

**AGENDA PACKET
AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
REGULAR MEETING
TUESDAY, NOVEMBER 11, 2014
1:00 P.M.**

INDEX OF ATTACHMENTS

- 1. Minutes from October 14, 2014**
- 2. Lift/Ramp Road Call Report**
- 3. MCI Fleet Lift Report**
- 4. Wheelchair Lift Cycling Report – MCI (6000 Series)**

**MEETING LOCATION
AC TRANSIT
1600 Franklin Street, 2nd Floor
1:00 P.M.
Oakland, California 94612**

**For additional information about the Accessibility Advisory Committee
contact Tammy Kylo, Secretary to the Committee, at 510-891-7175**

AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
AC TRANSIT
1600 FRANKLIN STREET, OAKLAND, CA 94612
1:00 P.M., TUESDAY, NOVEMBER 11, 2014
REGULAR MEETING

AAC MEMBERS:

JANET ABELSON

SHIRLEY CRESSEY

STEVE FORT

YULI JACOBSON

JAMES ROBSON

DEBORAH TAYLOR

HALE ZUKAS, VICE CHAIR

SCOTT BLANKS, CHAIR

PAMELA FADEM

JIM GONSALVES

DON QUEEN

WILL SCOTT

MARINA VILLENA

1. Roll Call and Introduction of Staff Members and Guests
2. Order of Agenda
3. Approval of Minutes for October 14, 2014 [Attachment 1]
4. Discussion of Bus Stops (Mary Archer)
5. BRT-Access and Functional Needs Subcommittee (AFNS) Report (Scott Blanks / Jim Robson)
6. Report on AAC Involvement in Driver Training on November 5, 2014
7. Chair's Report
8. Review of Lift/Ramp Road Call Report [Attachment 2]
9. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report–MCI (6000 Series) [Attachments 3 & 4]
10. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
11. ACTC PAPCO Report (Hale Zukas)
12. Public Comments
13. Member Communications and Announcements
14. Staff Communications and Announcements
15. Set Next Agenda & Meeting Date
16. Adjournment

ATTACHMENTS:

Meeting Minutes: October 14, 2014	[Attachment 1]
Lift/Ramp Road Call Report	[Attachment 2]
MCI Fleet Lift Report	[Attachment 3]
Wheelchair Lift Cycling Report	[Attachment 4]

Staff to the Accessibility Advisory Committee:

Mallory Nestor-Brush, Accessible Services Manager	(510) 891-7213
Kim Ridgeway, Accessible Services Specialist	(510) 891-7261
Tammy Kylo, Administrative Coordinator	(510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Linda Nemeroff, District Secretary, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1
DRAFT MINUTES
REGULAR MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
OCTOBER 14, 2014**

The meeting came to order at 1:13 p.m.

1. Roll Call and Introduction of Guests

AAC members present:

Scott Blanks, Chair	Pam Fadem
Jim Gonsalves (arrived at 1:20 p.m.)	Yuli Jacobson
Don Queen	Will Scott
Deborah Taylor	Marina Villena
Hale Zukas, Vice Chair (arrived at 2:07)	

AAC members absent:

Janet Abelson (excused)	Shirley Cressey (excused)
Steve Fort (excused)	Patrick Forte
James Robson (excused)	

Staff: Mallory Nestor-Brush, Accessible Services Manager
Tammy Kylo, Administrative Coordinator
Kim Ridgeway, Accessible Services Specialist
Stephen Newhouse, Transportation Planner
Bill Morris, Safety

Guests: Randall Glock
Jerry Grace

2. Order of Agenda

The order of the agenda was approved.

3. Approval of Minutes

MOTION: Gonsalves / Fadem approved the September 9, 2014 AAC meeting minutes.
The motion carried by the following vote:

AYES:4: Fadem, Gonsalves, Jacobson, Zukas

ABSTENSIONS:5: Blanks, Queen, Scott, Taylor, Villena

ABSENT:5: Abelson, Cressey, Fort, Forte, Robson,

4. Discussion of Plan ACT Routes & Schedules

Stephen Newhouse, Transportation Planner, reported on the current public outreach Plan ACT. The outreach/workshops are to identify core strength and new opportunities for improvement within AC Transit Systems. Plan ACT is a detailed review of AC Transit service, infrastructure, and policies to create a near and long-term vision for investment vision for investment. Plan ACT is divided into three distinct planning efforts:

- Comprehensive Operations Analysis (COA) to review routes and schedules
- Major Corridor Plan (MCP) to review infrastructure needs on key transit routes
- Short Range Transportation Plan (SRTP) to refresh AC Transit policies and vision

Newhouse explained the reason for the outreach is that travel patterns, traffic, customer preferences and land use change over time. The COA is an opportunity to determine how AC Transit can both respond to and anticipate changes. The COA is a collaborative process between AC Transit and the public. AC Transit provides information about system performance and potential service tradeoffs. The public uses this information to provide feedback to develop options for further evaluation. Options are refined into final recommendations for a finished plan. When adopted by the AC Transit Board, that plan becomes the blueprint for future service improvements.

