

**AGENDA PACKET
AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
REGULAR MEETING
TUESDAY, OCTOBER 14, 2014
1:00 P.M.**

INDEX OF ATTACHMENTS

1. **Minutes from September 9, 2014**
2. **Plan ACT Routes & Schedules**
3. **Lift/Ramp Road Call Report**
4. **MCI Fleet Lift Report**
5. **Wheelchair Lift Cycling Report – MCI (6000 Series)**

**MEETING LOCATION
AC TRANSIT
1600 Franklin Street, 2nd Floor
1:00 P.M.
Oakland, California 94612**

**For additional information about the Accessibility Advisory Committee
contact Tammy Kylo, Secretary to the Committee, at 510-891-7175**

AGENDA
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
AC TRANSIT
1600 FRANKLIN STREET, OAKLAND, CA 94612
1:00 P.M., TUESDAY, OCTOBER 14, 2014
REGULAR MEETING

AAC MEMBERS:

JANET ABELSON

SHIRLEY CRESSEY

STEVE FORT

JIM GONSALVES

DON QUEEN

WILL SCOTT

MARINA VILLENA

SCOTT BLANKS, CHAIR

PAMELA FADEM

PATRICK FORTE

YULI JACOBSON

JAMES ROBSON

DEBORAH TAYLOR

HALE ZUKAS, VICE CHAIR

1. Roll Call and Introduction of Staff Members and Guests
2. Order of Agenda
3. Approval of Minutes for September 9, 2014 [Attachment 1]
4. Discussion of Plan ACT Routes & Schedules (Stephen Newhouse) [Attachments 2]
5. Discussion of AAC Involvement in Driver Training
6. Chair's Report
7. Review of Lift/Ramp Road Call Report [Attachment 3]
8. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report–MCI (6000 Series) [Attachments 4 & 5]
9. Service Review Advisory Committee (SRAC) Report (Janet Abelson)
10. ACTC PAPCO Report (Hale Zukas)
11. Public Comments
12. Member Communications and Announcements
13. Staff Communications and Announcements
14. Set Next Agenda & Meeting Date
15. Adjournment

ATTACHMENTS:

Meeting Minutes: September 9, 2014	[Attachment 1]
Plan ACT Routes & Schedules	[Attachment 2]
Lift/Ramp Road Call Report	[Attachment 3]
MCI Fleet Lift Report	[Attachment 4]
Wheelchair Lift Cycling Report	[Attachment 5]

Staff to the Accessibility Advisory Committee:

Mallory Nestor-Brush, Accessible Services Manager	(510) 891-7213
Kim Ridgeway, Accessible Services Specialist	(510) 891-7261
Tammy Kylo, Administrative Coordinator	(510) 891-7175

ALTERNATIVE FORMATS: AC Transit will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service to Linda Nemeroff, District Secretary, AC Transit, 1600 Franklin Street, Oakland, CA 94612. Written requests will be honored for the calendar year in which the request was made, but must be renewed after January 1 for the next calendar year with the same information listed above.

SIGN LANGUAGE INTERPRETER: A sign language interpreter will gladly be provided for persons with a hearing impairment. If an interpreter is needed for a specific meeting, please call (510) 891-7175 at least **five days** prior to the meeting.

NO SCENTED PRODUCTS: Please refrain from wearing scented products at the meeting, as there may be persons present with environmental illnesses.

PUBLIC SPEAKERS: Speakers wishing to address subjects not listed on this agenda will be invited to address the committee under the “public comments” section of the agenda. Speakers who wish to address a specific agenda item will be invited to address the committee at the time the item is being considered. Time limitations: Individuals addressing the committee should limit their comments to three (3) minutes.

**ATTACHMENT 1
DRAFT MINUTES
REGULAR MEETING OF THE AC TRANSIT
ACCESSIBILITY ADVISORY COMMITTEE (AAC)
SEPTEMBER 9, 2014**

The meeting came to order at 1:07 p.m.

