WON'T OPEN	OPERATOR ERROR	Yes
2100 (VH-Ricon)	Ramp	4/9/15	2108	1R	60+ mos.	STUCK RAMP	DID NOT FAIL	Yes



Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found * Indicates Chargeable	Pax Received Ride?
2100 (VH-Ricon)	Ramp	4/15/15	2154	1R	60+ mos.	BELTS STUCK ON WHEEL CHAIR	OPERATOR ERROR	Yes
5000 (VH-Ricon)	Ramp	3/29/15	5013	7	25-60 mos.	<b>KNEELER WON'T WORK</b>	<b>B.O. KNEELER SWITCH*</b>	Yes

**Operator Length of Service Totals:**

0-6 Mos: **1** Operator; 7-12 Mos: **2** Operators; 12-24 Mos: **0** Operators; 25-60 Mos: **4** Operators; 60+ Mos: **7** Operators  
 (63)                                      (27)                                      (131)                                      (163)                                      (866)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	95
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2013	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	30
2000	2003	True Low Floor Articulated	47
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
4000	2000-2002	Standard Low Floor (40 ft.) <NABI>	47
3500	2015	Eldorado Small Transit Vehicle	2
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	46
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
FC	2010	Fuel Cell Standard (40 ft.)	12
<i>Total</i>			<i>571</i>
<i>* Please note the 7200's are classified as 4000 series buses.</i>			