Newhouse invited the AAC Member to participate by attending an open house workshop or by taking the online survey.

Meeting recessed at 1:46 pm due to an unannounced fire drill. Bill Morris, Safety Administrator, lead the committee through the garage and down the ramp to the outside. Morris timed the committee and it took five minutes to get everyone out of the building safely.

Meeting Reconvened at 2:00 pm the committee requested that staff add Safety/Evacuations to the agenda every 6 months along with an unannounced fire drill.

5. Discussion of AAC Involvement in Driver Training

The next New Bus Operator (NBO) training for AAC to participate in is scheduled for November 5, 2014 from 10:00am to 2:00pm. Each committee member should come prepared with the following:

- a) A personal story they'd like to share about experience on AC Transit buses and/or with AC Transit Drivers
- b) 1 or 2 expectations they have for AC Transit drivers (i.e. customer service expectations).

The following committee members volunteered: Marina Villena, Wil Scott, and Yuli Jacobson. Staff will send out logistics and more information.

6. Chair's Report

Scott Blanks gave his apologies to the committee for not being able to attend the September meeting and announced that he is now Deputy Director for LightHouse in San Francisco.

7. Review of Lift/Ramp Road Call Report

The report for the period of August 24, 2014 – September 27, 2014, showed 18 lift/ramp road calls. Of these 18 road calls, 4 were chargeable or mechanical. Committee is concerned with too many road calls caused by “debris”.

8. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report – MCI (6000 Series)

The Committee reviewed the MCI Fleet Lift Report and Wheelchair Lift Cycling Report. Drivers are continuing to do a great job in cycling the lifts during the pre-trip with the average percentage of cycled lifts above 91% daily.

9. Service Review Advisory Committee (SRAC) Report

The next meeting is on November 4, 2014.

10. Alameda County Transportation Commission (ACTC) PAPCO Report

None.

11. Public Comments

Jerry Grace commented that he attend the Board of Directors meeting on September 24, 2014 and was impressed with the Boardroom modernization design project that was presented.

12. Member Communications and Announcements

Pam Fadem was asked by Jim Robson to request the newest Gillig Bus come to a subsequent meeting so the AAC can have a test ride and report to the Board on accessibility needs.

13. Staff Communications and Announcements

Mallory Nestor-Brush, Accessible Services Manager reminded the committee that the Alameda CTC Workshop is on Friday, October 17, 2014 at Ed Roberts Campus, 3075 Adeline Street, Berkeley, CA (at Ashby BART Station).

14. Set Next Agenda & Meeting Date

The next AAC Meeting will be held Tuesday, November 12, 2014 at 1600 Franklin Street, 2nd Floor, Oakland, CA. Agenda items include Discussion of Bus Stops, and BRT-Access and Functional Needs Subcommittee (AFNS) Report.

15. Adjournment

The meeting adjourned at 2:40 p.m.

ATTACHMENT 2
 Lift /Ramp Road Call Report
 September 28, 2014 – November 1, 2014

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>
6000 (MCI-Ricon)	Lift	10/10/14	6045	E	60+ mos.	WON'T GO IN GEAR, LIFT DOOR ON	OPERATOR ERROR
1000 (VH-Ricon)	Ramp	10/2/14	1052	51A	25-60 mos.	BUS WON'T MOVE	RAMP CHECKED OK
1000 (VH-Ricon)	Ramp	10/6/14	1041	72	12-24 mos.	SECUREMENT DRAWER BROKEN	BROKEN DRAWER LATCH
1000 (VH-Ricon)	Ramp	10/7/14	1036	51A	60+ mos.	SECUREMENT DRAWER KNOB BROKEN	ROAD HAZARD
1000 (VH-Ricon)	Ramp	10/12/14	1085	F	60+ mos.	RAMP WON'T LAY FLAT	DEBRIS UNDER RAMP
1000 (VH-Ricon)	Ramp	10/20/14	1023	51A	60+ mos.	RAMP WON'T DEPLOY	NO PROBLEM FOUND
1000 (VH-Ricon)	Ramp	10/21/14	1089	72	60+ mos.	RAMP NOT WORKING	BROKEN ACTUATOR SHAFTS*
1200 (VH - Ricon)	Ramp	9/30/14	1216	97	60+ mos.	RAMP STICKING UP	DEBRIS UNDER RAMP
1300 (Lift U)	Ramp	10/2/14	1333	68	25-60 mos.	RAMP NOT FLUSH WITH FLOOR	OPERATOR ERROR-ACCIDENT
1300 (Lift U)	Ramp	10/3/14	1334	62	60+ mos.	BUS WON'T MOVE	RAMP CHECKED OK
1300 (Lift U)	Ramp	10/3/14	1320	51A	60+ mos.	B.O. RAMP OPERATION	FRONT DOOR PROXI. SW. MISALIGNED
1300 (Lift U)	Ramp	10/11/14	1317	62	0-6 mos.	RAMP WON'T DEPLOY	B.O. STOW PROXI SWITCH
1300 (Lift U)	Ramp	10/12/14	1320	62	60+ mos.	FRONT DOOR WON'T CLOSE	B.O. INTRLCKS CABLE ADAPTER-Ramp ok
1300 (Lift U)	Ramp	10/28/14	1363	74	60+ mos.	RAMP B.O.	DEBRIS UNDER RAMP