1. Roll Call and Introduction of Guests

AAC members present:

Janet Abelson (arrived at 1:26 p.m.)	Shirley Cressey
Pam Fadem	Steve Fort
Jim Gonsalves (arrived at 1:34 p.m.)	Yuli Jacobson
James Robson	Hale Zukas, Vice Chair

AAC members absent:

Scott Blanks, Chair (excused)	Patrick Forte
Don Queen (excused)	Will Scott
Deborah Taylor	Marina Villena (excused)

Staff: Mallory Nestor-Brush, Accessible Services Manager
Tammy Kylo, Administrative Coordinator
Kim Ridgeway, Accessible Services Specialist
H.E. Christian Peeples, Board of Directors
Michael Flocchini, Training and Education Manager
Stuart Hoffman, Technical Services Manager
Annette Owens, Bus Operator
Delandus Carminer, Bus Operator
Salvador Ramirez, Bus Operator

Guests: Randall Glock

2. Order of Agenda

The order of the agenda was approved.

3. Approval of Minutes

MOTION: Fadem/Villena approved the June 10, 2014 AAC meeting minutes. The motion carried by the following vote:

AYES:6: Abelson, Cressey, Fadem, Fort, Robson, Zukas

ABSTENSIONS:2: Gonsalves, Jacobson

ABSENT:6: Blanks, Forte, Queen, Scott, Taylor, Villena

4. Discussion of AAC Involvement in Driver Training

Michael Flocchini, Training and Education Manager, reported that a New Bus Operator training class starts on September 15, 2014, He extended an invitation to the AAC members to participate in one day of training during the week of October 6, 2014. The training is held at the Training Center and the best time to attend would be 10:00 a.m. to 2:00 p.m. The AAC committee would ask for volunteers each month, to attend and participate in the New Bus Operator training. The committee discussed how important it is to share personal stories and to interact with the new drivers. Sal Ramirez, Bus Operator, stated that it is beneficial for the drivers to have more interaction with the committee member's. The committee decided it would be best to include a member that utilizes a wheelchair, and a member with a visual impairment and a senior member to attend the training.

AAC Members that volunteered to participate in the October training:

- Janet Abelson
- Shirley Cressey
- Steve Forte
- Yuli Jacobson

5. Discussion of Accessibility Concerns RE: Gillig Buses

Stuart Hoffman, Technical Services Manager, reported that his department had reviewed the letter to AC Transit Board of Directors regarding Gillig Buses from Scott Blanks, AAC Chair, dated June 12, 2014. Hoffman stated that after meeting with the drivers committee and getting their feedback they are recommending some changes and would like the AAC input.

- Ramp too steep. The current ramp on the Gillig buses is 1:4 slope, Technical Services are reviewing two other types of ramps, Lift-U and Ricon for a 1:6 slope, which is less steep. Lift-U is currently used by WESTCAT and CCCTA. The Ricon ramp is not being used in the Bay Area.
 - Committee members were concerned with the Lift-U extended length of 48-inches outside of the bus due to limited space between bus shelters and the street. Bus Operators replied that would be a training issue for the drivers and not a problem.
 - Drivers commented that the manual operation requires less than 20 pounds of force, which would make it very easy to use.
 - Committee members also requested that the maximum kneeler amount allowed by the manufacture, be used with the ramp, and the front kneeler be used rather than the side kneeler for a level floor inside the bus.
 - Committee members requested a working model of the ramp on a bus so that the ramp could be tested by the AAC.
- Alternative Flip Seats – Current flip seats in the wheelchair securement areas are too wide when they are flipped up. Technical Services are reviewing two alternative flip seats for future bus procurement, Bantam Individual Flip Seat and Aries Slim Flip.

- Bantam Individual Flip Seat only come in cloth, drivers recommend only non-cloth seats, which make cleaning easier.
- Aries Slim Flip is the thinnest non-cloth seat available and would be a savings of 2.5 inch per ADA space and increasing the isle width by 5 inches.
- Both seats have more vertical backing than current flip seat, altering comfort level.
- A committee member was concerned with the latch being harder to operate and would prefer the spring loaded seat like on the VanHools.
- Committee members noted that a staggered layout configuration of the wheelchair securement space would yield more aisle width rather than parallel positions, which cause navigational issues with two wheelchairs occupying the space.
- Additional Stanchions or banister to the steps to the back of the bus for safety were requested. Technical services are recommending additional stanchions on both sides of the steps in back of the bus (with hand holds).
- Narrower modesty panels were also requested. Technical Services staff reviewed and reported that the first row of front-facing seats is required by law to have the modesty panel. The barrier requirement was recently implemented due to passenger injury litigation against New Flyer Industries.
- Other items that the committee commented on regarding the Gillig buses:
 - Farebox needs to be lower for individuals in wheelchair to read the display.
 - Hanging straps for standing passengers should not move once the passenger is holding on to it.

6. Review of Denver RTD Alternative Seating Analysis

The committee reviewed and discussed this report at the same time as agenda item (5) Discussion of Accessibility Concerns RE: Gillig Buses.

7. Review of Quarterly ADA Complaints

The committee reviewed the 4th Quarter (April 1 – June 30) FY 12/13 and FY 12/14 report and noted the reduction of 12% of ADA Complaints compared to the same quarter last year.

8. Chair's Report

None.

9. Board Liaison Report

Director Peeples reported that the September 10, 2014 Board of Directors Meeting agenda includes a Report on the Telegraph Avenue Complete Streets Implementation Plan. He encourages everyone to provide input into this Plan.

10. Review of Lift/Ramp Road Call Report

The report for the period of July 27, 2014 – August 23, 2014, showed 11 lift/ramp road calls. Of these 11 road calls, 4 were chargeable or mechanical.

10. Review of MCI Fleet Lift Report and Wheelchair Lift Cycling Report – MCI (6000 Series)

The Committee reviewed the MCI Fleet Lift Report and Wheelchair Lift Cycling Report. Drivers are continuing to do a great job in cycling the lifts during the pre-trip with the average percentage of cycled lifts above 94% daily.

11. Service Review Advisory Committee (SRAC) Report

Janet Abelson shared that the committee received the Annual Customer Satisfaction Survey 2014, and noted that 82% of surveyed riders say they are very satisfied or satisfied with their past years' experience with East Bay Paratransit. This is a significant improvement compared to 2013 (77%). The SRAC also did a final review of Emergency Planning Driver Instructions for placement in the EBPC vehicles.

12. Alameda County Transportation Commission (ACTC) PAPCO Report

None.

13. Public Comments

None.

14. Member Communications and Announcements

- Jim Gonsalves reported that he is glad to be back after his extended absence.
- Pam Fadem congratulated Yuli Jacobson for finishing Law School and taking the Bar Exam.

15. Staff Communications and Announcements

Kim Ridgeway announced two outreach events that staff will be attending:

- 17th Annual Senior Resource Fair, "Living Longer, Growing Stronger in San Leandro"
 - Friday, September 19th, 10:00 am – 1:00 pm
San Leandro Senior Community Center
13909 E. 14th Street, San Leandro, CA 510-577-3462
- 15th Annual Senior Resource Faire
 - Tuesday, October 7th, 9:00 am – 12:00 pm
Silliman Activity Center
6800 Mowry Avenue, Newark, CA 510-578-4845

16. Set Next Agenda & Meeting Date

The next AAC Meeting will be held Tuesday, October 14, 2014 at 1600 Franklin Street, 2nd Floor, Oakland, CA. Agenda items include Discussion on Plan ACT, and Volunteering for Driver Training.

17. Adjournment

The meeting adjourned at 3:45 p.m.

ATTACHMENT 2

Plan ACT

Help Shape AC Transit's Future!

We're working to identify core strengths and new opportunities for improvement within AC Transit's system. You can participate in two ways: 1) come to one of our open house workshops from October 14-23 (see list below); or 2) take our survey.

What is Plan ACT?

Plan ACT is a detailed review of AC Transit service, infrastructure, and policies to create a near and long-term vision for investment. Plan ACT is divided into three distinct planning efforts:

- Comprehensive Operations Analysis (COA) to review routes and schedules;
- Major Corridor Plan (MCP) to review infrastructure needs on key transit routes; and
- Short-range Transportation Plan (SRTP) to refresh AC Transit's policies and vision.

Plan ACT will begin in Fall 2014 with the COA.

What is a COA?