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found * Indicates Chargeable
1300 (<i>Lift U</i>)	Ramp	10/31/14	1347	72	12-24 mos.	KNEELER B.O.	KNEELER SWITCH MISPOSITIONED*
1400 (<i>Lift U</i>)	Ramp	9/30/14	1442	62	60+ mos.	LAP BELTS WON'T LATCH	DEBRIS INSIDE BELT BUCKLES
1400 (<i>Lift U</i>)	Ramp	10/30/14	1401	99	60+ mos.	RAMP WON'T STOW	ROAD HAZARD
2000 (<i>VH-Ricon</i>)	Ramp	10/13/14	2018	25	60+ mos.	DOOR WON'T OPEN WITH HAND CONTRL	B.O. WIRE IN HAND CONTROL
2100 (<i>VH-Ricon</i>)	Ramp	10/12/14	2106	25	12-24 mos.	DRAWER LATCH B.O	DRIVER ERROR
5000 (<i>VH-Ricon</i>)	Ramp	9/29/14	5017	12	60+ mos.	RAMP NOT STOWING COMPLETELY	DEBRIS UNDER RAMP
5000 (<i>VH-Ricon</i>)	Ramp	10/20/14	5018	49	60+ mos.	W/CHAIR ACCESS DOOR WON'T OPEN	B.O. DOOR RELEASE CABLE*
5000 (<i>VH-Ricon</i>)	Ramp	10/22/14	5041	86	60+ mos.	RAMP B.O.	NO PROBLEM FOUND

Operator Length of Service Totals:

0-6 Mos: **1** Operator; 7-12 Mos: **0** Operators; 12-24 Mos: **3** Operators; 25-60 Mos: **2** Operators; 60+ Mos: **16** Operators
 (63) (27) (131) (163) (866)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	95
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2013	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	30
2000	2003	True Low Floor Articulated	47
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
4000	2000-2002	Standard Low Floor (40 ft.) <NABI>	47
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	46
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
FC	2010	Fuel Cell Standard (40 ft.)	12
<i>Total</i>			<i>569</i>
<i>* Please note the 7200's are classified as 4000 series buses.</i>			

ATTACHMENT 4**MCI FLEET LIFT REPORT – NOVEMBER 1, 2014**

Listed below is the weekly report of the MCI wheelchair lift status at **All Divisions**.

Total All Divisions Lifts	<u>46</u>
Working Lifts	<u>46</u>
B.O. Lifts waiting repair	<u>1</u>
P.M. inspections remaining	<u>1</u>
P.M. inspections complete	<u>4</u>
Roadcalls	<u>0</u>

B.O. by Division

Emeryville	E. Oakland	Hayward
0	1	0

Repaired by Division

Emeryville	E. Oakland	Hayward
0	1	1

P.M. Inspections Due by Division

Emeryville	E. Oakland	Hayward
0	0	1

P.M. Inspections Completed by Division

Emeryville	E. Oakland	Hayward
0	2	2

ATTACHMENT 5
Wheelchair Lift Cycling Report
September 28, 2014 – November 1, 2014

Date	Number of Lifts Cycled	Percentage of Fleet
9/29/14	81	88%
9/30/14	84	91%
10/1/14	83	90%
10/2/14	84	91%
10/3/14	88	96%
10/6/14	82	89%
10/7/14	86	93%
10/8/14	85	92%
10/9/14	88	96%
10/10/14	87	95%
10/13/14	85	92%
10/14/14	80	87%
10/15/14	86	93%
10/16/14	81	88%
10/17/14	87	95%
10/20/14	85	92%
10/21/14	89	97%
10/22/14	81	88%
10/23/14	85	92%
10/24/14	84	91%
10/27/14	80	87%
10/28/14	87	95%
10/29/14	86	93%
10/30/14	85	92%
10/31/14	86	93%

Note:

- This report is for the MCI fleet only (46 active vehicles).
- Coaches are put into service twice a day.
- This report is only for vehicles in service on dates listed.
- MCI's Operate only Monday – Friday.