COA stands for Comprehensive Operations Analysis. It is a detailed study of AC Transit's system to identify core strengths and new opportunities for improvement. The COA focuses mainly on routes and schedules. The COA asks how to best serve East Bay residents, employees, students, and visitors while being a good steward of public money.

Why do a COA?

Travel patterns, traffic, customer preferences and land use change over time. The COA is an opportunity to determine how AC Transit can both respond to and anticipate changes.

How does a COA work?

The COA is a collaborative process between AC Transit and the public. AC Transit provides information about system performance and potential service tradeoffs. The public uses this information to provide feedback to develop options for further evaluation.

Options are refined into final recommendations for a finished plan. When adopted by the AC Transit Board, that plan becomes the blueprint for future service improvements.

Who can be a participant?

Everyone! AC Transit wants to hear from existing and potential customers, employers, business owners, community advocates, and elected officials.

How can I participate?

Plan ACT will collect feedback through surveys, open house workshops, community meetings, and AC Transit Board meetings. Plan ACT will engage people of all backgrounds to ensure that diverse needs and experiences are brought into the discussion.

If you would like AC Transit to bring the Plan ACT presentation to your community meeting, please contact us.

For more information, contact us at planning@actransit.org or (510) 891-7293.

Open-House Workshops

Tuesday, Oct. 14, 2014

5:30 PM – 7:30 PM

Alameda Main Library

Community Room B

1550 Oak Street

Alameda, CA 94501

Lines 20, 21, 51A, O

Wednesday, Oct. 15, 2014

6:00 PM – 8:00 PM

California School for the Blind

Theater Room

500 Walnut Avenue

Fremont, CA 94536

Lines 215, 217, 232

Saturday, Oct. 18, 2014

10:30 AM – 12:30 PM

Berkeley Library – South Branch

Community Meeting Room

1901 Russell Street

Berkeley, CA 94704

Lines 12, 49, F

Thursday, Oct. 23, 2014

6:00 PM – 8:00 PM

Richmond Main Library

325 Civic Center Plaza

Richmond, CA 94804

Lines 72M, 74

ATTACHMENT 3
Lift /Ramp Road Call Report
August 24, 2014 – September 27, 2014

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found <i>* Indicates Chargeable</i>
4000 (NABI)	Lift	9/11/14	4082	NL	12-24 mos.	KNEELER NOT OPERATING CORRECTLY	KNEELER CHECKED OK
4000 (NABI)	Lift	9/20/14	4068	F	25-60 mos.	BUS STALLED/B.O. RADIO/	RAMP NOT LATCHING-ALARM ON*
1000 (VH-Ricon)	Ramp	9/2/14	1091	51B	60+ mos.	DRAWER LATCH BROKEN	OPERATOR ERROR
1000 (VH-Ricon)	Ramp	9/9/14	1006	72R	60+ mos.	KNEELER STUCK	DRIVER ERROR
1000 (VH-Ricon)	Ramp	9/10/14	1016	72R	60+ mos.	DRAWER WON'T OPEN	DRAWER CHECKED OK
1000 (VH-Ricon)	Ramp	9/16/14	1089	18	60+ mos.	DRAWER SWINGS OPEN	ROADHAZARD
1000 (VH-Ricon)	Ramp	9/23/14	1080	71	60+ mos.	BUS WON'T KNEEL	KNEELER B.O.*
1300 (Lift U)	Ramp	8/26/14	1308	20	60+ mos.	KNEELER INTERFERING WITH BUS	KNEELER OK
1300 (Lift U)	Ramp	9/27/14	1339	72M	60+ mos.	B.O. RAMP	DEBRIS UNDER RAMP
1300 (Lift U)	Ramp	9/27/14	1350	72M	25-60 mos.	RAMP WON'T STOW	OPERATOR ERROR
1400 (Lift U)	Ramp	8/29/14	1430	57	60+ mos.	NO POWER TO RAMP	RAMP OK
1400 (Lift U)	Ramp	9/1/14	1430	O	60+ mos.	RAMP WON'T DEPLOY	BUS RELATED PROBLEM- RAMP OK
2100 (VH-Ricon)	Ramp	9/21/14	2154	1R	25-60 mos.	BELT STUCK ON WHEEL CHAIR	ROAD HAZARD
2200 (New Flyer)	Ramp	8/27/14	2202	57	12-24 mos.	RAMP WON'T DEPLOY	DEBRIS STUCK AT PLATFORM EDGE

Coach Series	Type	Date	Coach #	Line #	Operator Length of Service	Problem Reported	Problem Found * Indicates Chargeable
2200 (<i>New Flyer</i>)	Ramp	9/6/14	2220	57	0-6 mos.	RAMP NOT WORKING	RAMP POWER UNIT & TRUNION B.O.*
5000 (<i>VH-Ricon</i>)	Ramp	9/5/14	5050	75	60+ mos.	STUCK LIFT DRAWER	DOOR OPEN CABLE BROKE OFF*
5000 (<i>VH-Ricon</i>)	Ramp	9/24/14	5003	31	60+ mos.	RAMP WON'T STOW	DEBRIS UNDER RAMP
6100 (<i>Lift U</i>)	Ramp	8/25/14	6106	0	7-12 mos.	RAMP ALARM ON WHEN BUS MOVING	RAMP/ALARM CHECKED OK

Operator Length of Service Totals:

0-6 Mos: **1** Operator; 7-12 Mos: **1** Operators; 12-24 Mos: **2** Operators; 25-60 Mos: **3** Operators; 60+ Mos: **11** Operators
 (63) (27) (131) (163) (866)

Series	Year Added	Type	Qty
1000	2003	True Low Floor Standard (40 ft.)	95
1200	2008	True Low Floor Standard (40 ft.) <Van Hool>	27
1300	2013	Standard Low Floor (40 ft) Gillig	65
1400	2014	Standard Low Floor (40 ft) Gillig	30
2000	2003	True Low Floor Articulated	47
2100	2006-2009	Suburban Articulated	33
2200	2013	Standard Low Floor (60 ft.) <New Flyer>	23
4000	2000-2002	Standard Low Floor (40 ft.) <NABI>	47
5000	2006	Low Floor Standard (30 ft.)	51
5100	2009	Low Floor Standard (30 ft.)	39
6000	2000-2003	Commuter Coaches <MCI>	46
6100	2013	Commuter Coaches (40 ft.) <Gillig>	54
FC	2010	Fuel Cell Standard (40 ft.)	12
<i>Total</i>			<i>569</i>
<i>* Please note the 7200's are classified as 4000 series buses.</i>			

ATTACHMENT 4**MCI FLEET LIFT REPORT – SEPTEMBER 27, 2014**

Listed below is the weekly report of the MCI wheelchair lift status at All Divisions.

Total All Divisions Lifts	<u>46</u>
Working Lifts	<u>46</u>
B.O. Lifts waiting repair	<u>0</u>
P.M. inspections remaining	<u>0</u>
P.M. inspections complete	<u>2</u>
Roadcalls	<u>0</u>

B.O. by Division

Emeryville	E. Oakland	Hayward
0	0	0

Repaired by Division

Emeryville	E. Oakland	Hayward
1	4	1

P.M. Inspections Due by Division

Emeryville	E. Oakland	Hayward
0	0	0

P.M. Inspections Completed by Division

Emeryville	E. Oakland	Hayward
1	1	0

ATTACHMENT 5
Wheelchair Lift Cycling Report
August 24, 2014 – September 27, 2014

Date	Number of Lifts Cycled	Percentage of Fleet
8/25/14	86	93%
8/26/14	80	87%
8/27/14	84	91%
8/28/14	82	89%
8/29/14	85	92%
9/2/14	84	91%
9/3/14	87	95%
9/4/14	88	96%
9/5/14	84	91%
9/8/14	79	86%
9/9/14	83	90%
9/10/14	83	90%
9/11/14	84	91%
9/12/14	86	93%
9/15/14	88	96%
9/16/14	83	90%
9/17/14	88	96%
9/18/14	84	91%
9/19/14	82	89%
9/22/14	81	88%
9/23/14	83	90%
9/24/14	84	91%
9/25/14	81	88%
9/26/14	83	90%

Note:

- This report is for the MCI fleet only (46 active vehicles).
- Coaches are put into service twice a day.
- This report is only for vehicles in service on dates listed.
- MCI's Operate only Monday – Friday.